

Sean E. Powers  
President  
At Large

Shannon L. Hume  
At Large

CHARLES C. Kokoros  
District 1

John C. Mullaney  
District 2

Thomas M. Bowes  
District 3



Charles B. Ryan  
Vice President  
At Large

Stephen C. O'Brien  
District 4

Michael J. Owens  
District 5

PAUL "DAN" CLIFFORD  
District 6

## OFFICE OF THE TOWN COUNCIL

### January 5, 2016

## MINUTES

A meeting of the Town Council was held in the Cahill Auditorium, Braintree Town Hall, on Tuesday, January 5, 2016 beginning at 7:30p.m.

Council President Powers was in the chair.

The Clerk of the Council conducted the roll call.

Present: Sean Powers, President  
Charles Ryan, Vice President  
Thomas Bowes  
Paul Dan Clifford  
Shannon Hume  
Charles Kokoros  
John Mullaney  
Stephen C. O'Brien  
Michael Owens

Not Present: Charles Kokoros

Also Present: Michael Coughlin, Chief of Staff  
Edward Spellman, Director of Finance

Councilor O'Brien left for the evening at 8:00pm

### APPROVAL OF MINUTES

• December 15, 2015

**Motion:** by Councilor Ryan to Approve Minutes of December 15, 2015

**Second:** by Councilor Bowes

**Vote:** For (7), Against (0), Absent (2-Kokoros, O'Brien), Abstain (0)

### **ANNOUNCEMENTS**

- 001 16 Councilor Hume: Recognition Certificates – BHS Boys Swim/Dive Team
- 002 16 Council President: Marge Crispin Center Update - Ann Toland
- 006 16 Council President: Nick Centerrino – Eagle Scout Project at Eaton's Pond

## CORRESPONDENCE

- **003 16 Council President: Clerk of the Council – Annual Evaluation Due Tuesday, January 26<sup>th</sup>**

## COMMUNICATIONS AND REPORTS FROM THE MAYOR AND TOWN BOARDS

- **004 16 Councilor Clifford: Resolution Pertaining to Braintree Town Council Re-organization Process, Rev.5**

Councilor Clifford stated he feels there is a fundamental issue with the existing process and that he would like to discuss this without prejudice. May be we should set a candidacy intension date and allow those candidates the opportunity to provide a resume on why they want to be Council Vice-President and what they have accomplished for the town.

Be it Resolved this day January 5, 2016 that the process of the Town Council re-organization will not be encumbered by the standing tradition of automatically elevating its Vice President to President. Resolve that the de-facto standard of electing a, President in waiting, 2 years in advance be modified and revised, And...

Resolve that because the informal tradition of Town Council re-organization was never formally considered, through Council Rules, or Charter that it be addressed formally now this day January 5, 2016, And...

Resolve that the re-organization process shall be open to all Council members to nominate their candidate of choice, And...

Resolve this open process become effective immediately this day January 5, 2016 and recorded in the Town Council Rules and Charter, as appropriate.

**Motion:** by Councilor Ryan to Accept the Resolution 004 16

**Second:** by Councilor Bowes

**Vote:** For (7), Against (0), Absent (2-Kokoros, O'Brien),

- **005 16 Town Clerk: Travel Policy – Town Clerk MTCA Conference**

MOTION: To approve Travel Policy for the Town Clerk to attend the MTCA Conference

**Motion:** by Councilor Ryan to Approve 005 16

**Second:** by Councilor Bowes

**Vote:** For (7), Against (0), Absent (2-Kokoros, O'Brien), Abstain (0)

## OLD BUSINESS

- **15 045 Mayor: Prior Fiscal Year Unpaid Bill or take up any action relative thereto (Public Hearing)**

**Motion:** by Councilor Ryan to Open Public Hearing on Order 15 045

**Second:** by Councilor Bowes

**Vote:** For (7), Against (0), Absent (2- Kokoros, O'Brien)

Council President Powers asked if any member of the Council or anyone from the public would like to speak on Order 15 045.

**Motion:** by Councilor Powers to Close Public Hearing on Order 15 045

**Second:** by Councilor Bowes

**Vote:** For (7), Against (0), Absent (2- Kokoros, O'Brien)

MOTION: That the sum of \$2,823.58 be re-appropriated from the fiscal year 2016 Finance Department Administration Program 01, 9c Cut Reserve line item account 01-133-01-5207, for the purpose of paying an unpaid bill to Town of Wellesley, incurred prior to July 1, 2015 but not in excess of the fiscal year 2015 appropriation.

**Motion:** by Councilor Ryan to Approve Council Order 15 045

**Second:** by Councilor Bowes

**Vote:** For (7), Against (0), Absent (2- Kokoros, O'Brien)

• **15 046 Mayor: General Fund Free Cash Transfers and Retained Earnings Approval or take up any action relative thereto (Public Hearing)**

**Motion:** by Councilor Ryan to Open Public Hearing on Order 15 046

**Second:** by Councilor Bowes

**Vote:** For (7), Against (0), Absent (2- Kokoros, O'Brien)

Council President Powers asked if any member of the Council or anyone from the public would like to speak on Order 15 046.

**Motion:** by Councilor Powers to Close Public Hearing on Order 15 046

**Second:** by Councilor Bowes

**Vote:** For (7), Against (0), Absent (2- Kokoros, O'Brien)

The following (3) Motions were read by Councilor Ryan:

1. Stabilization Fund

MOTION: That the sum of \$1,250,000 be transferred from the Fiscal Year 2015 certified Free Cash to the Town's Stabilization fund.

**Motion:** by Councilor Ryan to Approve Council Order 15 046 (1)

**Second:** by Councilor Bowes

**Vote:** For (7), Against (0), Absent (2-Kokoros, O'Brien), Abstain (0)

2. Building Capital Stabilization Fund

MOTION: That the sum of \$500,000 be transferred from the Fiscal Year 2015 certified Free Cash to the Town's Building Capital Stabilization fund.

**Motion:** by Councilor Ryan to Approve Council Order 15 046 (2)

**Second:** by Councilor Bowes

**Vote:** For (7), Against (0), Absent (2-Kokoros, O'Brien), Abstain (0)

3. 9C Reserve Account

MOTION: That the sum of \$ 250,000 be transferred from the Fiscal Year 2015 certified Free Cash to the Town's 9C reserve account to possible offset mid-year local aid cuts or to supplement our snow and ice account.

**Motion:** by Councilor Ryan to Approve Council Order 15 046 (3)  
**Second:** by Councilor Bowes  
**Vote:** For (7), Against (0), Absent (2-Kokoros, O'Brien), Abstain (0)

• **033 15 Town Auditor Job Posting or take up any action relative thereto**

Council President Powers referred to Chairman of the Ways & Means Committee, Councilor Mullaney for an update. Councilor Mullaney stated a letter will be sent to those who applied to the position of Town Auditor stating this is a consultant, as needed position and set up interviews.

• **073 15 Councilor Mullaney: Travel Reimbursement Policy for Braintree Town Councilors or take up any action relative thereto**

**TRAVEL REIMBURSEMENT POLICY FOR BRAINTREE TOWN COUNCILORS**

Section 2-4 (b) Expenses – Subject to appropriation, the Town Councilors shall be entitled to reimbursement of the actual and necessary expenses incurred in the performance of their duties. This policy will be considered prior authorization by the Town Council that allows mileage reimbursement in accordance with IRS federal tax regulations. Such reimbursement should be submitted to the President of the Braintree Town Council. This prior authorization will be limited to \$2,500 per year for each Braintree Town Councilor and will not need an additional vote by the Braintree Town Council. Should a Councilor exceed this amount, they will still be able to submit a request to the full Braintree Town Council for approval.

**Motion:** by Councilor Ryan to Approve 073 15  
**Second:** by Councilor Bowes  
**Vote:** For (7), Against (0), Absent (2-Kokoros, O'Brien), Abstain (0)

**NEW BUSINESS**

None

**Topics the Chair does not reasonably anticipate will be discussed**

**UPCOMING MEETINGS:**

Next Council Meeting - **TUESDAY, JANUARY 19, 2016@ 7:30pm**

**ADJOURNMENT**

It was unanimously voted to adjourn the meeting at 9:20p.m.

Respectfully submitted,

Susan M. Cimino

Clerk of the Council

**Documents provided for Meeting**

- December 15, 2015 Council Meeting Minutes
- 033 15 Council President: Town Auditor Job Posting
- 073 15 Councilor Mullaney: Travel Reimbursement Policy for Braintree Town Councilors or take up any action relative thereto
- 15 045 Mayor: Prior Fiscal Year Unpaid Bill or take up any action relative thereto (PUBLIC HEARING)
- 15 046 Mayor: General Fund Free Cash Transfers and Retained Earnings Approval or take up any action relative thereto (PUBLIC HEARING)