

Sean E. Powers  
President  
At Large

Shannon L. Hume  
At Large

CHARLES C. Kokoros  
District 1

John C. Mullaney  
District 2

Thomas M. Bowes  
District 3



Charles B. Ryan  
Vice President  
At Large

Stephen C. O'Brien  
District 4

Michael J. Owens  
District 5

PAUL "DAN" CLIFFORD  
District 6

## OFFICE OF THE TOWN COUNCIL

### - AGENDA -

**November 15, 2016** • Horace T. Cahill Auditorium, Town Hall • Starting Time: 7:30<sub>PM</sub>

#### PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

#### ANNOUNCEMENTS

- 067 16 Council President: A Lifeline for those concerned about a loved one's Addiction (MassBar)
- 120 16 Council President: 7<sup>th</sup> Annual Christmas Party December 1, Granite Grill
- 121 16 Council President: Marge Crispin Center – Holiday Season Fundraising/Food Collections
- 124 16 Council President: Holiday Open House, Dec. 11 Town Hall 1-4pm
- 125 16 Council President: BHS Sports Teams - Thanksgiving Rally

#### APPROVAL OF MINUTES

- November 1, 2016

#### COMMUNICATIONS AND REPORTS FROM THE MAYOR AND TOWN BOARDS

- 126 16 Council President: Introduction of Chief Shastany and Mayor's Update to the Council

#### OLD BUSINESS

- 16 060 National Grid Petition: MBTA Track Heater Elm Street and Old Elm Street or take up any action relative thereto

#### (Public Hearings):

- 16 058 Mayor: Fiscal Year 2017 Supplemental Appropriations #1 or take up any action relative thereto
- 16 061 Mayor: Tax Rate Classification or take up any action relative thereto
- 16 063 Mayor: Request to Approve the FY 17 Capital Plan or take up any action relative thereto
- 16 064 Mayor: Request for Appropriation - Fiscal Year 2017 General Fund Capital Budget or take up any action relative thereto
- 16 065 Mayor: Request for Appropriation – Fiscal Year 2017 Enterprise Funds Capital Budget or take up any action relative thereto
- 16 066 Mayor: Request for Appropriation – FY 2017 Capital Budget - Other Available Funds or take up any action relative thereto

## **NEW BUSINESS**

- None

### **Refer to the Committee on Ways & Means**

- 16 067 Mayor: Re-Appointment Edward Spellman, Jr – Braintree Contributory Retirement Board or take up any action relative thereto
- 16 068 Mayor: Re-Appointment Peter J. Morin - Braintree Contributory Retirement Board or take up any action relative thereto

### **Refer to the Committee on Ordinance & Rules**

- 16 069 Council President: Amendment to Council Rule 32: Standing Committees or take up any action relative thereto

### **Refer to the Committee on the Department of Public Works**

- 128 16 Councilor Mullaney: Traffic Update Elm Street and Side Streets or take up any action relative thereto

**Topics the Chair does not reasonably anticipate will be discussed**

## **UPCOMING MEETINGS:**

Next Council Meeting is to be held on - **TUESDAY, December 6, 2016@ 7:30pm**

The Committee on Ways & Means will be held on – **Tuesday, November 22, 2016@6:30pm**

## **ADJOURNMENT**

Sean E. Powers  
President  
At Large

Shannon L. Hume  
At Large

CHARLES C. Kokoros  
District 1

John C. Mullaney  
District 2

Thomas M. Bowes  
District 3



Charles B. Ryan  
Vice President  
At Large

Stephen C. O'Brien  
District 4

Michael J. Owens  
District 5

PAUL "DAN" CLIFFORD  
District 6

## OFFICE OF THE TOWN COUNCIL

# NOVEMBER 1, 2016

## MINUTES

A meeting of the Town Council, was held in the Johnson Chambers, Braintree Town Hall, on November 1, 2016 beginning at 7:30p.m.

Council President Powers was in the chair.

Present: Sean Powers, President  
Thomas Bowes  
Paul Dan Clifford  
Shannon Hume  
Charles Kokoros  
John Mullaney  
Stephen C. O'Brien

Not Present: Charles Ryan, Vice President  
Michael Owens

Also Present: Ann Toland, Marge Crispin Center  
Pat Conrad, Marge Crispin Center  
James Arsenault, DPW Director

### ANNOUNCEMENTS

- 121 16 Council President: Marge Crispin Center – Holiday Season Fundraising/Food Collections  
Ann Toland and Pat Conrad from the Marge Crispin Center were in attendance. Please contact them if you are in need during the holidays or if you would like to donate (781) 848-2124.

### APPROVAL OF MINUTES

October 4, 2016 Motion made by Councilor Bowes to Approve Minutes of October 4, 2016

**Motion:** by Councilor Bowes

**Second:** by Councilor Kokoros

**Vote:** For (7), Against (0), Absent (2-Owens, Ryan), Abstain (0)

- October 18, 2016

Motion made by Councilor Bowes to Approve Minutes of October 18, 2016

**Motion:** by Councilor Bowes

**Second:** by Councilor Kokoros

**Vote:** For (7), Against (0), Absent (2-Owens, Ryan), Abstain (0)

## **CORRESPONDENCE**

- 119 16 Clerk of the Council: 2017 Proposed Meeting Calendar  
Motion made by Councilor Clifford to Approve the 2017 Meeting Calendar  
**Motion:** by Councilor Clifford  
**Second:** by Councilor Bowes  
**Vote:** For (7), Against (0), Absent (2-Owens, Ryan), Abstain (0)

## **OLD BUSINESS** (PUBLIC HEARING)

- 16 058 Mayor: Fiscal Year 2017 Supplemental Appropriations #1 or take up any action relative thereto  
Motion made by Councilor Bowes to Approve Minutes of October 18, 2016  
**Motion:** by Councilor Bowes  
**Second:** by Councilor Kokoros  
**Vote:** For (7), Against (0), Absent (2-Owens, Ryan), Abstain (0)

## **NEW BUSINESS**

- None

Motion made by Councilor Bowes for the following to be referred to committees:

### **Refer to the Committee on Ways & Means**

- 16 061 Mayor: Tax Rate Classification or take up any action relative thereto  
**Motion:** by Councilor Bowes  
**Second:** by Councilor Kokoros  
**Vote:** For (7), Against (0), Absent (2-Owens, Ryan), Abstain (0)
- 16 063 Mayor: Request to Approve the FY 17 Capital Plan or take up any action relative thereto  
**Motion:** by Councilor Bowes  
**Second:** by Councilor Kokoros  
**Vote:** For (7), Against (0), Absent (2-Owens, Ryan), Abstain (0)
- 16 064 Mayor: Request for Appropriation - Fiscal Year 2017 General Fund Capital Budget or take up any action relative thereto  
**Motion:** by Councilor Bowes  
**Second:** by Councilor Kokoros  
**Vote:** For (7), Against (0), Absent (2-Owens, Ryan), Abstain (0)
- 16 065 Mayor: Request for Appropriation – Fiscal Year 2017 Enterprise Funds Capital Budget or take up any action relative thereto  
**Motion:** by Councilor Bowes  
**Second:** by Councilor Kokoros  
**Vote:** For (7), Against (0), Absent (2-Owens, Ryan), Abstain (0)

- 16 066 Mayor: Request for Appropriation – FY 2017 Capital Budget - Other Available Funds or take up any action relative thereto
  - Motion:** by Councilor Bowes
  - Second:** by Councilor Kokoros
  - Vote:** For (7), Against (0), Absent (2-Owens, Ryan), Abstain (0)

**Refer to the Committee on the Department of Public Works**

- 16 060 National Grid Petition: MBTA Track Heater Elm Street and Old Elm Street or take up any action relative thereto
  - Motion:** by Councilor Bowes
  - Second:** by Councilor Kokoros
  - Vote:** For (7), Against (0), Absent (2-Owens, Ryan), Abstain (0)

**Refer to the Committee on Ordinance & Rules**

- 16 062 Councilor O’Brien: SECTION 3-3: APPOINTMENTS BY THE MAYOR or take up any action relative thereto
  - Motion:** by Councilor Bowes
  - Second:** by Councilor Kokoros
  - Vote:** For (7), Against (0), Absent (2-Owens, Ryan), Abstain (0)

**Topics the Chair does not reasonably anticipate will be discussed**

**UPCOMING MEETINGS:**

Next Council Meeting is - **TUESDAY, November 15, 2016@ 7:30pm**

**ADJOURNMENT**

It was unanimously voted to adjourn the meeting at 8:12p.m.

Respectfully submitted,

Susan M. Cimino  
Clerk of the Council

**Documents provided for Meeting**

- 16 058 Mayor: Fiscal Year 2017 Supplemental Appropriations #1 or take up any action relative thereto
- 119 16 Clerk of the Council: 2017 Proposed Meeting Calendar

# A LIFELINE

for those concerned  
about a loved one's

# ADDICTION

Massachusetts General Laws Chapter 123, Section 35 permits individuals to petition the courts to involuntarily commit family members to an inpatient treatment program when their alcohol or drug use puts themselves or others at risk.

Get **FREE LEGAL ASSISTANCE**  
with Section 35 petitions. Contact:  
**SECTION 35 HELPLINE\***

**(844) 843-6221**

or

**HelpUs@MassBar.org**



**MASSBAR**  
ASSOCIATION

*\*The 'SECTION 35' HELPLINE is a project created by Massachusetts Bar Association President Robert W. Harnais to help friends and families who are struggling with a loved one's substance abuse. Callers will be referred to volunteer lawyers for assistance.*



The 7<sup>TH</sup> Annual  
*Braintree*  
Christmas Party

Benefiting  
The Children of Braintree

*In Memory of Reverend Robert Ripley*

**Thursday**  
**December 1<sup>st</sup>, 2016**  
**Starting at 6pm**  
**Granite Grille**  
**703 Granite Street**

Appetizers and Cash Bar

Admission is a new unwrapped toy for ages 3-12 years  
or gift cards to local stores.

*All toys and gift cards collected will be donated to the Marge Crispin Social Services  
For more information contact Chuck Kokoros 781-706-0683 or Sean Powers 781-727-9408*

# **MARGE CRISPIN DONATIONS**

**We are collecting  
non-perishable food items  
for the Braintree Food Pantry  
All donations will be delivered  
to the  
Marge Crispin Center  
for Holiday Meal distribution**

**Bin located at Braintree Town Hall**

# Holiday Open House



**Sunday, December 11<sup>th</sup>**

**1:00—4:00 PM Braintree Town Hall**

- Free pictures with Santa
- Performances by Victorian Carolers, South Middle School Choir & Joan's Olympic Gymnastics & Dance School
- Crafts for Kids - Refreshments
- Lots of other fun activities!

**Chamber Partners**

**BRAINTREE**  
COOPERATIVE BANK



**The Murphy Insurance Group**

"Insurance since 1928. Put our experience to work for you."





#16-058

*Revised  
Motion #13*

Office of the Mayor  
One JFK Memorial Drive  
Braintree, Massachusetts 02184

Joseph C. Sullivan  
Mayor

781-794-8100

To: Sean E. Powers, President of the Council  
Susan Cimino, Clerk of the Council  
James Casey, Town Clerk

From: Joseph C. Sullivan, Mayor

*JCS*

cc: Michael Coughlin, Chief of Staff and Director of Operations  
Edward Spellman, Director of Municipal Finance  
Frank Hackett, Superintendent of Schools  
James Arsenault, Public Works Director  
Lisa S. Maki, Town Solicitor  
Paul Shastany, Interim Police Chief  
James O'Brien, Fire Chief

RECEIVED TOWN CLERK  
BRAINTREE, MA  
2016 NOV 10 PM 12: 20

Date: November 10, 2016

Re: FY 17 Supplemental Appropriations (#1) motion 13

I have spoken to the Finance Director about the FY 2017 supplemental appropriation (#1) motion # 13 and the source of funding for that motion. Based on conversations with him I have asked him to submit a substitution motion to request a change in the funding source of motion #13. I am requesting to change the source of funds from the Town Council's Reserve fund to the Town's Stabilization fund. Please substitute this following motion for motion # 13 from the original request.

\* 13. Law Department

**MOTION:** That the sum of \$40,000 be transferred from the Town's Stabilization Fund to the Law Department/ Administration Program 01 / Expert Witness Services account.

Since these requests involve the appropriation of funds within the fiscal year 2017 budget, advertising and a public hearing is required under the sections 2-9 and 6-7 of the Town Charter.



#16-058

Office of the Mayor  
One JFK Memorial Drive  
Braintree, Massachusetts 02184

*Typo-revised*  
*\* use this Motion*

Joseph C. Sullivan  
Mayor

781-794-8100

To: Sean E. Powers, President of the Council  
Susan Cimino, Clerk of the Council  
James Casey, Town Clerk

From: Edward Spellman, Director of Municipal Finance

Cc: Joseph C. Sullivan, Mayor  
Michael Coughlin, Chief of Staff and Director of Operations  
Frank Hackett, Superintendent of Schools  
Lisa S. Maki, Town Solicitor

RECEIVED TOWN CLERK  
BRAintree, MA  
2016 NOV - 9 PM 4: 50

Date: November 9, 2016

Re: FY 17 Supplemental Appropriations (#1) Revised motion # 1

Please accept this request to change the Supplemental Appropriation item # 1 motion to correct a typo in spelling out the dollar amount the first line.

The incorrect amount is described as " Two Hundred and Eighty-Six Thousand Seven Hundred and Ninety Four (\$286,974) Dollars"

The correct amount should be described as " Two Hundred and Eighty-Six Thousand Nine Hundred and Seventy Four (\$286,974) Dollars"

*\** 1. School Building Committee

**MOTION:** That the Town appropriate the amount of Two Hundred and Eighty-Six Thousand Nine Hundred and Seventy Four (\$286,974) Dollars for the purpose of paying costs of additional funding for a feasibility study for extraordinary repairs, including but not limited to substantial renovations and/or an addition thereto the East Middle School, located at 305 River Street, Braintree Massachusetts 02184, including the payment of all costs incidental or related thereto, and for which the Town may be eligible for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of the School Building Committee. To meet this appropriation the sum of and Sixty- Nine

Thousand and twenty-three (\$69,023) dollars will be transferred from the Town's Stabilization fund and the balance of Two Hundred and Seventeen Thousand Nine Hundred and Fifty-One (\$217,951) Dollars will come from the Tax Levy. The Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town, and that the amount authorized pursuant to this vote shall be reduced by any grant amount set forth in the Feasibility Study Agreement that may be executed between the Town and the MSBA.

Since these requests involve the appropriation of funds within the fiscal year 2017 budget, advertising and a public hearing is required under the sections 2-9 and 6-7 of the Town Charter.



#16-058

Office of the Mayor  
One JFK Memorial Drive  
Braintree, Massachusetts 02184

Joseph C. Sullivan  
Mayor

781-794-8100

To: Sean E. Powers, President of the Council  
Susan Cimino, Clerk of the Council  
James Casey, Town Clerk

From: Joseph C. Sullivan, Mayor

*JCS*

Cc: Michael Coughlin, Chief of Staff and Director of Operations  
Edward Spellman, Director of Municipal Finance  
Frank Hackett, Superintendent of Schools  
James Arsenault, Public Works Director  
Lisa S. Maki, Town Solicitor  
Paul Shastany, Interim Police Chief  
James O'Brien, Fire Chief

RECEIVED TOWN CLERK  
BRAINTREE, MA  
2016 OCT 28 PM 4: 26

Date: October 25, 2016

Re: FY 17 Supplemental Appropriations (#1)

Having now ended the first quarter of FY17, I wanted to bring you up to date on our financial status and and seek your support of this supplemental budget request.

As we were preparing this supplemental appropriation we heard from the Commonwealth about the actual revenue collected at the state level compared to the budgeted revenue projections for quarter one for FY 2017 as well. The news was not good. Actual revenue was under budget projections. The Commonwealth may be making budget adjustments in the weeks ahead but the Governor has said he is not looking at decreases to cities and towns local aid accounts at this time. We will continue to monitor the state situation and other non-local aid accounts and advise if additional action is necessary.

On our front the news is good. We have reviewed our expenditures and revenues to budget for the first quarter ended through 9/30/2016. Revenue for the General Fund, the Water Sewer and Golf enterprise funds are all on track. Our Expenditures are also on track with the exception of

two accounts; the police and fire overtime accounts. We continue to monitor these accounts weekly and will continue to keep you updated as the fiscal year goes along. As always, we will keep you informed as the year proceeds.

I take this opportunity to submit this request for additional funds and to provide related information in support of this request. Your consideration and approval is requested.

The first item is a request from The School Building Committee. We have previously put in place funding for plans to upgrade the existing East Middle School. Now, in cooperation with the vote of school committee and after many public forums, we are preparing the process of adjusting the 5<sup>th</sup> Grade classes from the elementary level to the Middle Schools. This will free up approximately 22 classrooms at all the elementary schools to avoid the need for town wide elementary school redistricting. To accomplish this, we need additional funds to expand the size of the number of classrooms at the East Middle School. The additional funds requested of \$286,974 will allow for the preparation of the architectural plans needed to be completed and filed with the MSBA. We anticipate that once the East Middle School project is approved in Spring 2017 the MSBA's participation will be approximately 58 % of the approved project costs.

The second item is a request from the Public Works Department Sewer Division. The Sewer budget approved in May included an estimate for the Town's MWRA Sewer Assessment. The final number voted by the MWRA in June is higher than the estimated amount. We are requesting that an additional \$272,917 be added to the Sewer assessment line item. To fund this amount, \$135,000 is to be transferred from several line items in the Water and Sewer budget and the balance of \$137,917 is to come from the Water Sewer retained earnings account.

The next eight items numbers three through ten relate to debt service payments for all funds, the General Fund, Water Enterprise Fund, Sewer Enterprise Fund and the Golf Enterprise Fund. The original debt services estimates were made in December of 2015 and the actual bonds were issued in June of 2016. The amount of the actual issue was slightly higher than the original estimates both in principal and interest on debt for the four funds. For the last few years in order to not run a foul with the IRS and to prevent any unspent bond proceeds, we have only been bonding projects for which we have either spent the funds or have a contract with a definite time frame for the completion of the project and the payment of the project. In June the actual bonds issued were higher than the original estimate in December 2015 and accordingly, the principal and interest in the following accounts were higher than the original estimates.

General fund principal on bonds \$ 4,500  
General fund interest on bonds \$24,555  
Water fund principal on bonds \$19,178  
Water fund interest on bonds \$ 13,063  
Sewer fund principal on bonds \$ 1,800  
Sewer fund interest on bonds \$ 779  
Golf fund principal on bonds \$5,200  
Golf fund interest on bonds \$ 1,776

Item eleven will move the \$ 25,000 of funds approved in the FY 2017 operating budget opioid abuse prevention line to the opioid abuse prevention article. This will allow for all appropriated opioid funds to be maintained in a single account. Which we established earlier this year. I thank the Council for all your efforts on this most important public health issue.

Item number twelve will provide \$160,000 in additional funds for the Law Department for outside legal counsel services. The Town has a significant amount of ongoing litigation that had been previously referred to outside counsel during the year of transition from former solicitor Peter Morin to current solicitor Lisa Maki. As you are aware, Carolyn Murray handled our legal representation during the interim period. Due to the high volume and/or complexity of these matters, these cases should remain with the assigned outside counsel until litigation has been concluded. The Law Department anticipates that the budget for outside counsel services will be significantly reduced upon the conclusion of the cases currently in litigation.

Item number thirteen will provide \$40,000 to allow the Law Department to obtain expert witness services in anticipation of adjudicatory proceedings and litigation regarding the police department evidence room investigation.

Item number fourteen in the amount \$30,000 is for additional police training and education on evidence handling and storage.

Item number fifteen in the amount of \$4,000 is for the first year rental payments of a three year lease for the replacement of a thirteen year old Town owned copy machine in the Town Engineering and Recycling Departments that is at the end of its useful life. The Xerox machine is similar to the ones deployed Town-wide.

Item number sixteen in the amount of \$5,000 is to cover that additional tax title costs incurred in the advertising and legal work involved by the Treasurer in the clearing up the inventory of old tax title accounts.

Item number seventeen in the amount of \$47,300 is for the purchase of a replacement Deputy SUV for the fire department. This vehicle was involved in an accident and was deemed "undrivable" by the insurance company. The amount of \$33,815 is coming from the insurance coverage of the vehicle and the balance of \$13,485 to the fire department budget.

Accordingly, your review and approval of the following motions are requested:

I. School Building Committee

**MOTION:** That the Town appropriate the amount of Two Hundred and Eighty-Six Thousand Seven Hundred and Ninety Four (\$286,974) Dollars for the purpose of paying costs for a feasibility study for extraordinary repairs, including but not limited to substantial renovations and/or an addition thereto the East Middle School, located at 305 River Street, Braintree Massachusetts 02184, including the payment of all costs incidental or related thereto, and for which the Town may be eligible for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of the School Building Committee. To meet this appropriation the sum of and Sixty- Eight Thousand Eight hundred forty-three (\$69,023) dollars to be transferred from the Town's Stabilization fund and the balance of Two Hundred and Seventeen Thousand Nine Hundred and Fifty-One (\$217,951) Dollars come from the Tax Levy. The Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based

on need, as determined by the MSBA, and any costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town.

2. Sewer Enterprise Fund

**MOTION:** That the sum of \$50,000 be transferred from the Water Enterprise Administration program/ Legal account, \$15,000 be transferred from the Water Enterprise Administration program/ Software account, \$15,000 be transferred from the Water Enterprise Building maintenance program/ Light account, \$25,000 be transferred from the Water Enterprise Building maintenance program/ Gas account, \$25,000 be transferred from the Water Enterprise Treatment Division program/ Chemical account, \$5,000 be transferred from the Water Enterprise Treatment Division program/ Sludge Management account and the sum of \$137,917 be transferred from the Fiscal Year 2016 certified Retained Earnings of the Water Sewer Enterprise Fund for a total of \$272,917 to be transferred to the Sewer Enterprise fund MRWA program /MWRA Sewer Assessment account.

3. Finance Division – Principal on Bonds

**MOTION:** That the sum of \$4,500 be transferred from the Town's Stabilization fund to the Finance Department / Program 50 Debt Principal/ Bond Principal account.

4. Finance Division – Interest on Bonds

**MOTION:** That the sum of \$24,555 be transferred from the Town's Stabilization fund to the Finance Department / Program 51 Debt Interest / Bond Interest account.

5. Water Enterprise Fund

**MOTION:** That the sum of \$19,178 be transferred from the Water Sewer Enterprise Fund Fiscal Year 2016 certified Retained Earnings to the Water Enterprise / Program 50 Debt Principal/ Bond Principal account.

6. Water Enterprise Fund

**MOTION:** That the sum of \$13,063 be transferred from the Water Sewer Enterprise Fund Fiscal Year 2016 certified Retained Earnings to the Water Enterprise / Program 51 Debt Interest / Bond Interest account.

7. Sewer Enterprise Fund

**MOTION:** That the sum of \$1,800 be transferred from the Water Sewer Enterprise Fund Fiscal Year 2016 certified Retained Earnings to the Sewer Enterprise / Program 50 Debt Principal/ Bond Principal account.

8. Sewer Enterprise Fund

**MOTION:** That the sum of \$779 be transferred from the Water Sewer Enterprise Fund Fiscal Year 2016 certified Retained Earnings to the Sewer Enterprise / Program 51 Debt Interest / Bond Interest account.

9. Golf Enterprise Fund

**MOTION:** That the sum of \$5,200 be transferred from the Golf Enterprise Fund Fiscal Year 2016 certified Retained Earnings to the Golf Enterprise / Program 50 Debt Principal/ Bond Principal account.

10. Golf Enterprise Fund

**MOTION:** That the sum of \$1,776 be transferred from the Golf Enterprise Fund from the Fiscal Year 2016 certified Retained Earnings to the Golf Enterprise/ Program 51 Debt Interest / Bond Interest account.

11. Mayor's Office

**MOTION:** That the sum of \$25,000 be transferred from the Mayors Department/ Program-01 Administration / Opioid education and prevention account to the Mayors Department/ Program 60/ Opioid education and prevention article

12. Law Department

**MOTION:** That the sum of \$160,000 be transferred from the Town's Stabilization Fund to the Law Department/ Administration Program 01 / Legal Services account.

13. Law Department

**MOTION:** That the sum of \$40,000 be transferred from the Town Council's Reserve fund Program 02 / Reserve Fund account to the Law Department/ Administration Program 01 / Expert Witness Services account.

14. Police Department

**MOTION:** That the sum of \$30,000 be transferred from the Town's Stabilization Fund to the Police Department / Patrol Bureau Program 04 / Staff Development& Training account.

15. Department of Public Works

**MOTION:** That the sum of \$4,000 be transferred from the Town's Stabilization Fund to the Department of Public Works / DPW Construction Administration Program 05 / Photo Copier Rental account.

16. Treasurer Collector's Department

**MOTION:** That the sum of \$5,000 be transferred from the Town's Stabilization Fund to the Finance Department / Treasurer Collectors Department Program 10 / Tax Titles account.

17. Fire Department

**MOTION:** That the sum of \$33,815 be transferred from the Town's Insurance Recovery account, \$7,000 be transferred from the Fire Department/ Building maintenance program 02\ Natural Gas line, \$5,485 be transferred from Fire Department Equipment Maintenance program 03 \ Parts and Accessories account, \$1,000 from the Finance Department General Insurance program 09 \ Insurance Deductible account for a total of \$ 47,300 to be transferred to the Fire Department / capital projects Program 62 / Fire vehicle replacement account.

Since these requests involve the appropriation of funds within the fiscal year 2017 budget, advertising and a public hearing is required under the sections 2-9 and 6-7 of the Town Charter.



150 Potter Road  
Braintree, MA 02184  
www.beld.com  
781.348.BELD  
781.348.1003 fax



October 29, 2016

Ms. Susan M. Cimino  
Clerk of the Council  
One JFK Memorial Drive  
Braintree, MA 02184

Dear Ms. Cimino:

Please see the below comments for the National Grid Gas Petitions.

NGRID GAS Petition # 16-060 MBTA Track Heater - Old Elm Street

BELD Engineering has reviewed this permit and has no underground electric utility conflicts within the proposed scope of work.

Please contact me with any questions or concerns.

Sincerely,

A handwritten signature in blue ink, appearing to read "Sean Murphy".

Sean Murphy  
Electric Operations Supervisor/Field Engineer  
Office: 781.348.1071  
Cell: 617.212.4786

***Your hometown electric and broadband department***



Joseph C. Sullivan, Mayor

**BRAINTREE DEPARTMENT OF PUBLIC WORKS**

**Engineering Division**

Robert P. Campbell, PE, PTOE, Town Engineer

[rcampbell@braintreema.gov](mailto:rcampbell@braintreema.gov)

John J. Morse, Assistant Town Engineer

[jmorse@braintreema.gov](mailto:jmorse@braintreema.gov)

**Memo**

Date: November 7, 2016  
To: Susan M. Cimino, Clerk of the Council  
From: Bob Campbell  
CC: Jim Arsenault, John Morse, Steve O'Brien  
RE: National Grid Gas Main Petition, 16-060- Elm Street

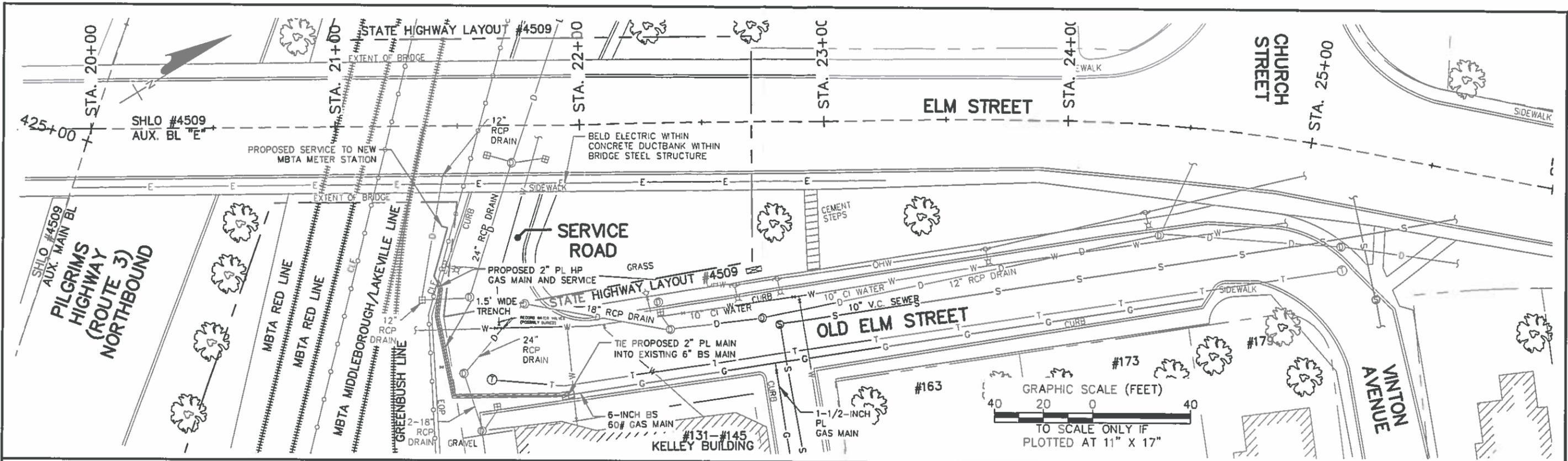
\*\*\*\*\*

The DPW has reviewed the subject petition and the accompanying sketch for the new gas main location and have the following recommendations:

**16-060- Old Elm Street, install and maintain approximately 60 feet of 2 inch gas main in Old Elm Street, from the existing 6 inch main at building # 131-145 southerly to 129A Elm Street, the MBTA Track Heater.** This section of Elm Street and Service Road is not under the moratorium. The street has not been resurfaced in several years. We recommend that the petition for this section be granted under the normal conditions, with emphasis on the requirements that the gas main be laid outside of the trench of the water mains in service and that the trench pavement not be left low for any length of time; We also recommend that the following requirement be added to the permit, if it is to be granted:

“Neither National Grid nor any of its contractors is authorized to close any street or to close a direction of travel to facilitate their work without authorization from the Director of the Department of Public Works or the Highway Superintendent. The Chief of Police can also authorize a closure for a police or fire emergency. Construction zone traffic safety issues are to be addressed by using appropriate traffic control signs and devices and the use of police officers for traffic control to safely guide traffic through the work zone. If a closure is authorized by the DPW, it shall not be implemented until signs and police officers (where needed) are properly in place in conformity with the written plan prepared by the contractor’s engineer and approved by the DPW and Police Department.”

RPC



RECEIVED TOWN CLERK  
 BRAINTREE, MA  
 2016 OCT 21 AM 8:58

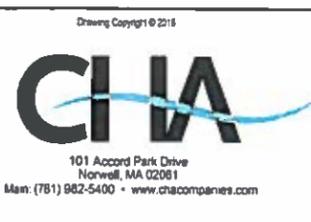
REVISED: 10/14/2016

**GOL PERMIT PLAN**  
**PROPOSED OPENING TO INSTALL**  
**2-INCH GAS MAIN**  
**OLD ELM STREET**  
**BRAINTREE, MA.**

|       |                   |
|-------|-------------------|
| —E—E— | PROPOSED GAS      |
| —G—G— | ELECTRIC          |
| —W—W— | GAS               |
| —D—D— | WATER             |
| —S—S— | STORM DRAIN       |
| —T—T— | SANITARY SEWER    |
| —T—T— | TELEPHONE         |
| —OHW— | OVERHEAD WIRE     |
| —C—C— | CHAIN LINK FENCE  |
| —P—P— | EDGE OF PAVEMENT  |
| —C—C— | CURB              |
| —R—R— | RIGHT OF WAY LINE |

**NOTE**  
 THE LOCATION OF SURFACE AND UNDERGROUND OBJECTS SHOWN ARE NOT WARRANTED TO BE CORRECT  
 CALL 811 BEFORE YOU DIG  
 UTILITIES AND STREET LINES COMPILED FROM AVAILABLE DATA SOURCES  
 NO FIELD VERIFICATION PERFORMED

**PROJECT SPECIFICS**  
**SIZE: 2"**  
**LENGTH: 80'±**  
**MATERIAL: PLASTIC**  
**PRESSURE: 60 PSIG**  
**WORK ORDER NO.: 1128298**



**nationalgrid**

|                   |                          |                          |
|-------------------|--------------------------|--------------------------|
| Drawn: <b>MLM</b> | Date: <b>9/20/2016</b>   | Scale: <b>1"=40'</b>     |
| Chkd: <b>JEO</b>  | Design Engr.: <b>AJC</b> | Design Supv.: <b>JEO</b> |

|                |             |                |
|----------------|-------------|----------------|
| CAD FILE NAME  | SEQUENCE No | DRAWING NUMBER |
| 31416-1087.DWG |             | C-101          |

FILE: V:\PROJECTS\MA78\PROJ\31416\G00\ACAD\CIVIL\31416-1087.DWG  
 Saved: 10/14/2016 12:47:56 PM Plotted: 10/14/2016 12:48:18 PM User: Candice\_Andree\_LattSundby, 5143



Joseph C. Sullivan  
Mayor

# Office of the Board of Assessors

One JFK Memorial Drive  
Braintree, Massachusetts 02184  
Telephone: (781) 794-8050 • Fax: (781) 794-8068

Robert Brinkmann  
Deputy Assessor

## Board of Assessors

Robert Cusack  
Chair  
Susan O'Brien  
Vice Chair  
Robert Connolly

DATE: October 20, 2016

APPLICANT: National Grid

This is to certify that at the time of submission of this form to the Board of Assessors, the names and addresses of the parties assessed as adjoining owners to the parcel of land shown and described are as written and are the parties according to the records of the Assessors.

Office of the Board of Assessors 

Robert M Cusack  
Chairman

RECEIVED TOWN CLERK  
BRAINTREE, MA  
2016 OCT 21 AM 8:58

**Braintree  
Abutters List**

**Subject Parcel ID:**

**Subject Property Location:**

| ParcelID  | Location       | Owner           | Co-Owner | Mailing Address    | City      | State | Zip   |
|-----------|----------------|-----------------|----------|--------------------|-----------|-------|-------|
| 2002 0 15 | 173 ELM ST     | MA KENIX A      |          | 173 ELM STREET     | BRAINTREE | MA    | 02184 |
| 2002 0 16 | 163 ELM ST     | CHAN KEN Y      |          | 159 ELM STREET     | BRAINTREE | MA    | 02184 |
| 2002 0 25 | 131 145 ELM ST | DEPAULO RALPH G |          | 47 PLEASANT STREET | BRAINTREE | MA    | 02184 |

Parcel Count: 3

**End of Report**

RECEIVED TOWN CLERK  
BRAINTREE, MA  
2016 OCT 21 AM 8: 58

**PETITION OF NATIONAL GRID FOR GAS MAIN LOCATIONS**

**Town of Braintree / Town Council:**

The Nationalgrid hereby respectfully requests your consent to the locations of mains as hereinafter described for the transmission and distribution of gas in and under the following public streets, lanes, highways and places of the **Town of Braintree** and of the pipes, valves, governors, manholes and other structures, fixtures and appurtenances designed or intended to protect or operate said mains and accomplish the objects of said Company; and the digging up and opening the ground to lay or place same:

**To install and maintain approximately 60 feet more or less of 2 inch gas main in Old Elm St., Braintree. From the existing 6 inch gas main at building #131-#145, southerly to 129-A Elm St., MBTA Track Heater.**

Date: October 20, 2016

By:   
Dennis K Regan  
Permit Representative

**Town of Braintree / Town Council:**

IT IS HEREBY ORDERED that the locations of the mains of the Nationalgrid for the transmission and distribution of gas in and under the public streets, lanes, highways and places of the **Town of Braintree** substantially as described in the petition date October 20, 2016 attached hereto and hereby made a part hereof, and of the pipes, valves, governors, manholes and other structures, fixtures and appurtenances designed or intended to protect or operate said mains and/or accomplish the objects of said Company, and the digging up and opening the ground to lay or place same, are hereby consented to and approved.

The said Nationalgrid shall comply with all applicable provisions of law and ordinances of the **Town of Braintree** applicable to the enjoyment of said locations and rights.

Date this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

I hereby certify that the foregoing order was duly adopted by the \_\_\_\_\_ of the City of \_\_\_\_\_, MA on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

By: \_\_\_\_\_

\_\_\_\_\_  
Title

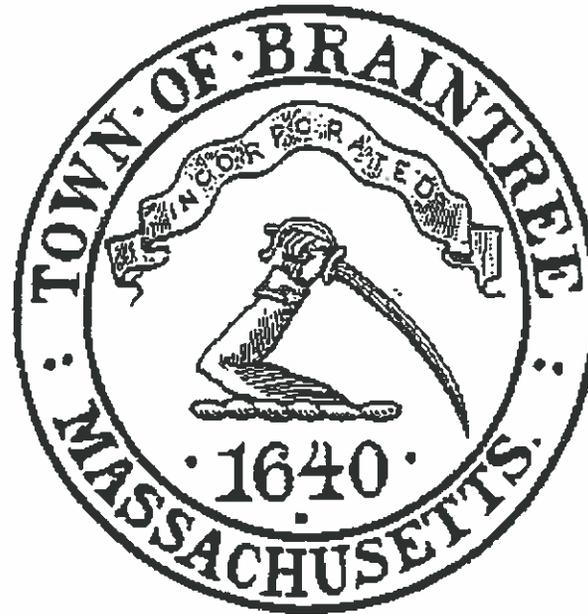
MN # 144-8502-112898

**RETURN ORIGINAL TO THE PERMIT SECTION  
NATIONAL GRID  
40 SYLVAN RD, WALTHAM, MA 02451  
RETAIN DUPLICATE FOR YOUR RECORDS**

RECEIVED TOWN CLERK  
BRAintree, MA  
2016 OCT 21 AM 8:58

#16-063

**Town of Braintree**



RECEIVED TOWN CLERK  
BRAINTREE, MA  
2016 NOV -4 PM 5:05

**Joseph C. Sullivan**  
Mayor

**Capital Plan**  
**FY 2017**

**Michael T. Coughlin**  
Chief of Staff and Operations

**Edward J. Spellman**  
Director of Municipal Finance

November, 2016

**Town of Braintree**

**Capital Plan**

**Table of Contents**

|   | <b>Page</b>  |
|---|--------------|
| <b>1. Introduction .....</b>  | <b>3-4</b>   |
| <b>2. FY 2016 Capital Plan Recommendation Summary and Funding .....</b> | <b>5-8</b>   |
| <b>3. Recommendation Projects and Description .....</b>                 | <b>9-15</b>  |
| <b>4. Capital Funding and Projected Debt Service Costs .....</b>        | <b>16-17</b> |
| <b>5. General Fund Five Year Requests .....</b>                         | <b>G1-G3</b> |
| <b>6. Water Sewer Fund Five Year Requests .....</b>                     | <b>W/S1</b>  |
| <b>7. Golf Fund Five Year Requests .....</b>                            | <b>GO-1</b>  |

**Town of Braintree  
Capital Plan  
INTRODUCTION**

**Policy Purpose**

The Town of Braintree, Massachusetts through the Mayor, as well as the Town Council and School Committee, are responsible for the accounting of all public funds and managing Town finances wisely. This responsibility includes the establishment of appropriate levels of reserves and planning for the adequate funding of the Town's infrastructure, needs and the services. The following establishes guidelines for the fiscal, economic and managerial stability of the Town.

**Policy Goals**

Financial policies are the statements of guidelines and goals that will inform and guide the financial management practices of the Town. They are based on the best practices of municipalities and are a cornerstone of sound financial management. The Town's policy goals are intended to:

- Promote long term financial stability by establishing clear and consistent guidelines;
- Maintain the highest credit and bond ratings possible;
- Provide a comprehensive overview of Town finances;
- Provide a framework for measuring the fiscal impact of government services against established benchmarks and indicators;  
and
- Review periodically to incorporate new developments

**Long Term Financial Planning**

The Town has adopted policies that support a financial planning and modeling process which assesses, on a multi-year basis, the long-term financial implications of current and proposed operating and capital budgets, budget policies and revenue forecasts. The long term financial plan informs both policy and operational awareness of existing or potential problems and allows for timely corrective measures.

The Town will develop and maintain a multi-year financial forecasting model, including projections of all revenues and expenditures for both operating costs and capital improvements. As part of the forecasting and review process, management will annually reassess the model's baseline assumptions. Elements of this assessment will include:

- A review of each major revenue source with respect to expected trends including potential sources of onetime revenues;
- The status of Payments in Lieu of Taxes (PILOT) agreements and their impact on the Town's finances;

- The identification of significant expenditure categories including analysis and evaluation of any unfunded future liabilities;
- An assessment of the Town's debt position and its projected borrowing capacity;
- A review of the long term capital plan and the early identification of large scale projects;
- A review of trends in the value of the Town's property and other socio-economic indicators; and
- An historic overview of fiscal trends.

### **Capital Improvement Program**

Braintree shall maintain a five-year Capital Improvement Program developed and annually updated by the Mayor. In accordance with the Town Charter, the Mayor shall present a capital plan annually to the Town Council for their approval that includes expenditures for new construction, improvements or renovations of existing Town buildings and infrastructure and for major purchases of equipment.

The Town shall fund capital projects, whenever appropriate, with available funds such as free cash, water and sewer revenue, Enterprise fund retained earnings and bond issues as allowed by State statute primarily Massachusetts General Law Chapter 44 s7 & s8 and with Community Preservation funds.

Capital projects will be prioritized with priority given to maintaining overall standards of safety, functionality and protecting existing capital investments in infrastructure while incurring the lowest life-cycle cost.

It shall be the goal of the Town to get to an annual allocation of five (5) percent of the annual operating budget for its capital improvement plan. It is acknowledged that at the time of the adoption of this policy the town allocates approximately 3.9 percent of its most recent annual budget to capital improvements. The percentage will be gradually increased annually to meet the goal.

TOWN OF BRAINTREE CAPITAL PROGRAM fy 2017 - November 2016  
 GENERAL WATER /SEWER & GOLF FUNDS

|                                     | <u>Project / Item Description</u>                                     | <u>New /<br/>Replace</u> | <u>Age of<br/>Replacement</u> | <u>FY17 requested</u> | <u>recommended</u> | <u>source</u> |
|-------------------------------------|---|--------------------------|-------------------------------|-----------------------|--------------------|---------------|
| <b>TOWN WIDE</b>                    | Capital Building Stabilization Fund                                   | New                      |                               | 400,000               | 400,000            | free cash     |
|                                     | <b>SUB-TOTAL TOWN WIDE</b>  |                          |                               | <u>400,000</u>        | <u>400,000</u>     |               |
| <b>161 TOWN CLERK</b>               | Office renovation   |                          |                               | 20,000                |                    |               |
|                                     | Polling Books   | New                      |                               | <u>75,000</u>         | <u>75,000</u>      | bond          |
|                                     | <b>SUB-TOTAL CLERK</b>  |                          |                               | <u>95,000</u>         | <u>75,000</u>      |               |
| <b>133 FINANCE</b>                  | Telephone Upgrade Town wide complete                                  | Replace                  | N/A                           | <u>144,170</u>        | <u>144,000</u>     | bond          |
|                                     | <b>SUB-TOTAL FINANCE</b>  |                          |                               | <u>144,170</u>        | <u>144,000</u>     |               |
| <b>171 PLANNING AND DEVELOPMENT</b> | Union School Building American Legion post 86 assessment              |                          |                               | 70,000                | 70,000             | cpa funds     |
|                                     | Union School Building American Legion post 86 Repairs and renovations |                          | TBD                           | -                     | -                  |               |
|                                     | <b>SUB-TOTAL PLANNING AND DEVELOPMENT</b>                             |                          |                               | <u>70,000</u>         | <u>70,000</u>      |               |
| <b>210 POLICE</b>                   | <b><u>BUILDING UPGRADES</u></b>                                       |                          |                               |                       |                    |               |
|                                     | Emergency Operations Center   | New                      |                               | 4,000                 |                    |               |
|                                     | Evidence Room Upgrades  | New                      |                               | 200,000               | 200,000            |               |
|                                     | Electrical Upgrades   | New                      | 40 years                      | <u>5,000</u>          |                    |               |
|                                     | <b>TOTAL</b>  |                          |                               | <u>209,000</u>        | <u>200,000</u>     |               |
|                                     | Marked Cruisers   | Replace(4)               | 1 4 YRS                       | 189,000               | 141,750            |               |
|                                     | Unmarked Cruisers   | Replace (1)              | 2 4YRS                        | 32,000                | 32,000             |               |
|                                     | Motorcycles   | Replace(1)               | 3                             | <u>23,356</u>         |                    |               |
|                                     | <b>TOTAL</b>  |                          |                               | <u>244,356</u>        | <u>173,750</u>     |               |
|                                     | <b><u>DATA PROCESSING</u></b>   |                          |                               |                       |                    |               |
|                                     | Desktop Computers   | Replace                  | 4 5YRS                        | 7,500                 |                    |               |
|                                     | Laptop Computers for Cruisers   | Replace                  | 5 5YRS                        | 6,000                 |                    |               |
|                                     | Software Upgrades   | New                      | 6                             | 5,000                 |                    |               |
|                                     | Security enhancements   |                          | 7                             | 10,000                |                    |               |
|                                     | Network Server  | Replace                  | 8 6YRS                        | <u>10,000</u>         |                    |               |
|                                     | <b>TOTAL</b>  |                          |                               | <u>38,500</u>         |                    |               |
|                                     | <b><u>RADIO EQUIPMENT</u></b>   |                          |                               |                       |                    |               |
|                                     | Upgrade System Sites  | Replace                  | 1                             | 25,000                |                    |               |
|                                     | Mobile Radios   | Replace                  | 2 10YRS                       | 6,000                 |                    |               |
|                                     | Portable Radios   | Replace                  | 2 3-7 YRS                     | 30,000                |                    |               |
|                                     | Batteries / Upgrades  | Replace                  | 2                             | <u>6,000</u>          |                    |               |
|                                     | <b>TOTAL</b>  |                          |                               | <u>67,000</u>         |                    |               |
|                                     | <b>SUB-TOTAL POLICE</b>   |                          | <b>558,856</b>                |                       |                    |               |

TOWN OF BRAINTREE CAPITAL PROGRAM fy 2017 - November 2016  
GENERAL WATER /SEWER & GOLF FUNDS

|  | <u>Project / Item Description</u>                          | <u>New /<br/>Replace</u> | <u>Age of<br/>Replacement</u> | <u>FY17 requested</u> | <u>recommended</u> | <u>source</u>        |           |
|--|--|--------------------------|-------------------------------|-----------------------|--------------------|----------------------|-----------|
| <b>220 FIRE</b>                                | Fire Boat  | NEW                      |                               | 675,000               | 675,000            | FED. HOMELAND SECT 4 | 506,250   |
|  | HQ Renovation  | Renovation               | TBD                           |                       |                    | Stabilization fund   | 168,750   |
|  | Engine   |                          | 19 years                      | 600,000               | 600,000            | bond                 | 600,000   |
|  | Car 2 (SUV)  | New                      | 4 years                       | 47,300                | 47,300             | ins settlement       | 47,300    |
|  |  |                          |                               | -                     | -                  |                      | -         |
|  | <b>SUB-TOTAL FIRE</b>                                      |                          |                               | <b>1,322,300</b>      | <b>1,322,300</b>   |                      |           |
| <b>241 MUNICIPAL LICENCE &amp; INSPECTIONS</b> | ADA Compliance issues                                      |                          |                               | 75,000                | 75,000             |                      |           |
|  | Electronic Archiving System                                | New                      |                               | 89,250                | 89,000             |                      |           |
|  | <b>SUB-TOTAL MUNICIPAL LICENE AND INPECTIONS</b>           |                          |                               | <b>164,250</b>        | <b>164,000</b>     |                      |           |
| <b>300 SCHOOL</b>                              | EMS Renovations MSBA +/- 48% reimbursement                 | Renovation               |                               | -                     | -                  |                      |           |
|  | South Middle School Renovations MSBA +/- 48% reimbursement | Renovation               |                               | -                     | -                  |                      |           |
|  | Technology   | both                     | 5-7 years                     | 300,000               | 300,000            | bond                 |           |
|  | Plow Truck   | R                        | 10-15 years                   | 30,000                | 30,000             | cash                 |           |
|  | Delivery Truck   | R                        | 10-15 years                   | 30,000                | 30,000             | cash                 |           |
|  | Roofs  | R                        | 20-30 years                   | 140,000               | 140,000            | bond                 |           |
|  | Floors (Abatement)   | R                        | 30 years                      | 250,000               | 250,000            | bond                 |           |
|  | Plumbing/Bathroom  | R                        | 30 years                      | 150,000               | 150,000            | bond                 |           |
|  | Paving/Landscaping   | R                        | 30 years                      | 100,000               | 100,000            | bond                 |           |
|  |  |                          |                               | -                     | -                  |                      |           |
|  | <b>SUB-TOTAL SCHOOL</b>                                    |                          |                               | <b>1,000,000</b>      | <b>1,000,000</b>   |                      |           |
| <b>541 ELDER AFFAIRS</b>                       | Building Extension/Renovate                                | R                        |                               | 250,000               | 0                  |                      |           |
|  | Carpet Replacement   | R                        |                               | 1,500                 | 1,500              | cash                 |           |
|  | Parking Lot Expansion (added spaces)                       | N                        |                               | 15,000                | 15,000             | cash                 |           |
|  | <b>SUB-TOTAL ELDER AFFAIRS</b>                             |                          |                               | <b>266,500</b>        | <b>16,500</b>      |                      |           |
| <b>400 DPW<br/>ENGINEERING</b>                 | 100 Roads Project 4 TOWN                                   | Replace                  |                               | 1,700,000             | 1,700,000          | bond                 | 1,700,000 |
|  | 100 Roads Project 4 CHAPTER 90                             | Replace                  |                               | 1,000,000             | 1,000,000          | state grant          | 1,000,000 |
|  | Traffic Signal System Replacement                          | Replace                  |                               | 176,000               |                    |                      |           |
|  | Drainage   | Replace                  |                               | 150,000               |                    |                      |           |
|  | Shaw Street Bridge   |                          |                               | 315,000               | 315,000            | bond                 |           |
|  | Engineering vehicle replacement                            |                          |                               | 36,000                |                    |                      |           |
|  | <b>SUB-TOTAL ENGINEERING</b>                               |                          |                               | <b>3,377,000</b>      | <b>3,015,000</b>   |                      |           |
| <b>FACILITIES</b>                              | Town Hall Upgrade A/C and install AC in Cahill Auditorium  |                          |                               | 478,000               | 478,000            | bond                 |           |
|  | Library Children's Expansion                               | Replacement              | 20 years                      | 100,000               | 100,000            | bond                 |           |
|  | Library Heated gutters                                     | New                      |                               | 25,000                | 0                  |                      |           |
|  | <b>SUB-TOTAL FACILITIES</b>                                |                          |                               | <b>603,000</b>        | <b>578,000</b>     |                      |           |

TOWN OF BRAINTREE CAPITAL PROGRAM fy 2017 - November 2016  
GENERAL WATER /SEWER & GOLF FUNDS

| <u>Project / Item Description</u>                             | <u>New / Replace</u> | <u>Age of Replacement</u> | <u>FY17 requested</u> | <u>recommended</u> | <u>source</u>  |
|---|----------------------|---------------------------|-----------------------|--------------------|----------------|
| <b>CEMETERY &amp; GROUNDS MAINTENANCE</b>                     |                      |                           |                       |                    |                |
| Forman truck -F250 EX CAB plow DPW Cemetery                   | Replacement          |                           | 45,000                | 45,000             |                |
| Fertilizer spreader DPW Cemetery                              | Replacement          | 11                        | 10,000                | 10,000             |                |
| Super Rake DPW Cemetery                                       | Replacement          | 9                         | 25,000                | 25,000             |                |
| Zero Turn Mower w/ bagger                                     | Replacement          | Junk                      | 17,000                | 17,000             |                |
| <b>SUB-TOTAL CEMETERY GROUNDS AND MAINTENANCE</b>             |                      |                           | <b>97,000</b>         | <b>97,000</b>      |                |
| <b>HIGHWAY</b>  |                      |                           |                       |                    |                |
| Bucket truck w/ Toolbox & lighting                            | Replacement          |                           | 160,000               | 160,000            | bond           |
| Pickup Truck  | Replacement          | 9                         | 32,000                | 32,000             | bond           |
| Pickup Truck  | Replacement          | 9                         | 32,000                | 32,000             | bond           |
| Trash Truck w/ Compactor                                      | Replacement          | 11                        | 97,500                |                    |                |
| 5-7 Ton Dump Truck w/ plow and sander                         | Replacement          | 25                        | 181,000               |                    |                |
| Snow blower attachment for newly purchased loader             |                      |                           | 190,000               | 190,000            | bond           |
| <b>SUB-TOTAL HIGHWAY</b>                                      |                      |                           | <b>692,500</b>        | <b>414,000</b>     |                |
| <b>RECREATION</b>   |                      |                           |                       |                    |                |
| outdoor court equipment replacement                           | Replace              |                           | 10,000                |                    |                |
| outdoor tennis courts and basketball court facilities repairs | Replace              |                           | 150,000               |                    |                |
| Town -wide field repair and rehabilitation                    | Replace              |                           | 100,000               | 100,000            | grant / cpa    |
| Town -wide fence repair and rehabilitation                    | Replace              |                           | 50,000                | 50,000             | grant / cpa    |
| Highlands Elementary School playground                        |                      |                           | 163,650               | 164,000            |                |
| Purchase of Wood Fiber Safety Surfacing                       |                      |                           | 38,400                |                    |                |
| Replacement of playground equipment                           | Replace              |                           | 25,000                |                    |                |
| <b>SUB-TOTAL RECREATION</b>                                   |                      |                           | <b>537,050</b>        | <b>314,000</b>     |                |
|   |                      |                           | 5,306,550             |                    |                |
| <b>610 LIBRARY</b>  |                      |                           |                       |                    |                |
| Computer replacement--ongoing                                 | Replacement          | 10-5 years                | 10,000                | 10,000             | gf bond        |
| Building Maintenance  | Replace              |                           | 50,000                | 50,000             | bond           |
| <b>SUB-TOTAL LIBRARY</b>                                      |                      |                           | <b>60,000</b>         | <b>60,000</b>      |                |
| <b>TOTAL GENERAL FUND REQUESTS</b>                            |                      |                           | <b>9,387,626</b>      | <b>8,043,550</b>   | <b>4022300</b> |
| <b>SUB-TOTAL TOWN WIDE</b>                                    |                      |                           | <b>400,000</b>        | <b>400,000</b>     | 400000 -       |
| <b>SUB-TOTAL CLERK</b>  |                      |                           | <b>95,000</b>         | <b>75,000</b>      | 95000 -        |
| <b>SUB-TOTAL FINANCE</b>                                      |                      |                           | <b>144,170</b>        | <b>144,000</b>     | 144170 -       |
| <b>SUB-TOTAL PLANNING AND DEVELOPMENT</b>                     |                      |                           | <b>70,000</b>         | <b>70,000</b>      | 70000 -        |
| <b>SUB-TOTAL POLICE</b>                                       |                      |                           | <b>558,856</b>        | <b>373,750</b>     | 558856 -       |
| <b>SUB-TOTAL FIRE</b>   |                      |                           | <b>1,322,300</b>      | <b>1,322,300</b>   | 1322300 -      |
| <b>SUB-TOTAL MUNICIPAL LICNESE AND INPECTIONS</b>             |                      |                           | <b>164,250</b>        | <b>164,000</b>     | 164250 -       |
| <b>SUB-TOTAL SCHOOL</b>                                       |                      |                           | <b>1,000,000</b>      | <b>1,000,000</b>   | 1000000 -      |
| <b>SUB-TOTAL ELDER AFFAIRS</b>                                |                      |                           | <b>266,500</b>        | <b>16,500</b>      | 266500 -       |
| <b>SUB-TOTAL DPW</b>  |                      |                           | <b>5,306,550</b>      | <b>4,418,000</b>   | 5306550 -      |
| <b>SUB-TOTAL LIBRARY</b>                                      |                      |                           | <b>60,000</b>         | <b>60,000</b>      | 60000 -        |
|   |                      |                           | <b>9,387,626</b>      | <b>8,043,550</b>   | 9387626 -      |

TOWN OF BRAINTREE CAPITAL PROGRAM fy 2017 - November 2016  
 GENERAL WATER /SEWER & GOLF FUNDS

| <u>Project / Item Description</u>  | <u>New /<br/>Replace</u> | <u>Age of<br/>Replacement</u> |             | <u>FY17 requested</u> | <u>recommended</u> | <u>source</u> |
|--|--------------------------|-------------------------------|-------------|-----------------------|--------------------|---------------|
| <b>WATER SEWER</b>   |                          |                               |             |                       |                    |               |
| <u>Project / Item Description</u>  | <u>New /<br/>Replace</u> | <u>Age of<br/>Replacement</u> | <u>ref.</u> | <u>FY17 requested</u> | <u>recommended</u> | <u>source</u> |
| Water Distribution System - 100 Roads Program . (excludes Treatment Plant) |                          |                               | W-1         | 3,000,000 #           | 3,000,000          |               |
| Sewer Investigation and Rehabilitation Program - MWRA Financial Assistance |                          |                               | W-2         | 710,000 #             | 710,000            |               |
| Utility Truck  | Replacement              | 10                            | W-7         | 45,000 #              |                    |               |
| F-550 Stainless body   |                          |                               |             | 14,300 #              |                    |               |
| Dump truck bodies  |                          |                               |             | 7,000 #               |                    |               |
| 10 wheel Dump truck  |                          |                               |             | 200,000 #             |                    |               |
| Kamatsu  |                          |                               |             | 50,000                |                    |               |
| <b>WATER &amp; SEWER TOTAL</b>   |                          |                               |             | <b>4,026,300</b>      | <b>3,710,000</b>   |               |
| <b>GOLF</b>  |                          |                               |             |                       |                    |               |
| Rough & utility Mower  | Replacement              | 7 years                       | GO-1        | 45,000                | 45,000             | RE            |
| Leaf Blower  | Replacement              | 6 years                       | GO-2        | 8,000                 | 8,000              | RE            |
| 8th Green Reconstruction   | Replacement              | 40 years                      | GO-3        | 85,000                | 85,000             | Bond          |
| <b>GOLF TOTAL</b>  |                          |                               |             | <b>138,000</b>        | <b>138,000</b>     |               |

**TOWN WIDE**

Building Capital Stabilization Fund \$ 400,000

The Town Council voted in December of 2013 to establish a Building Capital Stabilization Fund under MGL C40 s5. The purpose of the fund is to assist in paying for construction, additions and renovation costs for public buildings or debt service associated with the improvement to public buildings. This year we propose to place an additional \$400,000 in to the fund using FY 2016 certified free cash.

**TOWN CLERK**

Office Renovations \$ 20,000

This would allow for increased public access with multiple access points into the office, better staff workflow and added storage for the department.

Polling Books \$ 75,000

This new technology will allow for the replacement of paper polling registers with an iPad like technology. It will save hundreds of hours of manual printing for state reporting. Once the state finalizes its specific requirements, the specifications will be bid out to complete with their specific requirements

**FINANCE**

Telephone \$ 144,000

The current NEC phone and voicemail system at town Hall is on its last leg and close to 20 years old. The maintenance on it is costly and time consuming. Upgrading to a newer VoIP Phone is strongly recommended. With this upgrade come the benefits of quicker response when adds/moves/changes happen and better information regarding caller identification and time. The customers calling in will notice a much improved quality. Another feature is the ability to have voicemails sent to email. Some employees and/or councilors are not always at their desks to check on voicemails. With the new system, when a voicemail comes in the employee is notified immediately on the phone and they can listen and respond to it from anywhere, improving productivity. This will complete the upgrade Police, Fire (2) locations, Library, Retirement, 85 Quincy Ave and Golf.

**PLANNING AND DEVELOPMENT**

Union School Building Legion Post 86 assessment \$ 70,000

This will provide us with an assessment of the building and the work needed on one of the oldest town buildings.

Union School Building Legion Post 86 Repairs and renovations \$ TBD

Once the assessment is complete it will be reviewed and we anticipate coming back to you with a request to fund the renovations from the CPA funds as well

## POLICE

### Building Upgrades

Evidence Room upgrades \$ 200,000

To replace the old evidence room with a new modern and more secure evidence room in the former location of the old shooting range.

### Motor Vehicles

Marked Cruisers \$ 141,000

The replacement of three marked front line cruisers

Unmarked Cruiser \$ 32,000

The replacement of one unmarked cruiser for the deputy chief vehicle

## FIRE

Fire Boat \$ 675,000

Due to Federal Time restrictions, you have previously approved 75% from a Federal grant of 506,250 and the town match of 168,750 from our stabilization fund. This will allow the fire department to better protect our waterfront properties and yacht clubs.

Fire Engine \$ 600,000

This will replace an old engine that is 19 years old and will allow us to continue to update our public safety fleet

Deputy Car-2 \$ 47,300

This will allow for the replacements of the deputy vehicle that was damaged in an accident and will be funded with \$33,815 from insurance proceeds and the balance transferred from several other line items.

**MUNICIPAL LICENSE AND INSPECTION**

ADA Compliance Issues \$ 75,000

The Town has hired an ADA Coordinator who will be responsible for advising the Town on policy and procedures in conjunction with the Commission on Disabilities relating to ADA issues. This amount will be used towards required renovations.

Electronic Archiving \$ 89,000

The Town is considering a town wide department electronic archiving system. Record retention regulations require an enormous amount of space. This will begin a multi-year process to standardize the archiving system of all town records.

**SCHOOL**

Computer hardware replacement / upgrade network \$ 300,000

Replace and or purchase new technology and continue the wireless initiative for the school and staff.

Plow Truck \$ 30,000

Replace a 1997 Chevy pickup with 121,600 miles. The vehicle is rusting badly and has a hole in the driver's floor.

Delivery Vehicle \$ 30,000

This would replace two 2002 Ford Explorers with one. The vehicles to be replaced have 160,536 and 115,300 miles.

School roofs \$ 140,000

To infrared scan all roofs at the High School and East Middle School and start to repair them.

Floor tiles asbestos abatement \$ 250,000

These funds will provide for the asbestos abatement of floor tiles by replacement at the elementary schools with new vinyl composite tiles.

Paving District Wide \$ 100,000

Pavement needs to be redone at the South Middle School front Loop and also the front drive way and parking lots at the Liberty School.,

Bathroom Renovations Districtwide \$ 150,000  
Continue to modernize and update student and staff bathrooms and plumbing throughout the district.

**ELDER AFFAIRS**

Carpet replacement \$ 1,500  
To replace the existing carpet at the Elder Affairs building

Parking lot expansion \$ 15,000  
To expand the existing parking lot for guests of the many well attended programs

**DPW**

**Engineering**

100 Roads Project Phase # 4 year 1(Town) \$ 1,700,000

This is the Town portion of the FY 2018 Town roads program funded from bonding

100 Roads Project Phase # 4 year 1 (State) \$1,000,000

This is the State portion of the FY 2018 Town roads program funded from the state Chapter 90 grant program. This is based on a \$200 million-dollar state wide appropriation for the Chapter 90 program consistent with this year's state appropriation state wide.

Shaw Street Bridge \$ 315,000  
Bridge repair and repaint Shaw Street over Monatiquot River.

**Facilities**

Town Building Renovations \$ 478,000  
Work includes Town Hall installation of a Main Chiller HVAC in auditorium and attic areas. This will correct the heating and cooling problems that have existed at town hall for a number of years.

Library Children's area \$ 100,000  
Renovations will allow for the expansion of services and be able to respond to the changing need of the community.

Cemetery and Grounds Maintenance

Ford F-250 \$ 45,000  
To replace Foreman's F-250 truck Ex Cab and plow

Fertilizer spreader \$ 10,000  
To replace 11 year old spreader

Super Rake \$ 25,000  
To replace 9 year old cemetery super rake

Zero turn Mower and bagger \$ 17,000  
Replacement of a Mower

Highway

Bucket Truck w/ toolbox & lighting \$ 160,000  
Replacement of a vehicle taken off the road in 2014, currently using an outside contractor for tree work currently.

Pickup truck \$ 32,000  
To replace 10 year old pickup truck with 110,000 miles and estimate of \$13,000 to repair the engine and exhaust repairs needed.

Pickup truck \$ 32,000  
To replace 10 year pickup truck with an estimated cost \$ 5,000 to repair the engine.

Snow blower attachment for newly purchased loader \$ 190,000

To allow for attachment to the new loader. In past winter storms the town has had to hire private contractors with this type of equipment.

**Recreation**

Town Wide Field Repair and Rehabilitation           \$ 100,000

To begin a multi-year process of rehabilitation and repair to the Town's many recreation fields.

Town Wide Fence Repair and rehab.                   \$ 50,000

To begin a multi-year process of rehabilitation and repair to the town's many recreation fences.

Highlands Elementary School playground           \$ 164,000

To replace the playground, shall seek other funding from state grants or CPA funds.

**LIBRARY**

Computer replacement                                   \$ 10,000

To continue the annual process of replacing several computers throughout the library for increased technology.

Building Repairs   \$ 50,000

For building repair costs including heating and cooling controls, lighting and roof work.

**WATER**

Water Distribution System \$3,000,000

This is for non- treatment plant work as identified in the Town's 100 Roads Program water master plan. This work is designed to be done a year in advance of the final paving on the streets in order to avoid premature cutting of the roads identified in the Town's next phase of the 100 roads program.

**SEWER**

Inflow and Infiltration Rehabilitation Program \$ 710,000

The program seeks to remove clean storm water Inflow and Infiltration (I+I) from the Town's sewer system. Identifying and removing this from the sewer system reduces sewer treatment cost and reduces sewer system overflows. The Town participates in the MWRA grant / loan program. The MWRA offer grants and also they offer 5 year zero interest loans that allow the Town to work to reduce the Inflow and infiltration and reduce the sewer flow and the treatment costs that affect the Town's Sewer assessment from the MWRA.

**GOLF**

Rough and Utility Mower \$ 45,000

To replace a seven year old Mower used 5 days a week, 9 months a year. The machine is experiencing frequent breakdowns and has become unreliable.

Tow behind leaf and debris blower \$ 8,000

To replace a six-year-old machine used 6 days a week, 9 months a year for clearing grass and leaves. The machine is experiencing frequent breakdowns and has become unreliable.

8<sup>th</sup> green Reconstruction \$ 85,000

To replace the 8<sup>th</sup> green that is the oldest and smallest green on the course. Construction would be done in September of 2017 to minimize the loss of revenue.

**BONDED DEBT**

| <u>ref. #</u>       | <u>description</u>  | <u>debt authorized</u> | <u>bonded debt</u>      | <u>FY 2018 principal</u> | <u>FY 2018 interest (I)</u> | <u>FY 2018 total</u>  |               |
|---------------------|---|------------------------|-------------------------|--------------------------|-----------------------------|-----------------------|---------------|
| <b>GENERAL FUND</b> |   |                        |                         |                          |                             |                       |               |
| 13                  | Road Projects C44s7(5) FY 2017 Capital                    | Nov-15                 | 1,700,000               | 113,333                  | 68,000                      | 181,333               | 15 C44 s7(5)  |
|                     | Road Projects C44s7(6)                                    | Nov-15                 | -                       | -                        | -                           | -                     | 15 C44 s7(6)  |
|                     | town clerk pooling books                                  | Nov-15                 | 75,000                  | 15,000                   | 3,000                       | 18,000                | 5 C44 s7(9)   |
|                     | Finance Telephone system                                  | Nov-15                 | 144,000                 | 28,800                   | 5,760                       | 34,560                | 5 C44 s7(9)   |
|                     | Police Evidence room upgrades                             |                        | 200,000                 | 20,000                   | 8,000                       | 28,000                | 10 C44 s7(9)  |
|                     | Fire Engine   |                        | 600,000                 | 60,000                   | 24,000                      | 84,000                | 10 C44 s7(9)  |
|                     | Town Wide ADA compliance issues                           |                        | 75,000                  | 15,000                   | 3,000                       | 18,000                | 5 C44 s7(9)   |
|                     | Town Wide Electronic Archiving System                     |                        | 89,000                  | 17,800                   | 3,560                       | 21,360                | 5 C44 s7(9)   |
|                     | School technology   |                        | 300,000                 | 60,000                   | 12,000                      | 72,000                | 5 C44 s7(9)   |
|                     | school building repairs                                   | P                      | -                       | -                        | -                           | -                     | 20 C44 s7(9)  |
|                     | school building repairs                                   | P                      | -                       | -                        | -                           | -                     | 20 C44 s7(9)  |
|                     | school building repairs                                   | P                      | 80,000                  | 4,000                    | 3,200                       | 7,200                 | 20 C44 s7(9)  |
|                     | School Paving / landscape & elder affairs paving          |                        | 115,000                 | 11,500                   | 4,600                       | 16,100                | 10 C44 s7(9)  |
|                     | DPW Shaw Bridge   |                        | 315,000                 | 31,500                   | 12,600                      | 44,100                | 10 C44 s7(9)  |
|                     | Town Hall Cahill Auditorium upgrade a/c and windows       |                        | 478,000                 | 47,800                   | 19,120                      | 66,920                | 10 C44 s7(9)  |
|                     | Library Children's expansion and reconfiguration          |                        | 100,000                 | 5,000                    | 4,000                       | 9,000                 | 20 C44 s7(3a) |
|                     | DPW Cemetery and Grounds equipment                        |                        | 97,000                  | 19,400                   | 3,880                       | 23,280                | 5 C44 s7(9)   |
|                     | DPW vehicles and equipment                                |                        | 414,000                 | 82,800                   | 16,560                      | 99,360                | 5 C44 s7(9)   |
|                     | Town -wide field repair and rehabilitation                |                        | 100,000                 | 20,000                   | 4,000                       | 24,000                | 5 C44 s7(9)   |
|                     | DPW Park and REC town wide filed rehabilitation           |                        | 50,000                  | 10,000                   | 2,000                       | 12,000                | 5 C44 s7(9)   |
|                     | DPW Park and REC town wide fence rehabilitation           |                        | 164,000                 | 32,800                   | 6,560                       | 39,360                | 5 C44 s7(9)   |
|                     | less FY 18 debt service reduction from FY 2017            |                        |                         |                          |                             | (591,000)             |               |
|                     | <b>Total Bonded Debt</b>                                  |                        | <u><u>5,096,000</u></u> |                          |                             |                       |               |
|                     | <b>Total Projected General Fund Debt Service Increase</b> |                        |                         |                          |                             | <u><u>207,573</u></u> |               |
|                     | (I) estimated interest rate 4.00%                         |                        |                         |                          |                             |                       |               |

**BONDED DEBT**

| <u>ref. #</u>                       | <u>description</u>                                   | <u>debt authorized</u> | <u>bonded debt</u>                            | <u>FY 2018 principal</u> | <u>FY 2018 interest (I)</u> | <u>FY 2018 total</u> |                      |
|-------------------------------------|--|------------------------|---|--------------------------|-----------------------------|----------------------|----------------------|
| <b><u>WATER ENTERPRISE FUND</u></b> |  |                        |   |                          |                             |                      |                      |
|                                     | Water System Improvements                            |                        | 3,000,000                                     | 150,000                  | 120,000                     | 270,000              | 20 20 yr. level debt |
|                                     |  |                        | -   | -                        | -                           | -                    |                      |
|                                     |  |                        | Projected FY 2017 net additional debt service |                          |                             | <u>270,000</u>       |                      |
| <b><u>SEWER ENTERPRISE FUND</u></b> |  |                        |   |                          |                             |                      |                      |
|                                     | MWRA Sewer Rehabilitation 710,000 MWRA phase 9 funds |                        |   |                          |                             |                      |                      |
|                                     | Phase # 9 25% loan 710,000- 177,500=532,500          |                        | 177,500                                       | 35,500                   | -                           | 35,500               | 5 yr. zero interest  |
|                                     |  |                        | -   | -                        | -                           | -                    |                      |
|                                     |  |                        | Projected FY 2017 net additional debt service |                          |                             | <u>35,500</u>        |                      |
|                                     |  |                        |   |                          |                             |                      |                      |
|                                     |  |                        | <u>Phase # 8</u>                              | <u>Phase # 9</u>         | <u>total</u>                |                      |                      |
|                                     |  |                        | Grant 107,400                                 | 425,100                  | 532,500                     |                      |                      |
|                                     |  |                        | Loan 35,800                                   | 141,700                  | 177,500                     |                      |                      |
|                                     |  |                        | Total 143,200                                 | 566,800                  | 710,000                     |                      |                      |
|                                     |  |                        |   |                          |                             |                      |                      |
| <b><u>GOLF ENTERPRISE FUND</u></b>  |  |                        |   |                          |                             |                      |                      |
|                                     | 8th Green Reconstruction                             |                        | 85,000  | 17,000                   | 3,400                       | 20,400               | 5 yr. C44 s7(9)      |
|                                     |  |                        |   | 17,000                   | 3,400                       |                      |                      |
|                                     |  |                        | 85,000  |                          |                             |                      |                      |
|                                     |  |                        | Projected FY 2016 net additional debt service |                          |                             | <u>20,400</u>        |                      |

TOWN OF BRAINTREE CAPITAL PROGRAM fy 2017 - October 2016  
GENERAL FUND

|                                     | <u>Project / Item Description</u>                                     | <u>New / Replace</u> | <u>Age of Replacement</u> | <u>ref.</u> | <u>Total Cost</u> | <u>FY 2017</u> | <u>FY 2018</u> | <u>FY 2019</u> | <u>FY 2020</u> | <u>FY 2021</u> |
|-------------------------------------|---|----------------------|---------------------------|-------------|-------------------|----------------|----------------|----------------|----------------|----------------|
| <b>TOWN WIDE</b>                    | Capital Building Stabilization Fund                                   | New                  |                           |             | 400,000           | 400,000        | -              | -              | -              | -              |
|                                     | <b>SUB-TOTAL TOWN WIDE</b>  |                      |                           |             | 400,000           | 400,000        | -              | -              | -              | -              |
| <b>161 TOWN CLERK</b>               | Office renovation   | New                  |                           |             | 20,000            | 20,000         | -              | -              | -              | -              |
|                                     | Poling Books  | New                  |                           |             | 75,000            | 75,000         | -              | -              | -              | -              |
|                                     | <b>SUB-TOTAL CLERK</b>  |                      |                           |             | 95,000            | 95,000         | -              | -              | -              | -              |
| <b>133 FINANCE</b>                  | Telephone Upgrade Town wide complete                                  | Replace              | N/A                       |             | 144,170           | 144,170        | -              | -              | -              | -              |
|                                     | <b>SUB-TOTAL FINANCE</b>  |                      |                           |             | 144,170           | 144,170        | -              | -              | -              | -              |
| <b>171 PLANNING AND DEVELOPMENT</b> | Union School Building American Legion post 86 assessment              |                      |                           |             | 70,000            | 70,000         | -              | -              | -              | -              |
|                                     | Union School Building American Legion post 86 Repairs and renovations |                      | 180                       | N/A         | -                 | -              | -              | -              | -              | -              |
|                                     | <b>SUB-TOTAL PLANNING AND DEVELOPMENT</b>                             |                      |                           |             | 70,000            | 70,000         | -              | -              | -              | -              |
| <b>210 POLICE</b>                   | <b>BUILDING UPGRADES</b>  |                      |                           |             |                   |                |                |                |                |                |
|                                     | South Shore Plaza Substation Renovations                              | Replace              | 36 YRS                    |             | -                 | -              | -              | -              | -              | -              |
|                                     | Emergency Operations Center   | New                  |                           |             | 20,000            | 4,000          | 4,000          | 4,000          | 4,000          | 4,000          |
|                                     | Evidence Room Upgrades  | New                  |                           |             | 200,000           | 200,000        | -              | -              | -              | -              |
|                                     | Police Records Archives   | New                  |                           |             | -                 | -              | -              | -              | -              | -              |
|                                     | Parking lot   | Replace              | 40 years                  |             | -                 | -              | -              | -              | -              | -              |
|                                     | Electrical Upgrades   | New                  |                           |             | 25,000            | 5,000          | 5,000          | 5,000          | 5,000          | 5,000          |
|                                     | Fencing Motorized Gate  | New                  |                           |             | 20,000            | -              | 20,000         | -              | -              | -              |
|                                     | Hear Roadway to Police Department                                     | Replace              | 40 years                  |             | 45,000            | -              | 45,000         | -              | -              | -              |
|                                     | <b>TOTAL</b>  |                      |                           |             | 310,000           | 209,000        | 74,000         | 9,000          | 9,000          | 9,000          |
|                                     | <b>EQUIPMENT</b>  |                      |                           |             |                   |                |                |                |                |                |
|                                     | Handguns  | Replace              | 8 YRS.                    |             | -                 | -              | -              | -              | -              | -              |
|                                     | <b>TOTAL</b>  |                      |                           |             | -                 | -              | -              | -              | -              | -              |
|                                     | <b>MOTOR VEHICLES</b>   |                      |                           |             |                   |                |                |                |                |                |
|                                     | Marked Cruisers   | Replace(4)           | 1                         | 4 YRS       | 1,033,928         | 189,000        | 198,450        | 208,373        | 208,373        | 229,732        |
|                                     | Unmarked Cruisers   | Replace (1)          | 2                         | 4YRS        | 176,821           | 32,000         | 33,600         | 35,280         | 37,044         | 38,897         |
|                                     | Motorcycles   | Replace(1)           | 3                         |             | 129,065           | 23,356         | 24,525         | 25,752         | 27,040         | 28,392         |
|                                     | <b>TOTAL</b>  |                      |                           |             | 1,339,814         | 244,356        | 256,575        | 269,405        | 272,457        | 297,021        |
|                                     | <b>DATA PROCESSING</b>  |                      |                           |             |                   |                |                |                |                |                |
|                                     | Desktop Computers   | Replace              | 4                         | 5YRS        | 47,500            | 7,500          | 10,000         | 10,000         | 10,000         | 10,000         |
|                                     | Laptop Computers for Cruisers   | Replace              | 5                         | 5YRS        | 30,000            | 6,000          | 6,000          | 6,000          | 6,000          | 6,000          |
|                                     | Software Upgrades   | New                  | 6                         |             | 20,000            | 5,000          | -              | 5,000          | 10,000         | -              |
|                                     | Security enhancements   |                      | 7                         |             | 20,000            | 10,000         | -              | 5,000          | -              | 5,000          |
|                                     | Network Server  | Replace              | 8                         | 6YRS        | 20,000            | 10,000         | -              | -              | -              | 10,000         |
|                                     | Network switches  | Replace              | 9                         | 7YRS        | 20,000            | -              | -              | 10,000         | -              | 10,000         |
|                                     | <b>TOTAL</b>  |                      |                           |             | 157,500           | 38,500         | 16,000         | 36,000         | 26,000         | 41,000         |
|                                     | <b>RADIO EQUIPMENT</b>  |                      |                           |             |                   |                |                |                |                |                |
|                                     | Upgrade System Sites  | Replace              | 1                         |             | 49,000            | 25,000         | 12,000         | 12,000         | -              | -              |
|                                     | Mobile Radios   | Replace              | 2                         | 10YRS       | 30,000            | 6,000          | 6,000          | 6,000          | 6,000          | 6,000          |
|                                     | Portable Radios   | Replace              | 2                         | 3-7 YRS     | 150,000           | 30,000         | 30,000         | 30,000         | 30,000         | 30,000         |
|                                     | Batteries / Upgrades  | Replace              | 2                         |             | 30,000            | 6,000          | 6,000          | 6,000          | 6,000          | 6,000          |
|                                     | <b>TOTAL</b>  |                      |                           |             | 259,000           | 67,000         | 54,000         | 54,000         | 42,000         | 42,000         |
|                                     | <b>SUB-TOTAL POLICE</b>   |                      |                           |             | -                 | -              | -              | -              | -              | -              |

TOWN OF BRAINTREE CAPITAL PROGRAM fy 2017 - October 2016  
GENERAL FUND

| <u>Project / Item Description</u>                          | <u>New/<br/>Replace</u> | <u>Age of<br/>Replacement</u> | <u>ref.</u> | <u>Total Cost</u> | <u>FY 2017</u>   | <u>FY 2018</u>   | <u>FY 2019</u>   | <u>FY 2020</u>   | <u>FY 2021</u>   |
|--|-------------------------|-------------------------------|-------------|-------------------|------------------|------------------|------------------|------------------|------------------|
| Fire Boat  | NEW                     |                               |             | 675,000           | 675,000          |                  |                  |                  |                  |
| HQ Renovation TBD  | Renovation              |                               |             | -                 |                  |                  |                  |                  |                  |
| Engine   |                         | 19 years                      |             | 600,000           | 600,000          |                  |                  |                  |                  |
| Ladder Truck (HQ)  | New                     | 16 years                      |             | 750,000           | -                | 750,000          |                  |                  |                  |
| Car 2 (SUV)  | New                     | 4 years                       |             | 47,300            | 47,300           |                  |                  |                  |                  |
| E-2 Typhoon  | New                     | 17 years                      |             | 625,000           |                  |                  | 625,000          |                  |                  |
| E-4 Typhoon  | New                     | 14 years                      |             | 650,000           |                  |                  |                  | 650,000          |                  |
| Engine   | New                     | 15 years                      |             | 650,000           |                  |                  |                  |                  | 650,000          |
| <b>SUB-TOTAL FIRE</b>                                      |                         |                               |             | <b>3,997,300</b>  | <b>1,322,300</b> | <b>750,000</b>   | <b>625,000</b>   | <b>650,000</b>   | <b>650,000</b>   |
| <b>241 MUNICIPAL LICENCE &amp; INSPECTIONS</b>             |                         |                               |             |                   |                  |                  |                  |                  |                  |
| ADA Compliance issues                                      |                         |                               |             | 500,000           | 75,000           | 87,500           | 100,000          | 112,500          | 125,000          |
| Electronic Archiving System                                | New                     |                               |             | 215,967           | 89,250           | 29,400           | 30,870           | 32,413           | 34,034           |
| <b>SUB-TOTAL MUNICIPAL LICNESE AND INPECTIONS</b>          |                         |                               |             | <b>715,967</b>    | <b>164,250</b>   | <b>116,900</b>   | <b>130,870</b>   | <b>144,913</b>   | <b>159,034</b>   |
| <b>300 SCHOOL</b>  |                         |                               |             |                   |                  |                  |                  |                  |                  |
| EMS Renovations MSBA +/- 48% reimbursement                 | Renovation              |                               |             | -                 |                  |                  |                  |                  |                  |
| South Middle School Renovations MSBA +/- 48% reimbursement | Renovation              |                               |             | -                 |                  |                  |                  |                  |                  |
| Technology   | both                    | 5-7 years                     |             | 1,500,000         | 300,000          | 300,000          | 300,000          | 300,000          | 300,000          |
| Plow Truck   | R                       | 10-15 years                   |             | 30,000            | 30,000           |                  |                  |                  |                  |
| Delivery Truck   | R                       | 10-15 years                   |             | 30,000            | 30,000           |                  |                  |                  |                  |
| Roofs  | R                       | 20-30 years                   |             | 690,000           | 140,000          | 150,000          | 150,000          | 150,000          | 100,000          |
| Floors (Abatement)   | R                       | 30 years                      |             | 900,000           | 250,000          | 200,000          | 200,000          | 150,000          | 100,000          |
| Paving/Landscaping   | R                       | 30 years                      |             | 600,000           | 100,000          | 200,000          | 100,000          | 100,000          | 100,000          |
| Plumbing/Bathroom  | R                       | 30 years                      |             | 750,000           | 150,000          | 150,000          | 150,000          | 150,000          | 150,000          |
| Furniture  | N/R                     | 20-30 years                   |             | 300,000           |                  |                  | 100,000          | 100,000          | 100,000          |
| Masonry repairs  | N                       | 30 years                      |             | 200,000           |                  |                  |                  | 50,000           | 150,000          |
| <b>SUB-TOTAL SCHOOL</b>                                    |                         |                               |             | <b>5,000,000</b>  | <b>1,000,000</b> | <b>1,000,000</b> | <b>1,000,000</b> | <b>1,000,000</b> | <b>1,000,000</b> |
| <b>541 ELDER AFFAIRS</b>                                   |                         |                               |             |                   |                  |                  |                  |                  |                  |
| Building Extension/Renovate                                | R                       |                               |             | 250,000           | 250,000          |                  |                  |                  |                  |
| Carpet Replacement   | R                       |                               |             | 1,500             | 1,500            |                  |                  |                  |                  |
| Parking Lot Expansion (added spaces)                       | N                       |                               |             | 15,000            | 15,000           |                  |                  |                  |                  |
| New Shed for Equipment Storage                             | N                       |                               |             | 5,000             |                  | 5,000            |                  |                  |                  |
| Oil tank #2  | R                       |                               |             | 4,500             |                  | 4,500            |                  |                  |                  |
| New Furnace  | R                       |                               |             | 40,000            |                  |                  | 40,000           |                  |                  |
| Steam Traps  | R                       |                               |             | 15,000            |                  |                  | 15,000           |                  |                  |
| Roof Repairs   | R                       |                               |             | 25,000            |                  |                  |                  | 25,000           |                  |
| <b>SUB-TOTAL ELDER AFFAIRS</b>                             |                         |                               |             | <b>356,000</b>    | <b>266,500</b>   | <b>9,500</b>     | <b>55,000</b>    | <b>25,000</b>    | <b>-</b>         |
| <b>400 DPW<br/>ENGINEERING</b>                             |                         |                               |             |                   |                  |                  |                  |                  |                  |
| 100 Roads Project 4 TOWN                                   | Replace                 |                               |             | 5,100,000         | 1,700,000        | 1,700,000        | 1,700,000        |                  |                  |
| 100 Roads Project 4 CHAPTER 90                             | Replace                 |                               |             | 3,000,000         | 1,000,000        | 1,000,000        | 1,000,000        |                  |                  |
| 100 Roads Project 5 TOWN                                   | Replace                 |                               |             | 3,400,000         |                  |                  |                  | 1,700,000        | 1,700,000        |
| 100 Roads Project 5 CHAPTER 90                             | Replace                 |                               |             | 3,000,000         |                  |                  | 1,000,000        | 1,000,000        | 1,000,000        |
| Traffic Signal System Replacement                          | Replace                 |                               |             | 940,000           | 176,000          | 182,000          | 188,000          | 194,000          | 200,000          |
| Drainage   | Replace                 |                               |             | 750,000           | 150,000          | 150,000          | 150,000          | 150,000          | 150,000          |
| Shaw Street Bridge   |                         |                               |             | 315,000           | 315,000          |                  |                  |                  |                  |
| Engineering vehicle replacement                            |                         |                               |             | 36,000            | 36,000           |                  |                  |                  |                  |
| <b>SUB-TOTAL ENGINEERING</b>                               |                         |                               |             | <b>16,541,000</b> | <b>3,377,000</b> | <b>3,032,000</b> | <b>4,038,000</b> | <b>3,044,000</b> | <b>3,050,000</b> |
| <b>FACILITIES</b>  |                         |                               |             |                   |                  |                  |                  |                  |                  |
| Town Hall Upgrade A/C and install AC in Cahill Auditorium  |                         |                               |             | 1,202,000         | 478,000          | 484,000          | 240,000          |                  |                  |
| Library Children's Expansion                               | Replacement             | 20 years                      |             | 100,000           | 100,000          |                  |                  |                  |                  |
| Library Security system                                    | New                     | 18 years                      |             | 30,000            |                  | 10,000           | 10,000           | 10,000           |                  |

TOWN OF BRAINTREE CAPITAL PROGRAM fy 2017 - October 2016  
GENERAL FUND

| Project / Item Description                                    | New /<br>Replace | Age of<br>Replacement | ref. | Total Cost        | FY 2017          | FY 2018          | FY 2019          | FY 2020          | FY 2021          |
|---|------------------|-----------------------|------|-------------------|------------------|------------------|------------------|------------------|------------------|
| Library Heated gutters  | New              |                       |      | 25,000            | 25,000           | -                | -                | -                | -                |
| <b>SUB-TOTAL FACILITIES</b>                                   |                  |                       |      | <b>1,357,000</b>  | <b>603,000</b>   | <b>494,000</b>   | <b>250,000</b>   | <b>10,000</b>    | <b>-</b>         |
| <b>CEMETERY &amp; GROUNDS MAINTENANCE</b>                     |                  |                       |      |                   |                  |                  |                  |                  |                  |
| Truck Kubota DPW Grounds                                      | Replacement      |                       |      | 55,000            |                  |                  | 55,000           |                  |                  |
| Truck Mechanic w/ plow Kubota DPW Grounds                     | Replacement      |                       |      | 55,000            |                  |                  | 55,000           |                  |                  |
| Forman truck -F250 EX CAB plow DPW Cemetery                   | Replacement      |                       |      | 100,000           | 45,000           |                  | 55,000           |                  |                  |
| Compost Site Study - Relocate                                 |                  |                       |      | 500,000           |                  |                  | 500,000          |                  |                  |
| Fertilizer spreader DPW Cemetery                              | Replacement      | 11                    |      | 10,000            | 10,000           |                  |                  |                  |                  |
| Fertilizer spreader DPW Cemetery                              | Replacement      | 9                     |      | 25,000            | 25,000           |                  |                  |                  |                  |
| Small 6 - Wheel Truck w/ dump body & plow DPW Cemetery        | Replacement      | 10                    |      | 75,000            |                  |                  |                  | 75,000           |                  |
| Landscape Trailer   | Replacement      | 20                    |      | 5,000             |                  |                  |                  | 5,000            |                  |
| Landscape Trailer   | Replacement      | 20                    |      | 5,000             |                  |                  |                  | 5,000            |                  |
| Lawn Mower (Large)  | Replacement      | 7                     |      | 100,000           |                  |                  |                  | 100,000          |                  |
| zero turn mower w/ bagger                                     | Replacement      | Junk                  |      | 51,000            | 17,000           | -                | -                | 34,000           | -                |
| <b>SUB-TOTAL CEMETERY GROUNDS AND MAINTENANCE</b>             |                  |                       |      | <b>981,000</b>    | <b>97,000</b>    | <b>-</b>         | <b>665,000</b>   | <b>219,000</b>   | <b>-</b>         |
| <b>HIGHWAY</b>  |                  |                       |      |                   |                  |                  |                  |                  |                  |
| Bucket truck w/ Toolbox & lighting                            | Replacement      |                       |      | 160,000           | 160,000          |                  |                  |                  |                  |
| Pickup Truck  | Replacement      | 9                     |      | 32,000            | 32,000           |                  |                  |                  |                  |
| Pickup Truck  | Replacement      | 9                     |      | 32,000            | 32,000           |                  |                  |                  |                  |
| Trash Truck w/ Compactor                                      | Replacement      | 11                    |      | 97,500            | 97,500           |                  |                  |                  |                  |
| 5-7 Ton Dump Truck w/ plow and sander                         | Replacement      | 25                    |      | 181,000           | 181,000          |                  |                  |                  |                  |
| Snow blower attachment for newly purchased loader             | Replacement      |                       |      | 190,000           | 190,000          |                  |                  |                  |                  |
| Trackless attach Flail Deck 14"boom                           | Replacement      |                       |      | 30,000            |                  | 30,000           |                  |                  |                  |
| Stainless Sander Spreader                                     | Replacement      |                       |      | 15,000            |                  | 15,000           |                  |                  |                  |
| Stainless sander Spreader                                     | Replacement      |                       |      | 15,000            |                  | 15,000           |                  |                  |                  |
| Building Foundation for donated BELD building                 | New              |                       |      | 500,000           |                  | 500,000          |                  |                  |                  |
| Kubota Grounds  | Replacement      |                       |      | 55,000            |                  |                  | 55,000           |                  |                  |
| Forman Truck W 4x4 plows                                      | Replacement      |                       |      | 50,000            |                  |                  | 50,000           |                  |                  |
| Forman Truck W 4x4 plows                                      | Replacement      |                       |      | 50,000            |                  |                  | 50,000           |                  |                  |
| 5-7 Ton Dump Truck w/ plow and sander                         | Replacement      |                       |      | 190,000           |                  |                  | 190,000          |                  |                  |
| Skid Steer/ attach & accessories                              | Replacement      | 26                    |      | 100,000           |                  |                  | 100,000          |                  |                  |
| Street Sweeper  | Replacement      | 17                    |      | 250,000           |                  |                  | 250,000          |                  |                  |
| <b>SUB-TOTAL HIGHWAY</b>                                      |                  |                       |      | <b>1,947,500</b>  | <b>692,500</b>   | <b>560,000</b>   | <b>695,000</b>   | <b>-</b>         | <b>-</b>         |
| <b>RECREATION</b>   |                  |                       |      |                   |                  |                  |                  |                  |                  |
| outdoor court equipment replacement                           | Replace          |                       |      | 20,000            | 10,000           | 10,000           |                  |                  |                  |
| outdoor tennis courts and basketball court facilities repairs | Replace          |                       |      | 250,000           | 150,000          | 100,000          |                  |                  |                  |
| Town -wide field repair and rehabilitation                    | Replace          |                       |      | 500,000           | 100,000          | 100,000          | 100,000          | 100,000          | 100,000          |
| Town -wide fence repair and rehabilitation                    | Replace          |                       |      | 250,000           | 50,000           | 50,000           | 50,000           | 50,000           | 50,000           |
| Highlands Elementary School playground                        |                  |                       |      | 163,650           | 163,650          |                  |                  |                  |                  |
| Purchase of Wood Fiber Safety Surfacing                       |                  |                       |      | 38,400            | 38,400           |                  |                  |                  |                  |
| Replacement of playground equipment                           |                  |                       |      | 25,000            | 25,000           |                  |                  |                  |                  |
| Replacement of playground equipment                           | Replace          |                       |      | 800,000           |                  | 800,000          |                  |                  |                  |
| <b>SUB-TOTAL RECREATION</b>                                   |                  |                       |      | <b>2,047,050</b>  | <b>537,050</b>   | <b>1,060,000</b> | <b>150,000</b>   | <b>150,000</b>   | <b>150,000</b>   |
| <b>610 LIBRARY</b>  |                  |                       |      |                   |                  |                  |                  |                  |                  |
| Computer replacement-ongoing                                  | Replacement      | 10-5 years            |      | 10,000            | 10,000           |                  |                  |                  |                  |
| Information Network Management system                         | Replacement      |                       |      | 25,000            | -                | 25,000           |                  |                  |                  |
| Building Maintenance  | Replace          |                       |      | 50,000            | 50,000           |                  |                  |                  |                  |
| <b>SUB-TOTAL LIBRARY</b>                                      |                  |                       |      | <b>85,000</b>     | <b>60,000</b>    | <b>25,000</b>    | <b>0</b>         | <b>0</b>         | <b>-</b>         |
| <b>TOTAL GENERAL FUND REQUESTS</b>                            |                  |                       |      | <b>35,803,301</b> | <b>9,387,626</b> | <b>7,447,975</b> | <b>7,977,275</b> | <b>5,592,370</b> | <b>5,398,055</b> |

TOWN OF BRAINTREE CAPITAL PROGRAM fy 2017 - October 2016  
GENERAL FUND

| <u>Project / Item Description</u>          | <u>New /<br/>Replace</u> | <u>Age of<br/>Replacement</u> | <u>ref.</u> | <u>Total Cost</u> | <u>FY 2017</u>   | <u>FY 2018</u>   | <u>FY 2019</u>   | <u>FY 2020</u>   | <u>FY 2021</u>   |
|--|--------------------------|-------------------------------|-------------|-------------------|------------------|------------------|------------------|------------------|------------------|
| SUB-TOTAL TOWN WIDE                        |                          |                               |             | 400,000           | 400,000          | -                | -                | -                | -                |
| SUB-TOTAL CLERK                            |                          |                               |             | 95,000            | 95,000           | -                | -                | -                | -                |
| SUB-TOTAL FINANCE                          |                          |                               |             | 144,170           | 144,170          | -                | -                | -                | -                |
| SUB-TOTAL PLANNING AND DEVELOPMENT         |                          |                               |             | 70,000            | 70,000           | -                | -                | -                | -                |
| SUB-TOTAL POLICE                           |                          |                               |             | 2,066,314         | 558,856          | 400,575          | 368,405          | 349,457          | 389,021          |
| SUB-TOTAL FIRE                             |                          |                               |             | 3,997,300         | 1,322,300        | 750,000          | 625,000          | 650,000          | 650,000          |
| SUB-TOTAL MUNICIPAL LICNESE AND INPECTIONS |                          |                               |             | 715,967           | 164,250          | 116,900          | 130,870          | 144,913          | 159,034          |
| SUB-TOTAL SCHOOL                           |                          |                               |             | 5,000,000         | 1,000,000        | 1,000,000        | 1,000,000        | 1,000,000        | 1,000,000        |
| SUB-TOTAL ELDER AFFAIRS                    |                          |                               |             | 356,000           | 266,500          | 9,500            | 55,000           | 25,000           | -                |
| SUB-TOTAL DPW                              |                          |                               |             | 22,873,550        | 5,306,550        | 5,146,000        | 5,798,000        | 3,423,000        | 3,200,000        |
| SUB-TOTAL LIBRARY                          |                          |                               |             | 85,000            | 60,000           | 25,000           | -                | -                | -                |
|  |                          |                               |             | <u>35,803,301</u> | <u>9,387,626</u> | <u>7,447,975</u> | <u>7,977,275</u> | <u>5,592,370</u> | <u>5,398,055</u> |

DPW CAPITAL PROGRAM - FY'16

11/4/2016

| Project / Item Description   | New /<br>Replace | Age<br>of<br>Replace | ref. | Total Cost        | FY 2017          | FY 2018          | FY 2019          | FY 2020          | FY 2021          |
|--|------------------|----------------------|------|-------------------|------------------|------------------|------------------|------------------|------------------|
| Water Distribution System - 100 Roads Program . (excludes Treatment Plant) |                  |                      | W-1  | 15,000,000        | 3,000,000        | 3,000,000        | 3,000,000        | 3,000,000        | 3,000,000        |
| Sewer Investigation and Rehabilitation Program - MWRA Financial Assistance |                  |                      | W-2  | 3,925,000         | 710,000          | 750,000          | 780,000          | 800,000          | 885,000          |
| Utility Truck  | Replacement      | 10                   | W-7  | 45,000            | 45,000           |                  |                  |                  |                  |
| F-550 Stainless body   |                  |                      |      | 14,300            | 14,300           |                  |                  |                  |                  |
| Dump truck bodies  |                  |                      |      | 7,000             | 7,000            |                  |                  |                  |                  |
| 10 wheel Dump truck  |                  |                      |      | 200,000           | 200,000          |                  |                  |                  |                  |
| Kamatsu  |                  |                      |      | 50,000            | 50,000           | -                |                  |                  |                  |
| Vactor Truck   | Replacement      | 17                   | W-6  | 250,000           |                  |                  | 250,000          |                  |                  |
| <b>WATER &amp; SEWER TOTAL</b>   |                  |                      |      | <b>19,491,300</b> | <b>4,026,300</b> | <b>3,750,000</b> | <b>4,030,000</b> | <b>3,800,000</b> | <b>3,885,000</b> |

DPW GOLF FUND CAPITAL PROGRAM - FY'15

11/4/2016

| Project / Item Description           | New / Replace | Age of Replacement   | ref. | Total Cost     | FY 2017        | FY 2018       | FY 2019       | FY 2020       | FY 2021        |
|--------------------------------------|---------------|----------------------|------|----------------|----------------|---------------|---------------|---------------|----------------|
| <b>GOLF</b>                          |               |                      |      |                |                |               |               |               |                |
| Rough & utility Mower                | Replacement   | 7 years              | GO-1 | 87,000         | 45,000         |               |               | 42,000        |                |
| Leaf Blower                          | Replacement   | 6 years              | GO-2 | 16,000         | 8,000          |               | 8,000         |               |                |
| 8th Green Reconstruction             | Replacement   | 40 years             | GO-3 | 85,000         | 85,000         |               |               |               |                |
| Greens & Tees & Collar Triplex mower | Replacement   | 8 years and 10 years | GO-4 | 70,000         |                | 35,000        |               | 35,000        |                |
| Golf course Utility vehicle          | Replacement   | 12 years             | GO-5 | 32,000         |                |               | 32,000        |               |                |
| Leaf & Debris sweeper                | Replacement   | 23 years             | GO-6 | 37,000         |                |               | 37,000        |               |                |
| Dump truck                           | Replacement   | 23 years             | GO-7 | 50,000         |                | 50,000        |               |               |                |
| Parking Lot Repave                   | Replacement   | 20 years             | GO-8 | 150,000        |                |               |               |               | 150,000        |
| <b>GOLF TOTAL</b>                    |               |                      |      | <b>527,000</b> | <b>138,000</b> | <b>85,000</b> | <b>77,000</b> | <b>77,000</b> | <b>150,000</b> |



## Office of the Mayor

One JFK Memorial Drive  
Braintree, Massachusetts 02184

Joseph C. Sullivan  
Mayor

781-794-8100

To: Sean E. Powers, President of the Council  
Susan Cimino, Clerk of the Council  
James Casey, Town Clerk

From: Joseph C. Sullivan, Mayor

JCS

Cc: Michael Coughlin, Chief of Staff and Director of Operations  
Edward Spellman, Director of Municipal Finance  
Frank Hackett, Superintendent of Schools  
James Arsenault, Public Works Director  
Lisa S. Maki, Town Solicitor  
Paul Shastany, Interim Police Chief  
James O'Brien, Fire Chief

RECEIVED TOWN CLERK  
BRAintree, MA  
2016 NOV - 4 PM 4: 37

Date: November 4, 2016

RE: Fiscal Year 2017 Capital Plan

I present for your review and acceptance our FY 2017 Town of Braintree Capital Plan. You will find the plan along with three articles. The articles are segmented as follows: 1) a general fund bonding article, 2) an enterprise fund bonding article that contains water, sewer and golf bonding items 3) other funds including free cash, building capital stabilization reserve and golf retained earnings for some golf capital equipment

Through our efforts, we can take pride in our work as we have addressed the long deferred and long term capital needs of our community. Our fiscal health is strong with our operating budget being well managed and with reserves that allow us to maintain a healthy municipal bond rating of AA+. Thus, we can offer this robust capital plan. This year's plan keeps us on a good pace as we seek to continue to improve the infrastructure of our town.

We have developed an ongoing five year capital plan where annually, departments submit a plan of their capital requests. The department requests are then prioritized in order of need per each department. We have made a significant commitment through our investment(s) in our fixed

assets over the past five years having approved a total of over \$55.5 million dollars in our capital plan. The largest area being our of Town investment of \$16.8 million dollars to the physical upgrading of our schools, not including a program of addressing ongoing school capital needs at 1 million dollars per annum. \$11.4 million for roads and infrastructures, \$24 million for the water, sewer, municipal golf course and other recreational needs and the balance of \$3.3 million dollars for all other town departments.

A few highlights of this plan – (which is fully documented in the ensuing pages) include the continued improvement to the town’s infrastructure.

### **SCHOOLS**

The Town continues to allocate 1 million per year expended towards technology and building improvements including roof, floor, bathrooms, parking lot repaving and replacement of vehicles.

### **ROADS**

We are programing this year to spend \$2,700,000 for our municipal road work. We are proposing to raise the town’s contribution from \$1,500,000 to 1,700,000 through our bonding program and use the \$1,000,000 dollars offered through the state funding (Chapter 90) formula. This expenditure, combined with our water and sewer work, will continue our commitment to the “100 Roads” program which we began with the new government in 2008.

### **FIRE DEPARTMENT**

Two items to highlight is the purchase of a new fire boat which we are partnering with the Federal government Homeland Security department (through our Congressman Stephen Lynch) contributing \$506,250 with a town contribution of \$168,750 for a total \$675,000. This fireboat will provide additional security to our residents and businesses along the Fore River Waterfront. The second major investment is \$600,000 to purchase a new fire engine truck. This will replace a 19 year old engine of an existing fire truck. This will enhance our first responders services at critical incidents.

### **ELDER AFFAIRS**

Included in last year’s plan is an addition to the Elder Affairs building. The town had allocated \$730,000 directly received, \$130,000 from private donations and \$69,000 from a state grant towards the project provided by Representative Cusack. Our Senior Center has an increasing and varied need for services. The Department of Elder Affairs in our town is one of the busiest centers in the South Shore, with the building being approximately 7,000 square feet. This 2,400 square foot addition will provide needed space to offer our seniors as many programs and activities as possible. As you are aware, sometimes there is a need to limit attendance in some of our functions due to a lack of suitable place to hold all the people wishing to participate. The increasing age gap between the senior

population demands varied services to address different needs and tastes and this “new space” will be a welcomed addition for all.

The plan also addresses equipment replacement for several departments including Police, Fire, DPW and the Schools – all of which is documented for your review.

Again, my appreciation to all department heads and for your efforts in our establishing a positive partnership that has offered a strong capital program and successful stewardship of our town finances.

Since this request involves the appropriation of funds within the fiscal year 2017 budget, advertising and a public hearing is required under Sections 2-9 and 6-7 of the Town Charter.



#16-064

# Office of the Mayor

One JFK Memorial Drive  
Braintree, Massachusetts 02184

Joseph C. Sullivan  
Mayor

781-794-8100

To: Sean E. Powers, President of the Council  
Susan Cimino, Clerk of the Council  
James Casey, Town Clerk

Cc: Edward Spellman, Director of Municipal Finance  
Michael Coughlin, Chief of Staff and Director of Operations

From: Joseph C. Sullivan, Mayor

JCS

Date: November 7, 2016

RE: Request for Supplemental Appropriation – Fiscal Year 2017 Capital Plan

RECEIVED TOWN CLERK  
BRAINTREE, MA  
2016 NOV - 8 PM 4: 29

In conjunction with the FY 2017 capital plan we present for your approval the following General Fund Bonding capital article to be funded. Detail of the projects can be found in the accompanying 2017 Capital Plan.

Accordingly, your review and approval of the following motions is requested:

## TOWN OF BRAINTREE, MASSACHUSETTS

### IN TOWN COUNCIL

#### ORDERED:

That the Town of Braintree appropriates the sum of Five Million Five Hundred Thirty-Seven Thousand Eight Hundred Thirty-Four Dollars and Forty-One Cents (\$5,537,834.41) to pay costs of the following capital projects:

| <u>Project</u>           | <u>Amount</u> | <u>Authorizing Statute</u> |
|--------------------------|---------------|----------------------------|
| Roadway Resurfacing      | \$1,700,000   | Ch. 44, s. 7(1)            |
| Town Clerk Polling Books | 75,000        | Ch. 44, s. 7(1)            |
| Finance Telephone System | 144,000       | Ch. 44, s. 7(1)            |
| Police Evidence Room     | 200,000       | Ch. 44, s 7(1)             |

|   |            |                 |
|---|------------|-----------------|
| Fire Engine                                 | 600,000    | Ch. 44, s 7(1)  |
| ADA Compliance Building<br>Repairs          | 75,000     | Ch. 44, s. 7(1) |
| Electronic Archiving System                 | 89,000     | Ch. 44, s 7(1)  |
| School Technology                           | 300,000    | Ch. 44, s 7(1)  |
| Elder Affairs Paving                        | 15,000     | Ch. 44, s 7(1)  |
| School Building Repairs<br>Plumbing         | 80,000     | Ch. 44, s 7(1)  |
| School Paving and Landscape                 | 100,000    | Ch. 44, s 7(1)  |
| DPW Shaw street Bridge                      | 315,000    | Ch. 44, s 7(1)  |
| Town Hall Building Renovations              | 478,000    | Ch. 44, s 7(1)  |
| Library Building Renovations                | 100,000    | Ch. 44, s 7(1)  |
| DPW Cemetery and grounds<br>Equipment       | 97,000     | Ch. 44, s 7(1)  |
| DPW Highway Vehicles &<br>Equipment         | 414,000    | Ch. 44, s 7(1)  |
| DPW Recreation Field<br>Reconstruction      | 100,000    | Ch. 44, s 7(1)  |
| DPW Recreation Fence<br>Reconstruction      | 50,000     | Ch. 44, s 7(1)  |
| DPW Recreation Playground<br>reconstruction | 164,000    | Ch. 44, s 7(1)  |
| School Building Repairs Roof                | 121,834.41 | Ch. 44, s 7(1)  |
| School Building Repairs Flooring            | 250,000    | Ch. 44, s 7(1)  |
| School Building Repairs<br>Plumbing         | 70,000     | Ch. 44, s 7(1)  |

and for the payment of all other costs incidental and related thereto; that the amounts indicated above for each project are estimates and that the Mayor may allocate more funds to any one or more of such projects, and less to others, so long as, in the judgment of the Mayor, each of the projects described above can be completed within the total appropriation made by this Order; that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to the authorizing statutes described above, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. Any premium received by the Town upon the sale of any bonds or notes approved by this order, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this order in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

**FURTHER ORDERED:**

That in accordance with Chapter 44, Section 20 of the General Laws, the sum of \$441,834.41 is transferred from the unexpended amounts originally appropriated and borrowed to pay costs of the following projects that have been completed and for which no further financial liabilities remain:

| FY   | Project  | Unexpended Amount | C O #  | Date Passed |
|------|--|-------------------|--------|-------------|
| 2011 | BHS Synthetic Turf Fields                          | \$111,810.24      | 10-080 | 1/4/2011    |
| 2011 | BHS HVAC digital control system                    | 104,000.00        | 10-055 | 8/17/2010   |
| 2012 | BHS - HVAC Controls                                | 143,603.81        | 12-005 | 2/28/2012   |
| 2012 | Flaherty - Fire Suppression system install/upgrade | 16,937.33         | 12-005 | 2/28/2012   |
| 2012 | Highlands-Fire Suppression system install/upgrade  | 20,729.00         | 12-005 | 2/28/2012   |
| 2012 | Hollis - Fire Suppression system install/upgrade   | 29,266.00         | 12-005 | 2/28/2012   |
| 2014 | FY14 Flaherty Door Replacement                     | 3,512.00          | 14-020 | 5/13/2014   |
| 2014 | FY14 Highlands Door Replacement                    | 5,012.00          | 14-020 | 5/13/2014   |
| 2014 | FY14 Hollis Door Replacement                       | 5,012.00          | 14-020 | 5/13/2014   |
| 2014 | FY14 South Auditorium Refurbish                    | <u>1,952.03</u>   | 14-020 | 5/13/2014   |
|      | Total  | \$441,834.41      |        |             |

to pay costs of the following projects approved above, and thereby reducing the total borrowing for each such project by a like amount:

|                                  |                  |                |
|----------------------------------|------------------|----------------|
| School Building Repairs Roof     | \$ 121,834.41    | Ch. 44, s 7(1) |
| School Building Repairs Flooring | 250,000.00       | Ch. 44, s 7(1) |
| School Building Repairs Plumbing | <u>70,000.00</u> | Ch. 44, s 7(1) |
| Total                            | \$ 441,834.41    |                |

As this request involves a loan authorization, advertising and a public hearing is required under Sections 2-9 and 6-7 of the Town Charter.



# 1 6 - 0 6 5

## Office of the Mayor

One JFK Memorial Drive  
Braintree, Massachusetts 02184

Joseph C. Sullivan  
Mayor

781-794-8100

To: Sean E. Powers, President of the Council  
Susan Cimino, Clerk of the Council  
James Casey, Town Clerk

Cc: Edward Spellman, Director of Municipal Finance  
Michael Coughlin, Chief of Staff and Director of Operations

From: Joseph C. Sullivan, Mayor

Handwritten initials "JCS" in blue ink, circled.

Date: November 7, 2016

RE: Request for Appropriation – Fiscal Year 2017 Enterprise Funds Capital Plan and Premium Authorization

RECEIVED TOWN CLERK  
BRAintree, MA  
2016 NOV - 8 PM 4:46

In conjunction with the FY 2017 budget year we present for your approval the following two enterprise fund capital articles for water and for golf and a motion that stems from a change to the municipal relief act.

- 1) The \$3,000,000 borrowing is for a Town-wide water distribution system that seeks to make improvements to the water quality and also to improve fire flows.
- 2) The \$85,000 borrowing is for the reconstruction of the eighth green project.
- 3) This motion would allow the Town to take advantage of a Chapter 44 section 20 of the new municipal relief package that would allow the Town's previously authorized bond authorizations to be applied to bond premiums above any premium needed to cover bond issue costs to be used to reduce the ultimate bond issue. For example a 10 million dollar bond issue generates a \$550,000 premium and issue costs are \$50,000. The \$500,000 remaining premium may be used to reduce the bond issue from 10 million to 9.5 million.

Accordingly, your review and approval of the following orders is requested.

As this request involves a loan authorization, advertising and a public hearing is required under Sections 2-9 and 6-7 of the Town Charter.

TOWN OF BRAINTREE, MASSACHUSETTS

IN TOWN COUNCIL

ORDERED:

That the Town of Braintree appropriates the sum of Three Million Dollars (\$3,000,000) to pay costs of Town-wide water distribution system improvements, and for the payment of all other costs incidental and related thereto and that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to Chapter 44, Section 8 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. Any premium received by the Town upon the sale of any bonds or notes approved by this order, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this order in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

TOWN OF BRAINTREE, MASSACHUSETTS

IN TOWN COUNCIL

ORDERED:

That the Town of Braintree appropriates the sum of Eighty-Five Thousand Dollars (\$85,000) to pay costs of golf course reconstruction, and for the payment of all other costs incidental and related thereto and that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7 (1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. Any premium received by the Town upon the sale of any bonds or notes approved by this order, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this order in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

TOWN OF BRAINTREE, MASSACHUSETTS

IN TOWN COUNCIL

ORDERED:

That each prior loan order of the Town that authorizes the borrowing of money to pay costs of capital projects is hereby supplemented to provide that, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied.

As this request involves a loan authorization, advertising and a public hearing is required under Sections 2-9 and 6-7 of the Town Charter.



# 1 6 - 0 6 6

Office of the Mayor  
One JFK Memorial Drive  
Braintree, Massachusetts 02184

Joseph C. Sullivan  
Mayor

781-794-8100

To: Sean E. Powers, President of the Council  
Susan Cimino, Clerk of the Council  
James Casey, Town Clerk

Cc: Edward Spellman, Director of Municipal Finance  
Michael Coughlin, Chief of Staff and Director of Operations

From: Joseph C. Sullivan, Mayor *JCS*

Date: November 7, 2016

RE: Request for Appropriation – Fiscal Year 2017 Capital Plan

RECEIVED TOWN CLERK  
BRAINTREE, MA  
2016 NOV - 8 PM 4: 29

In conjunction with the FY 2017 capital plan we present for your approval the following capital items to be funded from transfers from Free Cash and Golfs Retained Earnings. Detail of the projects can be found in the accompanying 2017 Capital Plan.

Accordingly, your review and approval of the following motions is requested:

- 1) Finance Department  
MOTION: That the sum of \$400,000 be transferred from Fiscal Year 2016 Certified Free Cash to the Building Capital Stabilization Fund for the purpose of setting funds aside for future building projects
- 2) Police Department  
MOTION: That the sum of \$141,750 be transferred from Fiscal Year 2016 Certified Free Cash for the purchasing three marked police cruisers.
- 3) Police Department  
MOTION: That the sum of \$32,000 be transferred from Fiscal Year 2016 Certified Free Cash for the purchase of one unmarked police cruiser.
- 4) School Department  
MOTION: That the sum of \$30,000 be transferred from Fiscal Year 2016 Certified Free Cash for the purchase of a pickup truck.

- 5) School Department  
MOTION: That the sum of \$30,000 be transferred from Fiscal Year 2016 Certified Free Cash for the purchase of a delivery truck.
- 6) School Department  
MOTION: That the sum of \$18,166 be transferred from Fiscal Year 2016 Certified Free Cash for repairing of roofs.
- 7) Department of Elder Affairs  
MOTION: That the sum of \$1,500 be transferred from Fiscal Year 2016 Certified Free Cash for the purpose of carpet replacement.
- 8) Library Department  
MOTION: That the sum of \$10,000 be transferred from Fiscal Year 2016 Certified Free Cash for the purpose of computer replacement.
- 9) Library Department  
MOTION: That the sum of \$50,000 be transferred from Fiscal Year 2016 Certified Free Cash for the purpose of building maintenance.
- 10) Stabilization Fund  
MOTION: That the sum of \$1,199,293 be transferred from the Fiscal Year 2016 certified Free Cash to the Town's Stabilization fund.
- 11) Golf Enterprise Fund  
MOTION: That the sum of \$45,000 be transferred from Fiscal Year 2016 Certified Golf Retained Earnings the purpose of purchasing a Rough and Utility Mower.
- 12) Golf Enterprise Fund  
MOTION: That the sum of \$8,000 be transferred from Fiscal Year 2016 Certified Golf Retained Earnings the purpose of purchasing a Tow Behind Leaf and Debris Blower.

Since this request involves the appropriation of funds within the fiscal year 2017 budget, advertising and a public hearing is required under Sections 2-9 and 6-7 of the Town Charter.



Joseph C. Sullivan  
Mayor

# 1 6 - 0 6 7  
Office of the Mayor  
One JFK Memorial Drive  
Braintree, Massachusetts 02184

781-794-8100

November 7, 2016

To: Sean Powers, Council President

From: Joseph C. Sullivan, Mayor

JCS

cc: Town Clerk  
Town Councilors  
Gerald J. Kenny, Peter J. Morin, David Delgallo  
Clerk of the Council

Re: Reappointment of Edward Spellman, Jr. - Braintree Contributory Retirement Board

RECEIVED TOWN CLERK  
BRAINTREE, MA  
2016 NOV - 8 PM 4: 11

Pursuant to my authority as Mayor under Section 3-3 of the Charter of the Town of Braintree and Massachusetts General Laws, Chapter 32, Section 20(4)(c), I hereby reappoint Edward Spellman Jr. to the Braintree Contributory Retirement Board for a three year term.

I thank you for your attention to this matter and I request favorable action.



# 1 6 - 0 6 8

## Office of the Mayor

One JFK Memorial Drive  
Braintree, Massachusetts 02184

Joseph C. Sullivan  
Mayor

781-794-8100

November 7, 2016

To: Sean Powers, Council President  
From: Joseph C. Sullivan, Mayor   
cc: Town Clerk  
Town Councilors  
Gerald J. Kenny, Peter J. Morin, David Delgallo  
Clerk of the Council  
Re: Reappointment of Peter J. Morin - Braintree Contributory Retirement Board

RECEIVED TOWN CLERK  
BRAINTREE, MA  
2016 NOV - 8 PM 4: 11

Pursuant to my authority as Mayor under Section 3-3 of the Charter of the Town of Braintree and Massachusetts General Laws, Chapter 32, Section 20(4)(c), I hereby reappoint Peter J. Morin to the Braintree Contributory Retirement Board.

I thank you for your attention to this matter and I request favorable action.

Council President - Amendment to Council Rule 32: Standing Committees

There shall be appointed standing committees of the Council as follows: **WAYS AND MEANS** to consist of five (5) members

**ORDINANCE & RULES** to consist of four (4) members

**PUBLIC PARKS & RECREATION** to consist of three (3) members

**PUBLIC WORKS** to consist of three (3) members

**PUBLIC SAFETY** to consist of three (3) members

**ELDER AFFAIRS/VETERAN'S SERVICES** to consist of three (3) members

**EDUCATION/LIBRARY** to consist of three (3) members

**PERSONNEL ISSUES** to consist of three (members)

*Amendment: **Traffic and Safety** to consist of three (3) members as follows; the Chair of Public Safety, Chair of Ordinance & Rules, and the Chair of Public Works.*

*The **Traffic and Safety Committee** may consider and report upon all matters relating to traffic and safety and any other matters referred to it by the Council or Council President.*