



Thomas M. Bowes
President
District 3

Shannon L. Hume
At Large

CHARLES B. Ryan
At Large

CHARLES C. Kokoros
District 1

JOHN C. MULLANEY
District 2

Sean E. Powers
Vice President
At Large

Stephen C. O'Brien
District 4

Michael J. Owens
District 5

PAUL "DAN" CLIFFORD
District 6

OFFICE OF THE TOWN COUNCIL

March 3, 2015

MINUTES

A meeting of the Town Council was held in the Horace T. Cahill Auditorium, Braintree Town Hall, on Tuesday, March 3, 2015 beginning at 7:30p.m.

Council President Bowes was in the chair.

The Clerk of the Council conducted the roll call.

Present: Thomas Bowes, President
Sean Powers, Vice President
Paul Dan Clifford
Shannon Hume
Michael Owens
Charles Ryan
Stephen O'Brien
Charles Kokoros
John Mullaney

Others: Ed Spellman, Director of Finance
Eric Kinsharf, Town Auditor

APPROVAL OF MINUTES

- February 24, 2015

Motion: by Councilor Powers to approve minutes of February 24, 2015

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

COMMUNICATIONS AND REPORTS FROM THE MAYOR AND TOWN BOARDS

- 007 15 Town Auditor Update

Eric Kinsharf, Town Auditor updated the Council on the Treasurer/Collector's Department. One recommended procedure that needs to be followed is when a Department hands in money to the Treasurers Department that the Accounting Department also gets a copy of the report stating the amount of money. This should be given directly to the Accounting Department from said Departments.

Mr. Kinsherf also recommended the Treasurer/Collector's Department begin to reconcile balances monthly. Currently it is semi-annual.

It was asked if Mr. Kinsherf can return in 90 days with an update and to determine if the procedures have been implemented.

Councilor O'Brien requested a complete list of Departments that handle deposits themselves.

OLD BUSINESS

- 15 007 Mayor: Appointment Conservation Commission – Kevin Bears or take up any action relative thereto

Motion: by Councilor Powers to Approve the Appointment of Kevin Bears to the Conservation Commission

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

NEW BUSINESS

None

Refer to Committee on Ways & Means

- 15 008 Mayor: Appointment Planning Board – Erin V. Joyce or take up any action relative thereto
- 15 009 Mayor: PILOT agreement between the Town and Ameresco's subsidiary or take up any action relative thereto

ADJOURNMENT

It was unanimously voted to adjourn the meeting at 8:38 p.m.

Respectfully submitted,

Susan M. Cimino
Clerk of the Council

Documents provided for Meeting

- February 24, 2015 Council Meeting Minutes
- 15 007 Mayor: Appointment Conservation Commission – Kevin Bears or take up any action relative thereto
- 15 008 Mayor: Appointment Planning Board – Erin V. Joyce or take up any action relative thereto
- 15 009 Mayor: PILOT agreement between the Town and Ameresco's subsidiary or take up any action relative thereto
- Town Auditor Update Documents from Eric Kinsherf
- Powers & Sullivan - 3 reports on Year Ended June 30, 2014 (Distributed to Council for discussion at future meeting)