

Thomas M. Bowes
President
District 3

Shannon L. Hume
At Large

CHARLES B. Ryan
At Large

CHARLES C. Kokoros
District 1

JOHN C. MULLANEY
District 2



Sean E. Powers
Vice President
At Large

Stephen C. O'Brien
District 4

Michael J. Owens
District 5

PAUL "DAN" CLIFFORD
District 6

OFFICE OF THE TOWN COUNCIL - AGENDA -

July 15, 2014 • Horace T. Cahill Auditorium, Town Hall • Starting Time: 7:30^{PM}

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

CORRESPONDENCE

ANNOUNCEMENTS

- 054 14 Council President: Braintree Recreation Department – Upcoming Events
- 055 14 Councilor Powers: - PizzaPalooza Participants

APPROVAL OF MINUTES

- June 17, 2014

CITIZEN CONCERNS/COUNCIL RESPONSE

COMMUNICATIONS AND REPORTS FROM THE MAYOR AND TOWN BOARDS

- 053 14 Councilor Ryan: APWA Conference Report
- 046 14 Town Clerk: Massachusetts Town Clerk's Association Conference Report
- 058 14 Town Clerk: Department Status Report

OLD BUSINESS

- 14 045 National Grid: Petition – Thayer Road or take up any action relative thereto
- 14 047 National Grid: Petition – Celia Road or take up any action relative thereto
- 050 14 Council President: Appointment - Clerk of the Council or take up any action relative thereto

NEW BUSINESS

Refer to Committee on Ways & Means

- 14 048 Mayor: FY2014 Supplemental Appropriations #4 or take up any action relative thereto
- 14 049 Mayor: Appropriation – Hollingsworth Playground or take up any action relative thereto

Topics the Chair does not reasonably anticipate will be discussed

UPCOMING MEETINGS: COUNCIL - **AUGUST 12, 2014 @ 7:30pm**

ADJOURNMENT

Join Braintree Recreation Department on a day trip to ...



New York's Statue of Liberty & Ellis Island

July 12, 2014 Saturday Day Trip
Complete Cost \$79.00 Per Person

For information and
reservations, contact:
**Braintree Recreation
Department
(781) 794-8901**

Celebration Tours, Inc.
500 Victory Road, No Quincy MA 02171
(617) 696-1900 * (800) 792-5208
www.celebrationtours.net



NEW YORK DAY TRIP INCLUDES:

- ◆ Round-trip, deluxe lav-equipped motorcoach transportation.
- ◆ Depart approximately 6:00 am
Return approximately 11:00 pm
- ◆ Refreshments served on board.
- ◆ Roundtrip ferry included from New Jersey's Liberty Park to: Ellis Island (cafeteria at Ellis Island available for lunch on own) and Liberty Island. (Pedestal tickets-if available).
- ◆ All taxes and gratuities for included features except customary gratuities to driver & escort.
- ◆ Celebration Tours escort throughout.
Note: Tour and/or inclusions are subject to change.

RESERVATION FORM

**RETURN TO: BRAINTREE RECREATION DEPT
85 QUINCY AVENUE
BRAINTREE MA 02184**

**STATUE & ELLIS ISLAND
DATE: July 12, 2014
RATE: \$79 per person**

Enclosed please find \$___per person as payment in full for ___ person(s). Full payment is due at time of reservation. Cancellations received after deposit, subject to applicable cancellation fees. (Dated use Ferry ticket) No refunds for cancellations within 7 days of departure, or for no shows on day of departure. Please note any health restrictions for a handicapped person. Signature below indicates acceptance of all terms and conditions. Please make checks payable to: **TOWN OF BRAINTREE**

Name: _____ Home Phone: _____ Cell: _____

Address: _____ City: _____ State: _____ Zip: _____

In case of emergency, contact: _____ Home Phone: _____ Cell: _____

Traveling with: _____ Email: _____

Braintree Recreation Department presents ...
Rockport & Gloucester



July 19, 2014
Saturday Day Trip
Complete Cost \$99.00 Per Person



Your trip will include:

- ◆ Deluxe motorcoach transportation refreshments served on board.
Morning departure – early evening return.
 - ◆ Tour of historic Gloucester and harbor area.
 - ◆ Enjoy luncheon at the famous Gloucester House Restaurant featuring choice of: Fresh Baked Haddock or Roast Sirloin served with potato & garden salad. Please indicate choice below.
 - ◆ Next stop Rockport—with time to visit this fascinating quaint harbor and shop area. Rockport is most famous for their ‘Motif #1’, a historic landmark know by all artists.
 - ◆ All taxes. Gratuities to driver & escort not included.
 - ◆ Tour escort throughout.
- Note: Tours and/or inclusions subject to change.

Cancellation Waiver...Protects in case of cancellation for any reason. Amount must be included with deposit at time of reservation. Waivers are non-refundable, non-transferable and valid for specified applicant/tour only.
Cancellation Policy: Cancellations received after full payment until 16 days prior to departure-\$25 pp fee. No refunds for cancellations received within 15 days prior to departure. **Waiver Fee—\$10 per person**

For reservations, contact:
Braintree Recreation Dept (781) 794-8901

Trip operated by: **Celebration Tours, Inc.**
500 Victory Road, Marina Bay, Quincy MA 02171
(617) 696-1900 * (800) 792-5208
www.celebrationtours.net



RESERVATION FORM

**Return to: BRAINTREE RECREATION DEPARTMENT
85 QUINCY AVENUE
BRAINTREE MA 02184**

**ROCKPORT/GLOUCESTER
JULY 19, 2014
COMPLETE COST: \$99.00 PP**

Enclosed please find \$_____per person as payment in full for ___ person(s). Full payment is due at time of reservation. Cancellations received after full payment until 16 days prior to departure: \$25 per person fee. Cancellations received within 15 days prior to departure—no refunds. Please note any food or health restrictions. Please make checks payable to: **TOWN OF BRAINTREE**

Name: _____ Home Phone: _____ Cell Phone: _____

Address: _____ City: _____ State _____ Zip _____

Traveling with: _____ Special Needs? _____

Trip Cancellation Waiver: ___ Yes (\$10 per person due with reservation) ___ No thank you.
Luncheon selection: ___ Fresh Baked Haddock or ___ Roast Sirloin



Braintree Town Council In Recognition of

Southside Tavern

Braintree Town Council recognizes Southside Tavern for their support of the Braintree Community and towns Annual July 4th Parade and Celebration and their participation in the 2nd Annual PizzaPalooza.

Thomas M. Bowes

Thomas M. Bowes
President/District 3

Sean E. Powers

Sean E. Powers
Vice-President/At-Large

Charles C. Kokoros

Charles C. Kokoros
District 1

Shannon Hume

Shannon Hume
At-Large

John C. Mullaney

John C. Mullaney
District 2

Stephen C. O'Brien

Stephen C. O'Brien
District 4

Charles B. Ryan

Charles B. Ryan
At-Large

Michael J. Owens

Michael J. Owens
District 5

Paul Dan Clifford

Paul "Dan" Clifford
District 6



Braintree Town Council In Recognition of

Bertucci's

Braintree Town Council recognizes Bertucci's for their support of the Braintree Community and towns Annual July 4th Parade and Celebration and their participation in the 2nd Annual PizzaPalooza.

Thomas M. Bowes

Thomas M. Bowes
President/District 3

Sean E. Powers

Sean E. Powers
Vice-President/At-Large

Charles C. Kokoros

Charles C. Kokoros
District 1

Shannon Hume

Shannon Hume
At-Large

John C. Mullaney

John C. Mullaney
District 2

Stephen C. O'Brien

Stephen C. O'Brien
District 4

Charles B. Ryan

Charles B. Ryan
At-Large

Michael J. Owens

Michael J. Owens
District 5

Paul Dan Clifford

Paul "Dan" Clifford
District 6



Braintree Town Council In Recognition of

Angelina's Pizzeria

Braintree Town Council recognizes Angelina's Pizzeria for their support of the Braintree Community and towns Annual July 4th Parade and Celebration and their participation in the 2nd Annual PizzaPalooza.

Thomas M. Bowes

Thomas M. Bowes
President/District 3

Sean E. Powers

Sean E. Powers
Vice-President/At-Large

Charles C. Kokoros

Charles C. Kokoros
District 1

Shannon Hume

Shannon Hume
At-Large

John C. Mullaney

John C. Mullaney
District 2

Stephen C. O'Brien

Stephen C. O'Brien
District 4

Charles B. Ryan

Charles B. Ryan
At-Large

Michael J. Owens

Michael J. Owens
District 5

Paul Dan Clifford

Paul "Dan" Clifford
District 6



Braintree Town Council In Recognition of

Braintree Brewhouse

Braintree Town Council recognizes Braintree Brewhouse for their support of the Braintree Community and towns Annual July 4th Parade and Celebration and their participation in the 2nd Annual PizzaPalooza.

Thomas M. Bowes

Thomas M. Bowes
President/District 3

Sean E. Powers

Sean E. Powers
Vice-President/At-Large

Charles C. Kokoros

Charles C. Kokoros
District 1

Shannon Hume

Shannon Hume
At-Large

John C. Mullaney

John C. Mullaney
District 2

Stephen C. O'Brien

Stephen C. O'Brien
District 4

Charles B. Ryan

Charles B. Ryan
At-Large

Michael J. Owens

Michael J. Owens
District 5

Paul Dan Clifford

Paul "Dan" Clifford
District 6



Braintree Town Council In Recognition of

the Chateau

Braintree Town Council recognizes the Chateau for their support of the Braintree Community and towns Annual July 4th Parade and Celebration and their participation in the 2nd Annual PizzaPalooza.

Thomas M. Bowes

Thomas M. Bowes
President/District 3

Sean E. Powers

Sean E. Powers
Vice-President/At-Large

Charles C. Kokoros

Charles C. Kokoros
District 1

Shannon Hume

Shannon Hume
At-Large

John C. Mullaney

John C. Mullaney
District 2

Stephen C. O'Brien

Stephen C. O'Brien
District 4

Charles B. Ryan

Charles B. Ryan
At-Large

Michael J. Owens

Michael J. Owens
District 5

Paul Dan Clifford

Paul "Dan" Clifford
District 6



Braintree Town Council In Recognition of

Campanale's

Braintree Town Council recognizes Campanale's for their support of the Braintree Community and towns Annual July 4th Parade and Celebration and their participation in the 2nd Annual PizzaPalooza.

Thomas M. Bowes

Thomas M. Bowes
President/District 3

Sean E. Powers

Sean E. Powers
Vice-President/At-Large

Charles C. Kokoros

Charles C. Kokoros
District 1

Shannon Hume

Shannon Hume
At-Large

John C. Mullaney

John C. Mullaney
District 2

Stephen C. O'Brien

Stephen C. O'Brien
District 4

Charles B. Ryan

Charles B. Ryan
At-Large

Michael J. Owens

Michael J. Owens
District 5

Paul Dan Clifford

Paul "Dan" Clifford
District 6



Braintree Town Council In Recognition of

Four Square

Braintree Town Council recognizes Four Square for their support of the Braintree Community and towns Annual July 4th Parade and Celebration and their participation in the 2nd Annual PizzaPalooza.

Thomas M. Bowes

Thomas M. Bowes
President/District 3

Sean E. Powers

Sean E. Powers
Vice-President/At-Large

Charles C. Kokoros

Charles C. Kokoros
District 1

Shannon Hume

Shannon Hume
At-Large

John C. Mullaney

John C. Mullaney
District 2

Stephen C. O'Brien

Stephen C. O'Brien
District 4

Charles B. Ryan

Charles B. Ryan
At-Large

Michael J. Owens

Michael J. Owens
District 5

Paul Dan Clifford

Paul "Dan" Clifford
District 6



Braintree Town Council In Recognition of

Easy Pie

Braintree Town Council recognizes Easy Pie for their support of the Braintree Community and towns Annual July 4th Parade and Celebration and their participation in the 2nd Annual PizzaPalooza.

Thomas M. Bowes

Thomas M. Bowes
President/District 3

Sean E. Powers

Sean E. Powers
Vice-President/At-Large

Charles C. Kokoros

Charles C. Kokoros
District 1

Shannon Hume

Shannon Hume
At-Large

John C. Mullaney

John C. Mullaney
District 2

Stephen C. O'Brien

Stephen C. O'Brien
District 4

Charles B. Ryan

Charles B. Ryan
At-Large

Michael J. Owens

Michael J. Owens
District 5

Paul Dan Clifford

Paul "Dan" Clifford
District 6



Braintree Town Council In Recognition of

Georgianna's

Braintree Town Council recognizes Georgianna's for their support of the Braintree Community and towns Annual July 4th Parade and Celebration and their participation in the 2nd Annual PizzaPalooza.

Thomas M. Bowes

Thomas M. Bowes
President/District 3

Sean E. Powers

Sean E. Powers
Vice-President/At-Large

Charles C. Kokoros

Charles C. Kokoros
District 1

Shannon Hume

Shannon Hume
At-Large

John C. Mullaney

John C. Mullaney
District 2

Stephen C. O'Brien

Stephen C. O'Brien
District 4

Charles B. Ryan

Charles B. Ryan
At-Large

Michael J. Owens

Michael J. Owens
District 5

Paul Dan Clifford

Paul "Dan" Clifford
District 6



Braintree Town Council In Recognition of

Montillio's

Braintree Town Council recognizes Montillio's for their support of the Braintree Community and towns Annual July 4th Parade and Celebration and their participation in the 2nd Annual PizzaPalooza.

Thomas M. Bowes

Thomas M. Bowes
President/District 3

Sean E. Powers

Sean E. Powers
Vice-President/At-Large

Charles C. Kokoros

Charles C. Kokoros
District 1

Shannon Hume

Shannon Hume
At-Large

John C. Mullaney

John C. Mullaney
District 2

Stephen C. O'Brien

Stephen C. O'Brien
District 4

Charles B. Ryan

Charles B. Ryan
At-Large

Michael J. Owens

Michael J. Owens
District 5

Paul Dan Clifford

Paul "Dan" Clifford
District 6



Braintree Town Council In Recognition of

Regina Pizzeria

Braintree Town Council recognizes Regina Pizzeria for their support of the Braintree Community and towns Annual July 4th Parade and Celebration and their participation in the 2nd Annual PizzaPalooza.

Thomas M. Bowes

Thomas M. Bowes
President/District 3

Sean E. Powers

Sean E. Powers
Vice-President/At-Large

Charles C. Kokoros

Charles C. Kokoros
District 1

Shannon Hume

Shannon Hume
At-Large

John C. Mullaney

John C. Mullaney
District 2

Stephen C. O'Brien

Stephen C. O'Brien
District 4

Charles B. Ryan

Charles B. Ryan
At-Large

Michael J. Owens

Michael J. Owens
District 5

Paul Dan Clifford

Paul "Dan" Clifford
District 6



Braintree Town Council In Recognition of

Richardi's

Braintree Town Council recognizes Richardi's for their support of the Braintree Community and towns Annual July 4th Parade and Celebration and their participation in the 2nd Annual PizzaPalooza.

Thomas M. Bowes

Thomas M. Bowes
President/District 3

Sean E. Powers

Sean E. Powers
Vice-President/At-Large

Charles C. Kokoros

Charles C. Kokoros
District 1

Shannon Hume

Shannon Hume
At-Large

John C. Mullaney

John C. Mullaney
District 2

Stephen C. O'Brien

Stephen C. O'Brien
District 4

Charles B. Ryan

Charles B. Ryan
At-Large

Michael J. Owens

Michael J. Owens
District 5

Paul Dan Clifford

Paul "Dan" Clifford
District 6



Braintree Town Council In Recognition of

Rosie's Pizzeria

Braintree Town Council recognizes Rosie's Pizzeria for their support of the Braintree Community and towns Annual July 4th Parade and Celebration and their participation in the 2nd Annual PizzaPalooza.

Thomas M. Bowes

Thomas M. Bowes
President/District 3

Sean E. Powers

Sean E. Powers
Vice-President/At-Large

Charles C. Kokoros

Charles C. Kokoros
District 1

Shannon Hume

Shannon Hume
At-Large

John C. Mullaney

John C. Mullaney
District 2

Stephen C. O'Brien

Stephen C. O'Brien
District 4

Charles B. Ryan

Charles B. Ryan
At-Large

Michael J. Owens

Michael J. Owens
District 5

Paul Dan Clifford

Paul "Dan" Clifford
District 6



Braintree Town Council In Recognition of

Wamps Pizza

Braintree Town Council recognizes Wamps Pizza for their support of the Braintree Community and towns Annual July 4th Parade and Celebration and their participation in the 2nd Annual PizzaPalooza.

Thomas M. Bowes

Thomas M. Bowes
President/District 3

Sean E. Powers

Sean E. Powers
Vice-President/At-Large

Charles C. Kokoros

Charles C. Kokoros
District 1

Shannon Hume

Shannon Hume
At-Large

John C. Mullaney

John C. Mullaney
District 2

Stephen C. O'Brien

Stephen C. O'Brien
District 4

Charles B. Ryan

Charles B. Ryan
At-Large

Michael J. Owens

Michael J. Owens
District 5

Paul Dan Clifford

Paul "Dan" Clifford
District 6



Thomas M. Bowes
President
District 3

Shannon L. Hume
At Large

CHARLES B. Ryan
At Large

CHARLES C. Kokoros
District 1

JOHN C. MULLANEY
District 2

Sean E. Powers
Vice President
At Large

Stephen C. O'Brien
District 4

Michael J. Owens
District 5

PAUL "DAN" CLIFFORD
District 6

OFFICE OF THE TOWN COUNCIL

June 17, 2014

MINUTES

A meeting of the Town Council was held in the Horace T. Cahill Auditorium, Braintree Town Hall, on Tuesday, June 17, 2014 beginning at 7:30p.m.

Council President Bowes was in the chair.

The Clerk of the Council conducted the roll call.

Present: Thomas Bowes, President
Sean Powers, Vice President
Shannon Hume
Stephen O'Brien
Michael Owens
Paul Dan Clifford
Charles Kokoros
John Mullaney
Charles Ryan

Others: Christine Stickney, Director Planning and Community Development
Robert Brinkmann, Assessor
Dennis Regan, National Grid

CORRESPONDENCE

None

ANNOUNCEMENTS

- 040 14 Councilor Powers: Recognition of 2nd Anniversary - Southside Tavern
- 055 14 Braintree Chamber of Commerce - Pizza Palooza
- 057 14 Councilor Powers – July 4th Celebration

APPROVAL OF MINUTES

- June 3, 2014

Motion: by Councilor Powers to approve

Second: by Councilor Kokoros

Vote: For (8), Against (0), Abstain (1-Ryan)

CITIZEN CONCERNS/COUNCIL RESPONSE

None

COMMUNICATIONS AND REPORTS FROM THE MAYOR AND TOWN BOARDS

None

OLD BUSINESS

- **14 042 National Grid: Petition – 155 Audubon Avenue or take up any action relative thereto**

To install and maintain approximately 35 feet, more or less, of 2 inch gas main in Audubon Avenue, Braintree from the existing 2 inch gas main near Vinedale Road, westerly to house #155 for a new gas service.

Councilor Ryan, Chairman of the Public Works Committee, informed committee members that the Town Engineer, Robert Campbell, has given verbal authorization to begin work as National Grid has a previously approved gas permit in the vicinity of Vinedale Road and it would be less of an impact to the neighborhood to have both projects completed at the same time. He stated that the committee has recommended favorable action with staff recommendations.

Motion: by Councilor Powers to approve

Second: by Councilor Kokoros

Vote: For (9), Against (0)

- **14 044 Mayor: Appropriation - Community Preservation Committee Old Thayer Library Exterior Restoration Project III or take up any action relative thereto**

Motion by Councilor Powers to open public hearing.

Motion: by Councilor Powers to open public hearing

Second: by Councilor Kokoros

Vote: For (9), Against (0)

Christine Stickney, Director of Planning and Community Development, provided a brief overview of each of the phases of the restoration work that has been previously approved; Phase I: replacement of roof, chimney, brick facing and gutters; Phase II: windows and front door; and Phase III design contract for rear of building (ADA requirements) and bathroom. Ms. Stickney noted that due to the height of the front entrance, it would not be practicable to install a handicap ramp to the front of the building as, to meet ADA requirements; the ramp would wrap half-way around the building. The plan would be to add a brick/glass entrance in the rear of the building which would include a handicap lift from the basement floor to the first floor. The bathroom would be located on the basement and accessible via the proposed rear entrance or, from the first floor, the handicap lift and stairwell. The front door of the building would only be used for an emergency.

Councilor Mullaney, Chairman of the Committee on Ways & Means reported that the committee recommended favorable action.

Councilor O'Brien asked Ms. Stickney if the proposed entry way at the rear of the building would fit the character of the building. Ms. Stickney commented that existing bricks on the rear of the building would need to be removed. These bricks then would be incorporated into the façade of the addition.

Councilor Clifford asked what the proposed uses of the building were. Ms. Stickney commented that proposed uses were for public meeting space. The Mayor would make the final determination. Council President Bowes noted that he would discuss the future use of the building with the Mayor.

Motion by Councilor Powers to close public hearing.

Motion: by Councilor Powers to close public hearing

Second: by Councilor Kokoros

Vote: For (9), Against (0)

Councilor Powers read the following motion: In accordance with the provisions of Chapter 44B of the General Laws and with the recommendation of the Community Preservation Committee, appropriate in total \$75,000.00 as follows: \$25,000.00 from the Community Preservation Act Unreserved Fund and \$50,000.00 from the Community Preservation Act Historic Resources Fund for the purpose of funding the Old Thayer Library Exterior Restoration Project – Phase III architectural services for design conditional on the Braintree Historical Commission reporting quarterly on progress of the project. Said funds are to be expended under the direction of the Community Preservation Committee and the Director of Planning and Community Development.

Motion: by Councilor Powers to approve

Second: by Councilor Kokoros

Vote: For (9), Against (0)

NEW BUSINESS

- **14 045 National Grid: Petition – Thayer Road or take up any action relative thereto**

Motion by Councilor Powers to refer to the Committee on Public Works

Motion: by Councilor Powers to refer Order 14 045 to committee

Second: by Councilor Kokoros

Vote: For (9), Against (0)

Council President Bowes the following order requires same night action. If there are no objections, we will take action on Order 14 046 Board of Assessors: MGL Chapter 59, Section 5, Clause 41c Commencing FY2015.

- **14 046 Board of Assessors: MGL Chapter 59, Section 5, Clause 41C Commencing FY2015**

Councilor Clifford provided an overview of the history on Clause 41C; noting that in December 2013 the Council voted to increased the allowance from \$500 to \$750. At that time, the Mayor gave his blessing to increase the allowance to \$1,000.

Be it ordained by the Town Council of the Town of Braintree that pursuant to M.G.L. Chapter 59, Section 5, Clause 41c (the “statute”) hereby adjusts the eligibility requirements within the limits set forth in this statute, commencing with Fiscal Year 2015 as follows:

- a. The exemption amount contained in subclause (B) of said first sentence of this statute whenever it appears in said subclause shall be increased from the existing \$750 to \$1,000.

- **14 047 National Grid: Petition – Celia Road or take up any action relative thereto**

Council President Bowes the following order requires same night action. If there are no objections, we will take action on Order14 047 National Grid: Petition – Celia Road.

Motion by Councilor Powers to refer to the Committee on Public Works

Motion: by Councilor Powers to refer Order 14 047 to committee

Second: by Councilor Kokoros

Vote: For (9), Against (0)

Council President Bowes commented that, if there were no objections, he was going to post internally the vacant Clerk of the Council position.

Councilor Clifford commented that the Town Clerk has been saddled with two positions. The Clerk of the Council position should be filled to allow the Town Clerk to focus on the upcoming elections.

Motion: by Councilor Kokoros to post position internally for a period of 10-days

Second: by Councilor Powers

Vote: For (9), Against (0)

ADJOURNMENT

It was unanimously voted to adjourn the meeting at 9:20p.m.

Respectfully submitted,
James M. Casey
Clerk of the Council

Documents provided for Meeting

- June 3, 2014
- 14 042 National Grid: Petition – 155 Audubon Avenue
- 14 044 Mayor: Appropriation - Community Preservation Committee Old Thayer Library Exterior Restoration Project III
- 14 045 National Grid: Petition – Thayer Road
- 055 14 Braintree Chamber of Commerce - PizzaPalooza
- 056 14 Council President: Noise Complaints – Adams Street
- 14 046 Board of Assessors: MGL Chapter 59, Section 5, Clause 41c Commencing FY2015
- 14 047 National Grid: Petition – Celia Road

#053 14

From: cryan24@verizon.net [mailto:cryan24@verizon.net]

Sent: Wednesday, July 09, 2014 5:59 PM

To: Casey, Jim M.

Subject: Summary of Attending the New England Chapter of the American Public Works Association 2014 Summer Conference

The purpose of this email is to provide a written report/summary of my attendance at the New England Chapter of the American Public Works Association (NEAPWA) 2014 Summer Conference on 6/18/14 through 6/20/14 in Lenox, MA.

Attending this conference was very beneficial to me as the Chairman of the Town Council, Committee on Public Works.

Throughout the conference I was able to network with many municipal Department of Public Works officials from all over New England.

On Wednesday I attended both sessions when I arrived at the conference. I also toured the vendor exhibits, several which included the latest in roadway rehabilitation and reconstruction materials/techniques.

On Thursday I attended three sessions and found one to be of particular interest. The presentation titled "Financing a Wastewater Collection and Treatment Capital Improvement Plan without Raising Rates or Taxes", contained information that may be beneficial to the Town of Braintree. I have requested an electronic copy of the presentation from the author and will be forwarding it to the Mayor's office and the Director of Municipal Finance. I also toured the vendors exhibits again on Thursday.

On Friday I also attended three sessions and found one to be of particular interest. The presentation titled "Protecting a Major Investment in Wastewater Treatment by Implementing a Preventive Maintenance Program", contained information that I believe will be beneficial to the Town of Braintree. This presentation detailed major pieces of equipment used in the public works field and the associated preventive maintenance programs that are required to ensure the maximum useful life of the equipment. We have these types of equipment at the water treatment plant and numerous wastewater pumping stations in town. I have requested an electronic copy of the presentation from the author and will be forwarding it to the Mayor's Office and the DPW Director.

Charles Ryan

**ADDENDUM A
REQUEST FOR TRAVEL EXPENSE APPROVAL**

REQUESTOR: Charles B. Ryan

DEPARTMENT: Town Council

DATE OF MEETING OR CONFERENCE: 6/18/14 to 6/20/14

1) Name and Description of Conference New England Chapter of the American Public Works Association (APWA) 2014 Summer Conference in Lenox, MA.

2) Agenda or course description See attached agenda

3) Number of days for conference 3

4) Relativity to job function See below

5) Expected value to Council member or employee including continuing education credits Staying up to date on the latest DPW technologies.

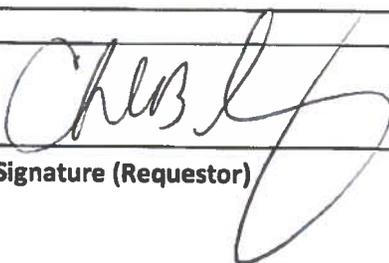
6) Expected value to the Individual and Town expressed both **quantitatively** and qualitatively: I will be attending technical sessions and networking with other DPW leaders and learning about the latest technologies, equipment and materials utilized in the public works field and using that knowledge in my duties as the Chairman of the DPW sub-committee.

**ADDENDUM A
REQUEST FOR TRAVEL EXPENSE APPROVAL**

7) Number of days out of the office due to conference and meeting travel NA

- a) Meeting Cost \$160.00
- b) Travel Cost \$156.80
- c) Lodging Cost \$347.00
- d) Total Cost \$663.80

e) Comparable costs showing the most economical choice is presented for pre-approval
Staying in a double room instead of a single room will save \$224.00.



Authorized Signature (Requestor)



Town Council President certifying favorable
vote

Approval date _____



2014 Summer Conference
Wednesday June 18 – Friday June 20
Cranwell Resort, Lenox, MA

Dear Public Works Colleague:

The New England Chapter of the American Public Works Association cordially invites you to the 2014 Summer Conference. The three-day event will bring together Public Works officials, consultants, vendors, and contractors from throughout New England to discuss a variety of public works topics, exchange ideas, attend valuable technical programs and earn Continuing Education Units (CEUs) .

The Conference will feature programs that will inform Public Works officials, managers, supervisors and key employees about infrastructure planning, transportation, equipment and safety, new products and much more. In addition to this year's outstanding CEU accredited technical program, the Chapter has also planned a number of special activities and networking opportunities. A detailed agenda and schedule for the conference is enclosed along with an event calendar which lists all key times and activities. *For more information go to <http://newengland.apwa.net>*

The Conference fees are as follows: **\$160 Full Conference Package for members; \$180 Full Conference Package for non-members or daily rates of \$80/day for members and \$90/day for non-members.** The Full Conference Registration Package includes all educational sessions, the opening lunch on Wednesday, breakfast and lunch on Thursday, and breakfast on Friday. Registration may be done by mailing, faxing, or emailing the enclosed registration form with payment **no later than June 6, 2014.**

This year the Summer Conference will return to the historic and award-winning Cranwell Resort in Lenox, MA voted "Best of the East 2012" by Meetings East Magazine. Learn more about the facility at www.cranwell.com. Room reservations must be made directly with Cranwell by completing the enclosed Room Reservation form and sending it by email to schaefer@cranwell.com or by faxing to Cranwell at 413-637-0571. **Room reservations must be made by Friday May 23, 2014 after which time the negotiated rates being held for the Chapter will expire.** The Berkshires have a busy and well-attended arts & entertainment schedule in the summer. We urge you to make your reservations with Cranwell early to assure availability and the locked-in room rates. The package includes two overnight hotel accommodations (based on single or double occupancy), the banquet dinner Wednesday evening, and the barbeque dinner Thursday evening. Package rates include all taxes and services charges. Additional information regarding rates and accommodations are included with your registration package.

Additional meals for the Member of the Year Banquet Wednesday evening and barbeque dinner on Thursday evening must be made in advance on the enclosed Additional Meal Registration Form. Meal reservations will not be available during the conference and will not be available for purchase directly from Cranwell. **Registration badges/tickets will be required for admittance to all conference events including dinner receptions.** Also, please note that business attire (men: jacket and tie) is required for the Member of the Year Banquet.

Please plan on joining us for the New England Chapter Summer Conference and help us continue to celebrate public works excellence in New England!

Richard P. Merson
2014 Summer Workshop Co-Chairman



2014 Summer Conference Event Schedule

Wednesday June 18, 2014

| <u>Time</u> | <u>Event</u> | <u>Location</u> |
|---|---|------------------|
| 10:00am-5:00pm | Conference Registration | Mansion Lobby |
| 11:00am-1:00pm | Executive Board Meeting <i>(open to membership)</i> | Board Room |
| 12:00-2:00pm | Buffet Luncheon | Rose Terrace |
| 1:30pm – 3:00pm | Joint NEWWA/NEWEA/NEAPWA Meeting | Board Room |
| 12:00-5:00pm | Contributor Vendor Exhibits | Mansion Ballroom |
| 2:00-2:50pm | Tech. Session 1 <u>OPM 360</u> | Berkshire |
| 3:00-3:50pm | Tech Session 2 <u>Roundabouts, Where to Use Them?</u> | Berkshire |
| 4:00pm | Cranwell Room Check-in Time | Olmsted |
| 6:00-7:00 PM | Welcome Reception | Rose Terrace |
| 7:00 - 9:00 PM | John W. Kiley Member of the Year Banquet* | Mansion Ballroom |
| * <i>Business Attire. Hospitality provided by our Chapter Contributors until 9:30pm, followed by cash bar. Continuing hospitality at various locations.</i> | | |

Thursday June 19, 2014

| | | |
|---|---|-----------------------------------|
| 7:30am-12:00pm | Conference Registration | Ballroom Foyer |
| 7:30-9:00am | Breakfast | Mansion Ballroom |
| 7:30am-5:00pm | Contributor Vendor Exhibits | Mansion Ballroom |
| 9:00-9:50am | Tech Session 3A <u>Safety Improvements Through EDC</u> | Berkshire |
| 9:00-9:50am | Tech Session 3B <u>Financing Wastewater CIP Kittery, ME</u> | Lennox |
| 10:00-10:50am | Special Topic 1 <u>Millennials in the Workplace</u> | Mansion Ballroom |
| 11:00-11:50am | Special Topic 2 <u>Succession Plan Strategies</u> | Mansion Ballroom |
| 12:00-2:00pm | Vendor Sponsored Grille Lunch | Golf Course – 1 st Tee |
| 12:30pm | Bud McDougall Memorial Golf Tournament | Golf Course |
| 1:00-5:00pm | Networking, Team Building and Lawn Activities <i>(spa, fitness center, indoor/outdoor pool, deck and lawn)</i> | Various Locations |
| 5:00-7:00pm | Reception Hosted by Chapter Sponsors | Sloane's Tavern Deck |
| 7:00-9:00pm | Barbeque Buffet Dinner** | Sloane's Tavern Deck |
| After Dinner | Entertainment/ Late Evening Activities/ Cash Bar | Sloane's Tavern |
| ** <i>Casual Dress. Plus continuing hospitality provided by our Chapter Contributors.</i> | | |

Friday June 20, 2014

| | | |
|---------------|--|----------------|
| 7:30-9:00am | Conference Registration & Breakfast | Ballroom Foyer |
| 9:00-9:50am | Tech Session 4A <u>Best Value Services in Current Economic Climate</u> | Berkshire |
| 9:00-9:50am | Tech Session 4B <u>Wastewater Preventative Maintenance Program</u> | Lennox |
| 10:00-10:50am | Tech Session 5 <u>Yetting Solid Waste Alternatives - Public Outreach</u> | Berkshire |
| 11:00-11:50am | Tech Session 6 <u>Coastal Infrastructure Management</u> | Berkshire |
| 11:00am | Hotel Check Out | |

Agenda

Wednesday: June 18, 2014

10:00am -5:00pm Conference Registration
11:00am -1:00pm Executive Board Meeting (open to membership)

12:00 - 2:00pm Buffet Luncheon

1:30 - 3:00pm Joint NEWWA/NEWEA/NEAPWA Meeting

12:00 -5:00pm Contributor Vendor Exhibits

2:00 - 2:50pm Session 1
OPM 360

David Lane, Director Danvers DPW
Paul Gabriel, Environmental Partners Group, Inc.

3:00 - 3:50pm Session 2
Roundabouts, Neckdowns, Speed Humps, Chicanes – Where is the right place to use them?
James Fitzgerald and Michael Pompili, WorldTech Engineering, Inc.

4:00 pm Cranwell Resort - Room Check-in

6:00 – 7:00pm Welcome Reception Hosted by Chapter Sponsors

7:00 – 9:00pm John W. Kiley Member of the Year Banquet. Business Attire Required.

Thursday: June 19, 2014

7:30am-12:00pm Conference Registration

7:30-9:00am Breakfast

7:30am-5:00pm Contributor Vendor Exhibits

9:00 – 9:50am Concurrent Sessions 3A and 3B

Session 3A - Every Day Counts (EDC) – Implementing Safety Improvements through EDC”, Sandwich, MA
Thomas Stokes, Howard/Stein-Hudson, Inc.

Session 3B - Financing a Wastewater Collection and Treatment Capital Improvement Plan without Raising Rates or Taxes, Kittery, ME

Mark Thompson and Gus O’Leary, Kleinfelder, Inc.

10:00 - 10:50am Special Topic 1

Millennials in the Work Place - Lauren Stiller Rikleen, Pres. Rikleen Institute for Strategic Leadership

11:00 - 11:50am Special Topic 2

Succession Planning Strategies – Panel Discussion
Lauren Stiller Rikleen, Pres. Rikleen Institute for Strategic Leadership

Christine Smith, Principal, Baker Tilly Virchow Krause, LLP

Robert Dionne, Dir. Human Resources City Everett, MA

12:00 - 2:00pm Vendor Sponsored Grille Lunch

1:00 - 5:00pm New England Chapter Committee Meetings

5:00-7:00pm Reception Hosted by Chapter Sponsors

7:00-9:00pm Barbeque Buffet Dinner. Casual Dress.

Friday: June 20, 2014

7:30 - 9:00am Registration & Breakfast

9:00 - 9:50am Concurrent Sessions 4A and 4B

Session 4A - Providing Best Value Services in the Current Economic Climate

Christine Smith and Erin Gaynor, Baker Tilly, Virchow Krause, LLP

Session 4B - Protecting a Major Investment in

Wastewater Treatment by Implementing a Preventative Maintenance Program

Jeffery McDonald and Robert Hydock, Fuss & O’Neil, Inc.

10:00 - 10:50am Session 5

Vetting Solid Waste Alternatives using Public Outreach to Reach Consensus, Plymouth, MA

Jonathan Beder, Dir. Plymouth DPW and Michael Scipione, Weston & Sampson Engineers, Inc.

11:00 - 11:50am Session 6

Where Costal Infrastructure Management Meets Regulatory Roadblocks, Nantucket, MA

Nicolle Burnham, Milone & MacBroom, Inc.

11:00am Hotel Check Out

Conference Registration Information

The Conference fees are as follows:

\$160 Full Conference Package for members
(member # required)

\$180 Full Conference Package for non-members

Full Conference Registration includes all course materials, breakfast on Thursday and Friday, and lunch on Wednesday and Thursday. It does not include the Member of the Year Banquet and BBQ Dinner, for which tickets can be purchased separately (see Additional Meals Reservation Form), or are included in the Cranwell lodging package.

\$80/day for members (member # required)

\$90/day for non-members

Day rates include the educational sessions and breakfast and/or lunch served on the day of attendance.

No Registration fee is required for students or spouses.

Please make checks payable to:
NEW ENGLAND CHAPTER APWA

Please send Registration form & payment to:

Jacqui Connors, Secretary/Treasurer
New England Chapter APWA

894 Pleasant Street

East Weymouth, MA 02189

Phone: (781) 337-8230

Fax: (781) 812-1318

Massachusetts Town Clerks' Association Annual Conference

June 11 – 13, 2014

Conference Review

VENDOR

Within the next few years, support for and replacement components of the current voting systems used in Braintree will be lessened as the next generation of voting tabulation equipment is introduced. Currently, the Massachusetts Elections Department has qualified two vendors, Election Systems & Software (ESS) and LHS Associates (LHS), along with their next generation voting tabulation machines.

The next generation of voting systems features the latest digital image technology for increased accuracy in tabulating votes as well as offer the voter the opportunity to correct voting errors (such as; over voting, missing votes) by alerting the voter at the time they place their ballot into the ballot scanner that an error exists. These systems also offer backend tabulation software that allows for preliminary “unofficial” election results soon after the polls close.

I was provided with an in-depth demonstration of the LHS equipment and brief demonstration of the ESS equipment. I will be having a more in-depth demonstration with the ESS equipment over the next several weeks. After a final review, I will submit a capital budget recommendation as to which system Braintree should move too. I will also be looking to sell our current system to smaller communities to maximize resale value rather than “trade-in” value to the manufacturer.

Several companies offered the latest “poll book” technology providing election poll workers a simple-to-operate voter check-in/check-out device rather than flipping through hundreds of pages of registered voters lists. I am working with a vendor to see if they will provide one or two devices, at no cost, to be used for evaluation prior to any decision on a purchase.

STATE PRIMARY AND STATE ELECTION PREPARATIONS

Better than half of all Town/Assistant Clerks attended this education course. The course covered the most challenging aspects of administering elections including accuracy of voting lists, formatting memory cards, distribution of correct ballots to polling places as well as for absentee voting. Further, it provided insight into warrant preparation, set-up of polling places, and post-election reporting.

RESOURCES AND TOOLS FOR NEW AND INQUIRING CLERKS

This course provided an overview of responsibilities of the Town Clerk. The instructors, all experienced Town Clerks, emphasized the importance of networking and utilizing the Town Clerks website to address questions and obtain samples of practices utilized by various communities. Essentially, “no need to invent the wheel”; modify an existing practice that will suite your style.

NETWORKING

I spoke with over a dozen Town Clerk’s regarding their staffing levels based on their community population. As one might expect, the vast majority said an additional staff person would be of great help considering the voting changes to take effect in 2016. Though, based on equivalent sized communities, Braintree’s current staffing level of four employees is in line with these communities.

RECOMMENDATIONS

Overall, the conference was very helpful and provided great insight towards preparation of the upcoming September election. The vendor area provides an opportunity to keep abreast of the latest technology however; this can be easily accomplished on day two of the conference allowing you to remain in the office attending to business. For future conferences, travel time to the conference should be the barometer in determining the length of stay at the conference. The money spent on overnight accommodations would be more valuable allowing the Assistant Town Clerk the opportunity for educational opportunities as well as time to network with peers.

**ADDENDUM A
REQUEST FOR TRAVEL EXPENSE APPROVAL**

REQUESTOR: James M. Casey

DEPARTMENT: Town Clerk

DATE OF MEETING OR CONFERENCE: June 11-13, 2014

- 1) Name and Description of Conference Joint meeting of the Massachusetts Town Clerks' Association and Massachusetts city Clerks' Association
- 2) Agenda or course description See attached Program Overview
- 3) Number of days for conference 3
- 4) Relativity to job function Resources and Tools for New Town Clerks, State Primary and State election Preparations and networking with other Town Clerks
- 5) Expected value to Council member or employee including continuing education credits Build knowledge and obtain clarity of the Town Clerk's role and responsibilities; gain insight into the challenging aspects of administering the State primary and State elections; (Both provide education credits). Network with other Town Clerks and foster relationships to provide guidance in various areas of the position. Speak with vendors and evaluate new voting machines that will be required within the next few years.
- 6) Expected value to the Individual and Town expressed both **quantitatively** and qualitatively Gain insight into the challenges facing a new Town Clerk and the tools needed to face these challenges. Provide Town with comprehensive capital plan to prepare funding sources for replacement of new voting machines.
- 7) Number of days out of the office due to conference and meeting travel 3
 - a) Meeting Cost \$ 50.00 (Conference Registration)
 - b) Travel Cost \$ 60.00 (estimated)
 - c) Lodging Cost \$521.00 (lodging and meals)
 - d) Total Cost \$631.00 (+/-)
 - e) Comparable costs showing the most economical choice is presented for pre-approval n/a

Authorized Signature (Requestor)

Town Council President certifying favorable vote

Approval date _____

MTCA & MCCA 2013 SUMMER CONFERENCE -

PROGRAM OVERVIEW

Wednesday, June 11, 2014

[Vendor Area – Open Noon – 5:00 PM]

10:00 AM – MTCA Executive Board Meeting – *Ballroom 1*

12:00 PM – MTCA Executive Board Luncheon – *Ballroom 1*

(EBoard - Please RSVP by May 15, 2012 to adowd@town.northborough.ma.us)

1:15 PM – 1:45 PM – Commuter Registration – *Main Lobby*

1:45 PM – 4:30 PM – Open Session – MTCA/MCCA –

❖ *National Election Trends as Applied to Massachusetts – Professor Charles Stewart*

4:30 PM – MTCA Committee Meetings *(location to be announced)*

5:00 PM – MCCA Executive Board Meeting *(location to be announced)*

7:00 PM - Dinner on your own

Thursday, June 12, 2014

[Vendor Area – Open 8:00 AM– 5:00 PM]

7:00 – 9:00 AM - Breakfast buffet – *Ocean View Dining Room*

8:00 – 9:00 AM – Commuter Registration – *Main Lobby*

9:00 AM – Noon – Education Courses – See full listing on education page

Noon – 1:30 PM - Luncheon & Business Meeting & MTCA Election of Officers – *Ocean View Dining Room*

1:45 – 4:45 PM - Education Courses – see full listing on education page

4:45 PM – “FAST” Meeting – Forum About Small Towns *(location to be announced)*

Join your fellow clerks and other small towns for a group discussion

“New Clerks” Meeting – *(location to be announced)*

6:00 – 7:00 PM - Cocktail Reception (Cash bar/hors d’oeuvres) – *Ballroom*

7:00 PM - Banquet – *Ballroom*

MTCA – Installation of Officers, CMMC Awards

Friday, June 13, 2014

7:00 – 9:00 AM – Breakfast Buffet/Meeting — *Ocean View Dining Room*

9:00 AM – Conference Wrap-Up and Overview from State Officials

Noon – Conference Adjourns

VISIT THE VENDOR DISPLAYS –

Wednesday Noon – Thursday PM

Thursday A.M. Continued
9:00A.M.-12Noon

❖ **State Primary and State Election Preparations** (CMMC Exam Credit Course)
Presenter: Michelle Tassinari, Director/Legal Counsel Elections Division

This class will cover the most challenging aspects administering the state primary and state election. For the primary, this includes ensuring the voting lists are accurate, distributing the correct ballots and absentee voting. For the election, this includes preparation of the warrant, set up of polling places and post-election reporting. Special attention will be paid to observers in the polling place and processing UOCAVA voters.

❖ **Vitals – EDRS (Electronic Death Registration System)** (CMMC Exam Credit Course)
Presenters: MDPH/Registry of Vital Records.& Statistics
Alex Forman, Registration Unit Dir.; Danielle Norton, VIP consultant

The VIP Electronic Death Registration System (EDRS) is set to launch in 2014 and will allow the participation of physicians, funeral directors, boards of health and city& town clerks to record burial permits, death certificates and data. The VIP staff will provide updates to the EDRS and will go through the registration process. Participants are NOT being asked to bring their laptops. A power point presentation will be used. There will be a repeated session in the afternoon. If time permits, questions on the Birth Registry will be answered.

**Thursday, June 12th
1:45 P.M. - 4:45 P.M.**

❖ **Electronic Records Management and Preservation** (CMMC General Credit Course)
Presenter: Veronica Martzahl, Electronic Records Archivist/MA State Archives

Whether you are dealing with the electronic records created within your own office, being asked for advice from other offices, or working with your IT department on implementing enterprise systems for your municipality, there are some basic guidelines to keep in mind. This class provides an introduction to these guidelines, with emphasis on applying retention periods to electronic records and ensuring that electronic records are sustainable over time.

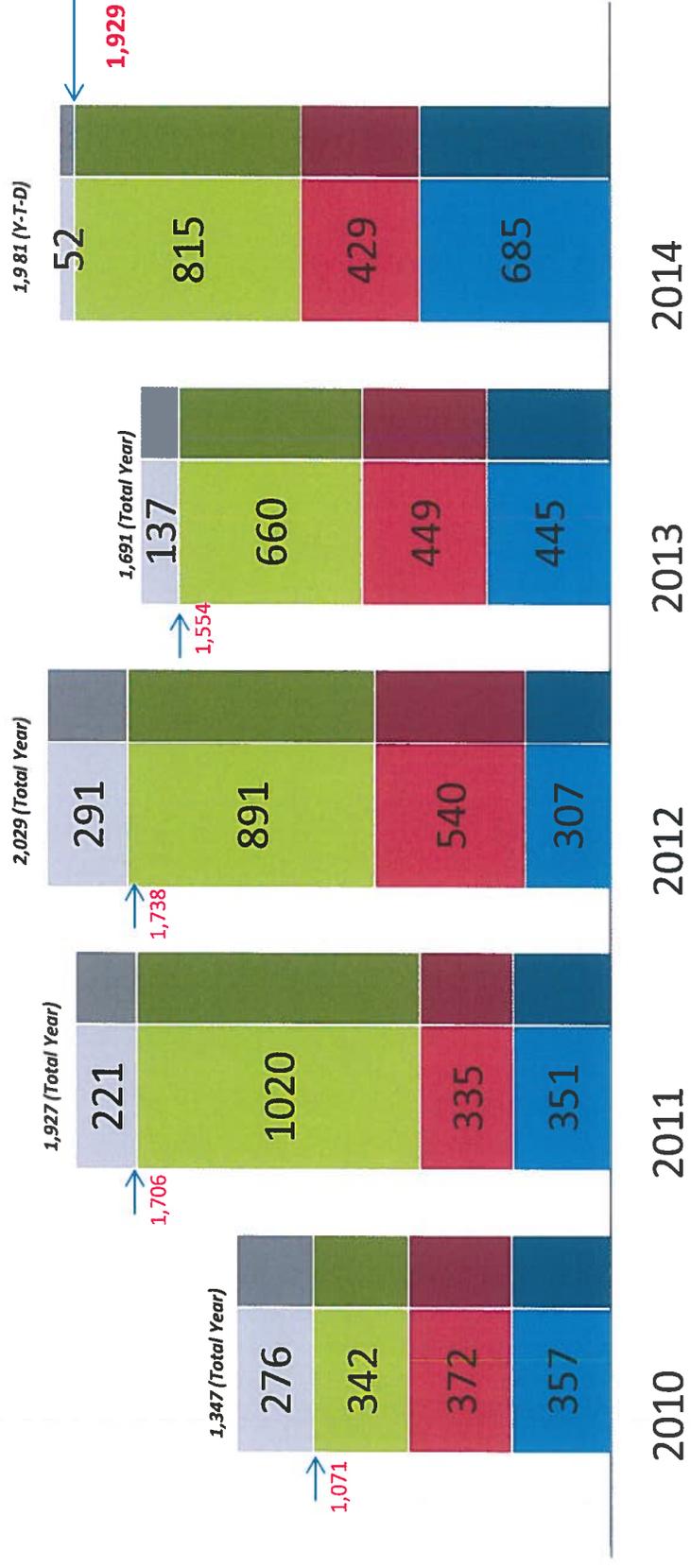
❖ **Where Do I Begin: Resources and Tools for New and Inquiring Clerks** (CMMC Exam Credit Course)

Presenters: Ellen Glidden, Barre Town Clerk; Rosemary Harvell, Sudbury Town Clerk;
Michael Palmer, Falmouth Town Clerk; Amy Warfield, Burlington Town Clerk;
Joan Wordell, Hudson Town Clerk

This session will build knowledge and provide clarity of the responsibilities of the Town/City Clerk's

Annual Dog Registration

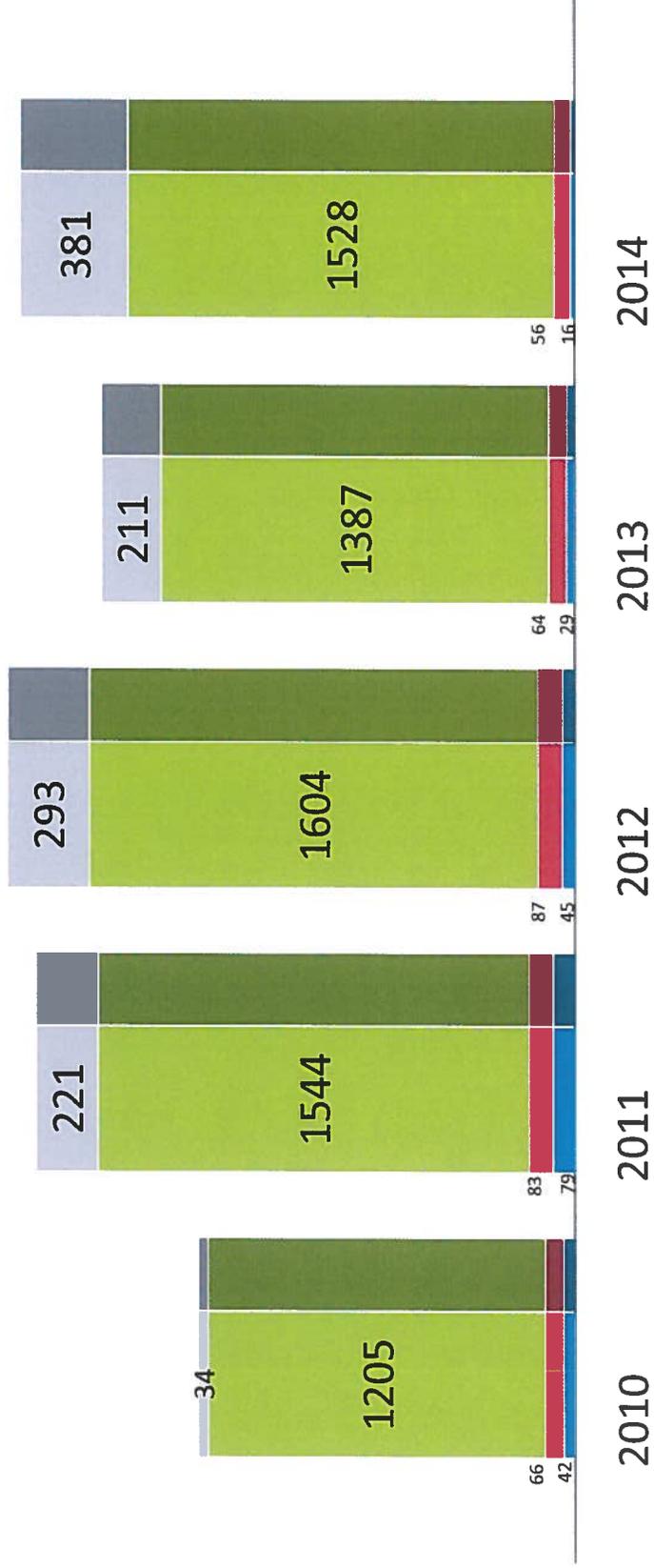
■ APR ■ MAY ■ JUNE ■ JUL-MAR
↔ Registration Period



Annual Dog Registration By

Registration Method

- Mail
- Clinic
- Office
- Online



2014 ELECTION CERTIFICATIONS

| | <u>Submittals</u> | <u># of Pages</u> | <u># of Signatures</u> | <u># of Certified</u> |
|-------------------------|-------------------|-------------------|------------------------|-----------------------|
| Candidate/Nomination | 112 | 509 | 4,967 | 3,856 |
| Initiative Positions | 19 | 591 | 1,566 | 1,209 |
| Public Policy Questions | 2 | 26 | 577 | 509 |

14 045

National Grid Petition – Thayer Road

Staff Recommendations

To install and maintain approximately 675 feet, more or less, of 2 inch gas main in Thayer Road, Braintree from the existing 2 inch gas main at house #56, westerly to house #97 to serve houses #75, #79, #93 and #97.

BELD: Engineering has reviewed petition #14 045 and has no underground utility conflicts within the proposed scope of work.

DPW: This section of Thayer Road is not under moratorium. The Town intends to install a new water main through that entire section this year beginning early summer, so prompt completion of the gas main installation would avoid coordination problems with the Town's contractor. We'd recommend that the petition be granted under the normal conditions, with emphasis on the requirements that the gas main be laid outside of the trench of the water mains in service and that the trench pavement not be left low for any length of time.

PETITION OF NATIONAL GRID FOR GAS MAIN LOCATIONS

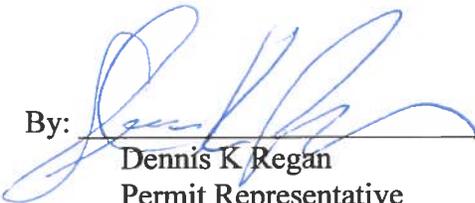
1 4 - 0 4 5

Town of Braintree / Town Council:

The Nationalgrid hereby respectfully requests your consent to the locations of mains as hereinafter described for the transmission and distribution of gas in and under the following public streets, lanes, highways and places of the **Town of Braintree** and of the pipes, valves, governors, manholes and other structures, fixtures and appurtenances designed or intended to protect or operate said mains and accomplish the objects of said Company; and the digging up and opening the ground to lay or place same:

To install and maintain approximately 675 feet more or less of 2 inch gas main in Thayer Rd., Braintree from the existing 2 inch gas main at house # 56, westerly to house # 97 to serve houses #75, #79, #93 and #97.

Date: June 5, 2014

By: 
Dennis K. Regan
Permit Representative

Town of Braintree / Town Council:

IT IS HEREBY ORDERED that the locations of the mains of the Nationalgrid for the transmission and distribution of gas in and under the public streets, lanes, highways and places of the **Town of Braintree** substantially as described in the petition date June 5, 2014 attached hereto and hereby made a part hereof, and of the pipes, valves, governors, manholes and other structures, fixtures and appurtenances designed or intended to protect or operate said mains and/or accomplish the objects of said Company, and the digging up and opening the ground to lay or place same, are hereby consented to and approved.

The said Nationalgrid shall comply with all applicable provisions of law and ordinances of the **Town of Braintree** applicable to the enjoyment of said locations and rights.

Date this _____ day of _____, 20____.

I hereby certify that the foregoing order was duly adopted by the _____ of the City of _____, MA on the _____ day of _____, 20____.

By: _____

Title

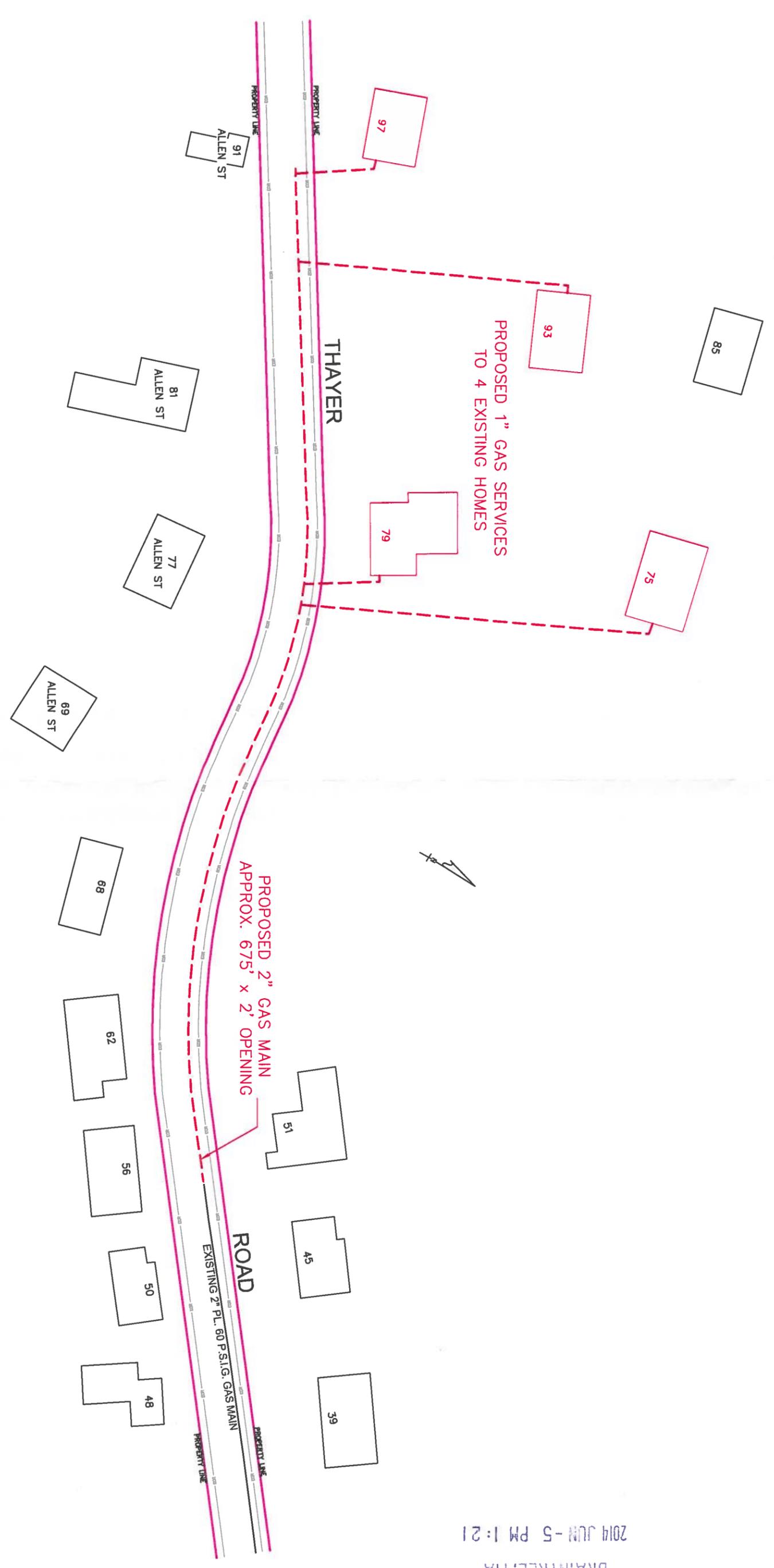
MN # 144-8508-979094

**RETURN ORIGINAL TO THE PERMIT SECTION
NATIONAL GRID
40 SYLVAN RD, WALTHAM, MA 02451
RETAIN DUPLICATE FOR YOUR RECORDS**

FORM # 1444, Rev. 90

RECEIVED TOWN CLERK
BRAINTREE, MA
2014 JUN -5 PM 1:19

RECEIVED TOWN CLERK
BRAintree, MA
2014 JUN -5 PM 1:21



PIPE TOTALS
 MAIN = 675' OF 2" PLASTIC
 SERVICE = 400'(±) OF 1" PLASTIC

LEGEND

- PROPOSED GAS
- EXISTING GAS
- PROPERTY LINE
- EDGE OF ROADWAY
- PROPOSED OPENING

NOTE:
 THE LOCATION OF SURFACE AND UNDERGROUND OBJECTS SHOWN ARE NOT WARRANTED TO BE CORRECT.
 CALL 811 BEFORE YOU DIG
 UTILITIES AND STREET LINES COMPILED FROM AVAILABLE DATA SOURCES
 NO FIELD VERIFICATION PERFORMED

REVISIONS

| NO. | DESCRIPTION | DATE | DRBY | APPRBY |
|-----|-------------|------|------|--------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |

nationalgrid
 40 SYLVAN ROAD
 WALTHAM, MA 02451

GRANT OF LOCATION
PROPOSED LOCATION OF 2" GAS MAIN AND 4-1" GAS SERVICES TO 75, 79, 93 & 97 THAYER RD BRAINTREE MA 02189

| ENGR / DRTM | DATE | SIZE | PRESSURE | MATERIAL | LENGTH | WORK ORDER NO. |
|-----------------|------------|------|-------------|----------|----------|----------------|
| J.M.P. / D.J.S. | 06/02/2014 | 2" | 60 P.S.I.G. | PLASTIC | AS NOTED | 979094 |

SCALE: N.T.S.
 SHEET 1 OF 1
 DRAWING NO.
GP-BRA
979094-14-158



#14-045
**Office of the
Board of Assessors**

ONE JOHN FITZGERALD KENNEDY MEMORIAL DRIVE
BRAINTREE, MASSACHUSETTS 02184
TEL: (781) 794-8050 • (781) 794-8056
FAX: (781) 794-8068

DATE: June 5, 2014
APPLICANT: National Grid
PROPERTY LOCATION: Various
MAP AND PLOT: Various

RECEIVED TOWN CLERK
BRAINTREE, MA
2014 JUL -5 PM 1:18

This is to certify that at the time of submission of this form to the Board of Assessors, the names and addresses of the parties assessed as adjoining owners to the parcel of land shown and described are as written and are the parties according to the records of the Assessors.

Office of the Board of Assessors (MB)

Robert M. Cusack
Chairman

Braintree Abutters List

| ParcelID | Location | Owner | Co-Owner | Mailing Address | City | State | Zip |
|------------|--------------|----------------------------|-------------------------|----------------------|-----------|-------|-------|
| 3004 0 17 | 50 THAYER RD | BEGIN ROBERT J | BEGIN BRENDA M | 50 THAYER ROAD | BRAINTREE | MA | 02184 |
| 3004 0 18 | 48 THAYER RD | CARR CHRISTOPHER S | CARR ANN E TBYE | 48 THAYER ROAD | BRAINTREE | MA | 02184 |
| 3004 0 19A | 40 THAYER RD | COUGHLIN CHRISTOPHER J | COUGHLIN KERRI D TBYE | 40 THAYER ROAD | BRAINTREE | MA | 02184 |
| 3004 0 20 | 34 THAYER RD | MCHUGH GABRIEL/ALICIA TR | MCHUGH FAMILY LIVING TR | 34 THAYER ROAD | BRAINTREE | MA | 02184 |
| 3004 0 25 | 39 THAYER RD | TESORO GERARD | TESORO RUTH ANN | 39 THAYER ROAD | BRAINTREE | MA | 02184 |
| 3004 0 26 | 45 THAYER RD | HALL JOSEPH F | HALL SHIRLEY M | 45 THAYER ROAD | BRAINTREE | MA | 02184 |
| 3004 0 27 | 51 THAYER RD | OAKES CHAD L | | 51 THAYER ROAD | BRAINTREE | MA | 02184 |
| 3004 0 31A | 85 THAYER RD | BOSTON PROPERTY HOLDINGS L | C/O BOSTON PROPERTY M/ | 125 GREENLEAF STREET | QUINCY | MA | 02169 |
| 3004 0 31B | 93 THAYER RD | YUEN KIM SAN | LAM RITA PIK CHU TBYE | 93 THAYER ROAD | BRAINTREE | MA | 02184 |
| 3004 0 31C | 97 THAYER RD | TAM RANDOLPH | GAO SALINO TBYE | 97 THAYER ROAD | BRAINTREE | MA | 02184 |
| 3004 0 32A | 79 THAYER RD | CONROY EILEEN | CONROY THOMAS | 79 THAYER ROAD | BRAINTREE | MA | 02184 |
| 3004 0 32B | 75 THAYER RD | CONROY EILEEN | CONROY THOMAS | 79 THAYER RD | BRAINTREE | MA | 02184 |
| 3004 0 33A | 68 THAYER RD | FAY MARY | COHEN DAVID | 68 THAYER ROAD | BRAINTREE | MA | 02184 |
| 3004 0 34 | 69 ALLEN ST | PULEO CAROLYN J TR | CAROLYN J PULEO FAMILY | 69 ALLEN ST | BRAINTREE | MA | 02184 |
| 3004 0 35 | 77 ALLEN ST | COHEN ERIC M | MUNCY BERNADETTE A JTS | 77 ALLEN STREET | BRAINTREE | MA | 02184 |
| 3004 0 36 | 81 ALLEN ST | MOORE MATTHEW | MOORE EILEEN M | 81 ALLEN STREET | BRAINTREE | MA | 02184 |
| 3004 0 37 | 91 ALLEN ST | STANO MICHAEL J | STANO TERESE M TBYE | 91 ALLEN STREET | BRAINTREE | MA | 02184 |
| 3004 0 40 | 56 THAYER RD | SIMONDS ROY V JR | SIMONDS KATHLEEN E | 56 THAYER ROAD | BRAINTREE | MA | 02184 |
| 3004 0 41 | 62 THAYER RD | TOBIN DANIEL J | TOBIN JULIANN TBYE | 62 THAYER RD | BRAINTREE | MA | 02184 |

End of Report

#14-045

RECEIVED TOWN CLERK
BRAINTREE, MA

2014 JUN -5 PM 1:18

RECEIVED

RECEIVED TOWN CLERK
BRAINTREE, MA

JUN 05 2014 # 1 4 - 0 4 5

BOARD OF ASSESSORS
BRAINTREE, MA

ABUTTERS

2014 JUN -5 PM 1:18

| Map & Lot | Location | Owner | Address | City | State | Zip |
|------------|--------------|---------------------------|-----------------|-----------|-------|------|
| 3004 0 34 | 69 ALLEN ST | Puleo Carolyn J Trs | 69 Allen Street | Braintree | MA | 2184 |
| 3004 0 35 | 77 ALLEN ST | Cohen Eric M | 77 Allen Street | Braintree | MA | 2184 |
| 3004 0 36 | 81 ALLEN ST | Moore Matthew | 81 Allen Street | Braintree | MA | 2184 |
| 3004 0 37 | 91 ALLEN ST | Stano Michael J | 91 Allen Street | Braintree | MA | 2184 |
| 3004 0 20 | 34 THAYER RD | Mchugh Alicia A | 34 Thayer Road | Braintree | MA | 2184 |
| 3004 0 25 | 39 THAYER RD | Tesoro Gerard | 39 Thayer Road | Braintree | MA | 2184 |
| 3004 0 19A | 40 THAYER RD | Coughlin Christopher J | 40 Thayer Road | Braintree | MA | 2184 |
| 3004 0 26 | 45 THAYER RD | Hall Joseph F | 45 Thayer Road | Braintree | MA | 2184 |
| 3004 0 18 | 48 THAYER RD | Carr Christopher S | 48 Thayer Road | Braintree | MA | 2184 |
| 3004 0 17 | 50 THAYER RD | Begin Robert J | 50 Thayer Road | Braintree | MA | 2184 |
| 3004 0 27 | 51 THAYER RD | Oakes Chad L | 51 Thayer Road | Braintree | MA | 2184 |
| 3004 0 40 | 56 THAYER RD | Simonds Roy V Jr | 56 Thayer Road | Braintree | MA | 2184 |
| 3004 0 41 | 62 THAYER RD | Tobin Daniel J | 62 Thayer Rd | Braintree | MA | 2184 |
| 3004 0 33A | 68 THAYER RD | Fay Mary | 68 Thayer Rd | Braintree | MA | 2184 |
| 3004 0 32B | 75 THAYER RD | Conroy Eileen | 79 Thayer Rd | Braintree | MA | 2184 |
| 3004 0 32A | 79 THAYER RD | Conroy Eileen | 79 Thayer Road | Braintree | MA | 2184 |
| 3004 0 31A | 85 THAYER RD | Burm Tina M | 85 Thayer Road | Braintree | MA | 2184 |
| 3004 0 31B | 93 THAYER RD | Yuen Kim San | 93 Thayer Road | Braintree | MA | 2184 |
| 3004 0 31C | 97 THAYER RD | Tam Randolph | 97 Thayer Road | Braintree | MA | 2184 |



150 Potter Road
Braintree, MA 02184
www.beld.com
781.348.BELD
781.348.1003 fax



July 2, 2014

Mr. James M Casey
Clerk of the Council
One JFK Memorial Drive
Braintree, MA 02184

Please see the below comments for the National Grid Gas Petitions.

NGRID Gas Petition #14-047 Celia Rd.

BELD has no underground utility conflicts within the proposed scope of work.

NGRID Gas Petition #14-045 Thayer Rd.

BELD has no underground utility conflicts within the proposed scope of work.

Please contact me with any questions or concerns.

Sincerely,

A handwritten signature in blue ink, appearing to read "Sean Murphy".

Sean Murphy
Electric Operations Supervisor/Field Engineer
Office: 781.348.1071
Cell: 617.212.4786

Your hometown electric and broadband department



Joseph C. Sullivan, Mayor

**BRAINTREE DEPARTMENT
PUBLIC WORKS**

**Engineering
Division**

Robert P. Campbell,
PE, PTOE, Town
Engineer

rcampbell@braintreema.gov

John J. Morse, Assistant Town Engineer

jmorse@braintreema.gov

Memo

Date: July 1, 2014
To: Jim Casey, Clerk of Council
From: Bob Campbell
CC: Tom Whalen, John Morse, Steve O'Brien
RE: National Grid Gas Main Petitions, 14-045 and 14-047

The DPW has reviewed the subject petitions and the accompanying sketches for the new gas main locations and have the following recommendations:

14-045–Thayer Rd, install and maintain 675 feet of 2 inch gas main from #56 westerly to #97. This section of Thayer Rd is not under moratorium. The Town intends to install a new water main through that entire section this year beginning early summer, so prompt completion of the gas main installation would avoid coordination problems with the Town’s contractor. We’d recommend that the petition be granted under the normal conditions, with emphasis on the requirements that the gas main be laid outside of the trench of the water mains in service and that the trench pavement not be left low for any length of time ;

14-047–Celia Road, install and maintain 140 feet of 2 inch gas main in Celia Road from house #54 westerly to #47 to serve # 38, #47 and #48. That section of Celia Rd is not under moratorium and no Town construction is pending this year. However, the Town intends to install a new water main through that entire area in two years, so prompt completion of the gas main installation is encouraged. We’d recommend that the petition can be granted under the normal conditions, with emphasis on the requirements that the gas main be laid outside of the trench of the water mains in service and that the trench pavement not be left low for any length of time.

Bob Campbell
Town Engineer

14 047

National Grid Petition – Celia Road

Staff Recommendations

To install and maintain approximately 140 feet, more or less, of 2 inch gas main in Celia Road, Braintree from the existing 2 inch gas main at house #54, westerly to house #47 to serve houses #38, #47, and #48.

BELD: Engineering has reviewed petition #14 047 and has no underground utility conflicts within the proposed scope of work.

DPW: That section of Celia Rd is not under moratorium and no Town construction is pending this year. However, the Town intends to install a new water main through that entire area in two years, so prompt completion of the gas main installation is encouraged. We'd recommend that the petition can be granted under the normal conditions, with emphasis on the requirements that the gas main be laid outside of the trench of the water mains in service and that the trench pavement not be left low for any length of time.

PETITION OF NATIONAL GRID FOR GAS MAIN LOCATIONS

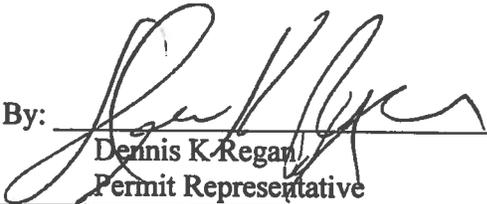
1 4 - 0 4 7

Town of Braintree / Town Council:

The Nationalgrid hereby respectfully requests your consent to the locations of mains as hereinafter described for the transmission and distribution of gas in and under the following public streets, lanes, highways and places of the **Town of Braintree** and of the pipes, valves, governors, manholes and other structures, fixtures and appurtenances designed or intended to protect or operate said mains and accomplish the objects of said Company; and the digging up and opening the ground to lay or place same:

To install and maintain approximately 140 feet more or less of 2 inch gas main in Celia Rd, Braintree from the existing 2 inch gas main at house #54, westerly to house #47 to serve house #38, #47, #48.

Date: June 12, 2014

By: 
Dennis K. Regan
Permit Representative

Town of Braintree / Town Council:

IT IS HEREBY ORDERED that the locations of the mains of the Nationalgrid for the transmission and distribution of gas in and under the public streets, lanes, highways and places of the **Town of Braintree** substantially as described in the petition date June 12, 2014 attached hereto and hereby made a part hereof, and of the pipes, valves, governors, manholes and other structures, fixtures and appurtenances designed or intended to protect or operate said mains and/or accomplish the objects of said Company, and the digging up and opening the ground to lay or place same, are hereby consented to and approved.

The said Nationalgrid shall comply with all applicable provisions of law and ordinances of the **Town of Braintree** applicable to the enjoyment of said locations and rights.

Date this _____ day of _____, 20____.

I hereby certify that the foregoing order was duly adopted by the _____ of the City of _____, MA on the _____ day of _____, 20____.

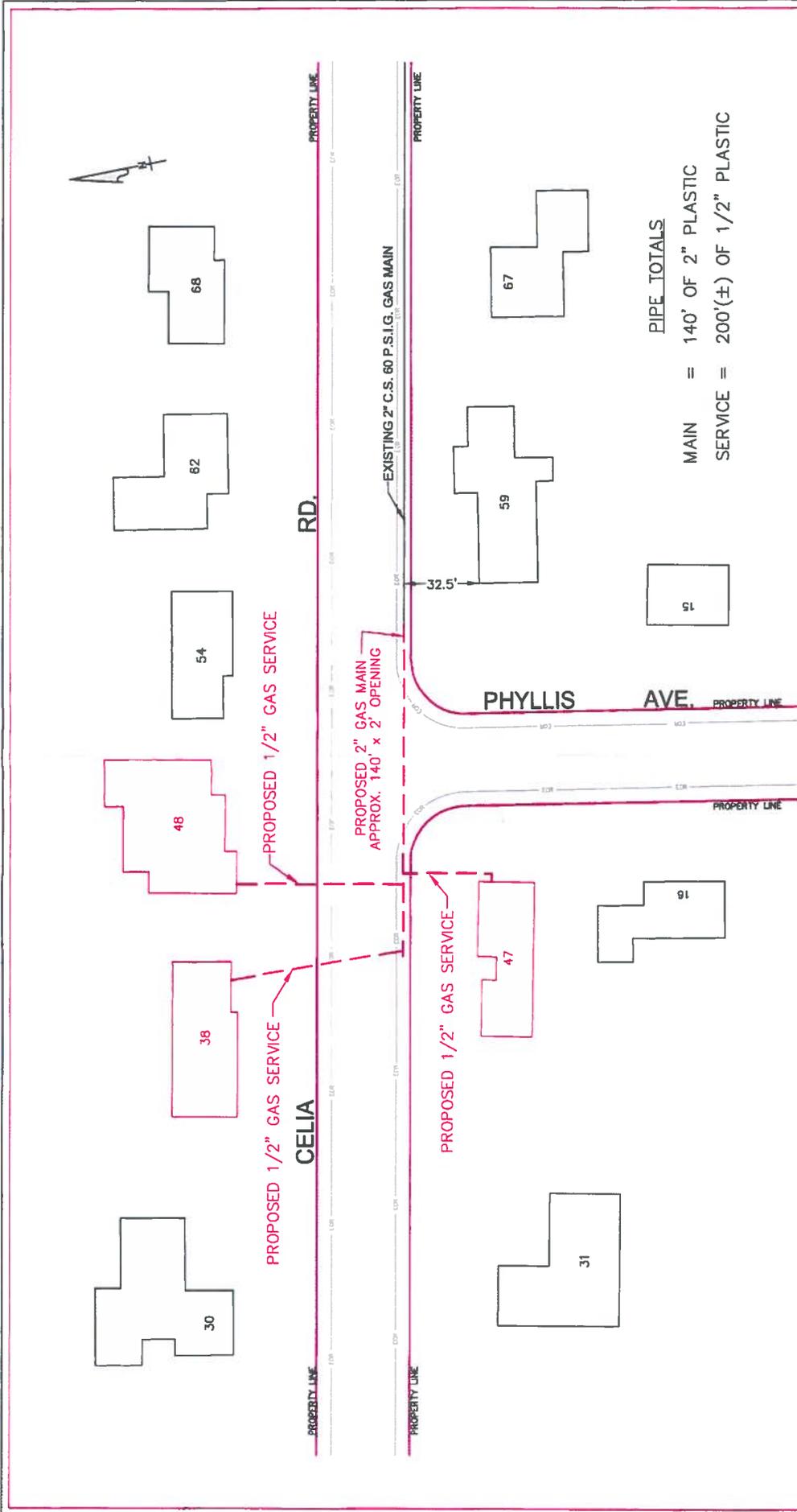
By: _____

Title

MN # 144-8502-977490

**RETURN ORIGINAL TO THE PERMIT SECION
NATIONAL GRID
40 SYLVAN RD, WALTHAM, MA 02451
RETAIN DUPLICATE FOR YOUR RECORDS**

#14-047



PIPE TOTALS
 MAIN = 140' OF 2" PLASTIC
 SERVICE = 200'(±) OF 1/2" PLASTIC

LEGEND

- PROPOSED GAS
- EXISTING GAS
- PROPERTY LINE
- EDGE OF ROADWAY
- PROPOSED OPENING

SCALE: N.T.S.
 SHEET 1 OF 1

GRANT OF LOCATION
 PROPOSED LOCATION OF 2" GAS MAIN AND
 3 - 1/2" GAS SERVICES TO
 38, 47 & 48 CELIA RD
 BRAintree MA 02184

nationalgrid
 40 SYLVAN ROAD
 WALTHAM, MA 02451

ENGINEER: J.M.P./D.J.S.
 DATE: 06/20/14
 SIZE: 7"
 PRESSURE: 60 P.S.I.G.
 MATERIAL: PLASTIC
 LENGTH: 340'
 WORK ORDER NO.: 97760

DRAWING NO.
GP-BRA
977490-14-164

| NO. | REVISIONS | DATE | BY |
|-----|-----------|------|----|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

NOTE: THE LOCATION OF SURFACE AND UNDERGROUND OBJECTS SHOWN ARE NOT WARRANTED TO BE CORRECT. CALL 811 BEFORE YOU DIG. WORKERS AND PROPERTY OWNERS OBTAINED FROM AVAILABLE DATA SOURCES. NO FIELD VERIFICATION PERFORMED.

#14-047

Office of the Board of Assessors

ONE JOHN FITZGERALD KENNEDY MEMORIAL DRIVE

BRAINTREE, MASSACHUSETTS 02184

TEL: (781) 794-8050 • (781) 794-8056

FAX: (781) 794-8068



DATE: June 11, 2014

APPLICANT: National Grid

PROPERTY LOCATION: Various

MAP AND PLOT: Various

RECEIVED TOWN CLERK
BRAINTREE, MA
2014 JUN 12 PM 3:48

This is to certify that at the time of submission of this form to the Board of Assessors, the names and addresses of the parties assessed as adjoining owners to the parcel of land shown and described are as written and are the parties according to the records of the Assessors.

Office of the Board of Assessors 

Robert M. Cusack
Chairman

Braintree Abutters List

1 4 - 0 4 7

| ParcelID | Location | Owner | Co-Owner | Mailing Address | City | State Zip |
|-----------|----------------|-------------------------------|--------------------------|------------------|-----------|-----------|
| 1087 0 3 | 23 CELIA RD | MARR EILEEN | MCINERNEY JANE JTS | 23 CELIA ROAD | BRAINTREE | MA 02184 |
| 1087 0 4 | 31 CELIA RD | PAPPAS JOHN | | 31 CELIA RD | BRAINTREE | MA 02184 |
| 1087 0 5 | 38 CELIA RD | CHEN WEI TING | WONG ESTHER JTS | 38 CELIA ROAD | BRAINTREE | MA 02184 |
| 1087 0 56 | 120 RICHARD RD | DINH LANG | DINH VALERIE TBYE | 120 RICHARD RD | BRAINTREE | MA 02184 |
| 1087 0 57 | 128 RICHARD RD | DRISCOLL STEVEN | DRISCOLL NANCY TBYE | 128 RICHARD ROAD | BRAINTREE | MA 02184 |
| 1087 0 58 | 136 RICHARD RD | MACPHERSON ELIZABETH | | 136 RICHARD RD | BRAINTREE | MA 02184 |
| 1087 0 59 | 144 RICHARD RD | KEOUGH RICHARD E | KEOUGH CONSTANCE | 144 RICHARD ROAD | BRAINTREE | MA 02184 |
| 1087 0 6 | 30 CELIA RD | MCGUIGGAN MATTHEW | MCGUIGGAN ELIZABETH A | 30 CELIA RD | BRAINTREE | MA 02184 |
| 1087 0 60 | 152 RICHARD RD | RANALLI WILLIAM | | 152 RICHARD RD | BRAINTREE | MA 02184 |
| 1087 0 61 | 160 RICHARD RD | NATARAJAN JAYARAMAN | NATARAJAN HARVEEN D T | 160 RICHARD RD | BRAINTREE | MA 02184 |
| 1087 0 62 | 168 RICHARD RD | WANT MICHAEL R | WANT LAUREN A TBYE | 168 RICHARD RD | BRAINTREE | MA 02184 |
| 1087 0 63 | 176 RICHARD RD | CONNOLLY COLEMAN J JR | CONNOLLY LORI S TBYE | 176 RICHARD ROAD | BRAINTREE | MA 02184 |
| 1088 0 6 | 155 PEACH ST | CASSINO RUSSELL E | CASSINO CHRISTINE Z | 155 PEACH ST | BRAINTREE | MA 02184 |
| 1088 0 7 | 147 PEACH ST | GRAZIANO FRANK JR/JENNIE A LE | GRAZIANO FRANK KJOSEPH | 149 PEACH ST | BRAINTREE | MA 02184 |
| 1088 0 8 | 141 PEACH ST | CHAN CHRISTOPHER | CHEUNG CHAN KELLY TBY | 141 PEACH ST | BRAINTREE | MA 02184 |
| 1088 0 9 | 127 PEACH ST | DODGE BRUCE W | | 127 PEACH ST | BRAINTREE | MA 02184 |
| 1088 0 9B | 117 PEACH ST | KENNEDY SCOTT T | KENNEDY RACHEL A TBYE | 117 PEACH STREET | BRAINTREE | MA 02184 |
| 1088 0 9D | 135 PEACH ST | JOYCE VINCENT J | JOYCE KATHLEEN A TBYE | 135 PEACH ST | BRAINTREE | MA 02184 |
| 1126 0 10 | 148 PEACH ST | YUNG SABRINA | | 148 PEACH ST | BRAINTREE | MA 02184 |
| 1126 0 11 | 142 PEACH ST | WAN ISABELLA LUEN YI | NG YING TBYE | 142 PEACH STREET | BRAINTREE | MA 02184 |
| 1126 0 12 | 136 PEACH ST | LEE DONALD | LEE MARY TBYE | 136 PEACH ST | BRAINTREE | MA 02184 |
| 1126 0 13 | 130 PEACH ST | SMITH JAMES B | SMITH ELAINE A TBYE | 130 PEACH STREET | BRAINTREE | MA 02184 |
| 1126 0 14 | 122 PEACH ST | FEENEY PATRICIA A | HOWARD CATHERINE JTS | 122 PEACH ST | BRAINTREE | MA 02184 |
| 1126 0 15 | 118 PEACH ST | CRONIN JOHN J JR | CRONIN MARY T | 118 PEACH ST | BRAINTREE | MA 02184 |
| 1126 0 16 | 112 PEACH ST | CASEY FRANCIS E | | 112 PEACH ST | BRAINTREE | MA 02184 |
| 1126 0 17 | 108 PEACH ST | GERSTEL SUSAN M | | 108 PEACH ST | BRAINTREE | MA 02184 |
| 1126 0 20 | 47 CELIA RD | SHAUGHNESSY BRYAN M | SHAUGHNESSY PATRICIA M | 47 CELIA RD | BRAINTREE | MA 02184 |
| 1126 0 21 | 16 PHYLLIS AV | HALE JEANNINE M | GRAY JOEL JTS | 16 PHYLLIS AVE | BRAINTREE | MA 02184 |
| 1126 0 22 | 15 PHYLLIS AV | MOORE CHAD | MOORE DOROTHY TBYE | 15 PHYLLIS AV | BRAINTREE | MA 02184 |
| 1126 0 23 | 59 CELIA RD | MOORE PATRICE M | | 59 CELIA RD | BRAINTREE | MA 02184 |
| 1126 0 24 | 67 CELIA RD | COMERFORD KEITH J | COMERFORD CAROLINE M | 67 CELIA ROAD | BRAINTREE | MA 02184 |
| 1126 0 25 | 73 CELIA RD | COTTER JOHN J | COTTER KATHERINE T TB | 73 CELIA ROAD | BRAINTREE | MA 02184 |
| 1126 0 26 | 79 CELIA RD | GHILONI CHRISTOPHER | GHILONI SUZANNE ZEIGLEF | 79 CELIA ROAD | BRAINTREE | MA 02184 |
| 1126 0 27 | 85 CELIA RD | CANNEY MIKE | | 85 CELIA RD | BRAINTREE | MA 02184 |
| 1126 0 28 | 95 CELIA RD | STRAFFIN MARK F | STRAFFIN CANDACE A TBY | 95 CELIA ROAD | BRAINTREE | MA 02184 |
| 1126 0 29 | 14 MORELAND AV | TWOHIG JOHN | TWOHIG MICHELE TBYE | 14 MORELAND AVE | BRAINTREE | MA 02184 |
| 1126 0 38 | 84 CELIA RD | KILMURRAY FRANCES E | | 84 CELIA ROAD | BRAINTREE | MA 02184 |
| 1126 0 39 | 76 CELIA RD | CAREY PAUL W | CAREY JOSEPHINE | 76 CELIA ROAD | BRAINTREE | MA 02184 |
| 1126 0 40 | 68 CELIA RD | HERRERA EDGAR G | HERRERA ELSA I TBYE | 68 CELIA RD | BRAINTREE | MA 02184 |
| 1126 0 41 | 62 CELIA RD | ALIBRANDI PETER J | ALIBRANDI MICHELLE M TB | 62 CELIA ROAD | BRAINTREE | MA 02184 |
| 1126 0 42 | 54 CELIA RD | LANE WILLIAM F/BARBARA L LES | LANE WILLIAM C / HALE PA | 54 CELIA RD | BRAINTREE | MA 02184 |
| 1126 0 43 | 48 CELIA RD | HUANG JAY | HUANG GRACE TBYE | 48 CELIA RD | BRAINTREE | MA 02184 |
| 1126 0 8 | 160 PEACH ST | SMITH BARBARA L | | 160 PEACH ST | BRAINTREE | MA 02184 |
| 1126 0 9 | 154 PEACH ST | CIBOTTI SUSAN M | CIBOTTI RONALD TBYE | 154 PEACH STREET | BRAINTREE | MA 02184 |

1 4 - 0 4 7

Abutters List

THIS LIST INCLUDES ABUTTERS OF THE FOLLOWING PROPERTY:

LOCUS MAP & LOT: 1128 0 23

DATE: 6/9/2014

LOCUS OWNER: Moore Patrice M

CONTACT PERSON: DENNIS REGAN

LOCUS ADDRESS: 59 CELIA RD

CONTACT PHONE #: 617-293-0480

RECEIVED

JUN 10 2014

THIS LIST WAS GENERATED USING THE FOLLOWING SEARCH RULE:

Default (parcels within 300 feet)

BOARD OF ASSESSORS
BRAintree, MA

| Map & Lot | Location | Owner | Address | City | State | Zip |
|-----------|----------------|--|------------------|-----------|-------|-------|
| 1087 0 3 | 23 CELIA RD | Marr Eileen | 23 Celia Road | Braintree | MA | 02184 |
| 1087 0 6 | 30 CELIA RD | Mcguiggan Matthew | 30 Celia Rd | Braintree | MA | 02184 |
| 1087 0 4 | 31 CELIA RD | Pappas John | 31 Celia Rd | Braintree | MA | 02184 |
| 1087 0 5 | 38 CELIA RD | Chen Wei Ting | 38 Celia Road | Braintree | MA | 02184 |
| 1126 0 20 | 47 CELIA RD | Shaughnessy Bryan M | 47 Celia Rd | Braintree | MA | 02184 |
| 1126 0 43 | 48 CELIA RD | Huang Jay | 48 Celia Rd | Braintree | MA | 02184 |
| 1126 0 42 | 54 CELIA RD | Lane William F/barbara L Les Berry Catherine A | 54 Celia Rd | Braintree | MA | 02184 |
| 1126 0 41 | 62 CELIA RD | Alibrandi Peter J | 62 Celia Road | Braintree | MA | 02184 |
| 1126 0 24 | 67 CELIA RD | Comerford Keith J | 67 Celia Road | Braintree | MA | 02184 |
| 1126 0 40 | 68 CELIA RD | Herrera Edgar G | 68 Celia Rd | Braintree | MA | 02184 |
| 1126 0 25 | 73 CELIA RD | Brady Claire W | 73 Celia Road | Braintree | MA | 02184 |
| 1126 0 39 | 76 CELIA RD | Carey Paul W | 76 Celia Road | Braintree | MA | 02184 |
| 1126 0 26 | 79 CELIA RD | Ghiloni Christopher | 79 Celia Road | Braintree | MA | 02184 |
| 1126 0 38 | 84 CELIA RD | Kilmurray Frances E | 84 Celia Road | Braintree | MA | 02184 |
| 1126 0 27 | 85 CELIA RD | Canney Mike | 85 Celia Rd | Braintree | MA | 02184 |
| 1126 0 28 | 95 CELIA RD | Straffin Mark F | 95 Celia Road | Braintree | MA | 02184 |
| 1126 0 29 | 14 MORELAND AV | Twohig John | 14 Moreland Ave | Braintree | MA | 02184 |
| 1126 0 17 | 108 PEACH ST | Gerstel Susan M | 108 Peach St | Braintree | MA | 02184 |
| 1126 0 16 | 112 PEACH ST | Casey Francis E | 112 Peach St | Braintree | MA | 02184 |
| 1088 0 9B | 117 PEACH ST | Hanlon James F | 117 Peach Street | Braintree | MA | 02184 |
| 1126 0 15 | 118 PEACH ST | Cronin John J Jr | 118 Peach St | Braintree | MA | 02184 |
| 1126 0 14 | 122 PEACH ST | Feeney Patricia A | 122 Peach St | Braintree | MA | 02184 |
| 1088 0 9 | 127 PEACH ST | Dodge Bruce W | 127 Peach St | Braintree | MA | 02184 |
| 1126 0 13 | 130 PEACH ST | Smith James B | 130 Peach Street | Braintree | MA | 02184 |
| 1088 0 9D | 135 PEACH ST | Joyce Vincent J | 135 Peach St | Braintree | MA | 02184 |
| 1126 0 12 | 136 PEACH ST | Sampson Helen E | 136 Peach St | Braintree | MA | 02184 |
| 1088 0 8 | 141 PEACH ST | Chan Christopher | 141 Peach St | Braintree | MA | 02184 |
| 1126 0 11 | 142 PEACH ST | Wan Isabella Luen Yi | 142 Peach Street | Braintree | MA | 02184 |
| 1088 0 7 | 147 PEACH ST | Graziano Frank Jr/jennie A Le | 149 Peach St | Braintree | MA | 02184 |
| 1126 0 10 | 148 PEACH ST | Yung Sabrina | 148 Peach St | Braintree | MA | 02184 |
| 1126 0 9 | 154 PEACH ST | Althouse George E | 154 Peach St | Braintree | MA | 02184 |
| 1088 0 6 | 155 PEACH ST | Cassino Russell E | 155 Peach St | Braintree | MA | 02184 |
| 1126 0 8 | 160 PEACH ST | Smith Barbara L | 160 Peach St | Braintree | MA | 02184 |
| 1126 0 22 | 15 PHYLLIS AV | Moore Chad | 15 Phyllis Av | Braintree | MA | 02184 |
| 1126 0 21 | 16 PHYLLIS AV | Hale Jeannine M | 16 Phyllis Ave | Braintree | MA | 02184 |
| 1087 0 56 | 120 RICHARD RD | Dinh Lang | 120 Richard Rd | Braintree | MA | 02184 |
| 1087 0 57 | 128 RICHARD RD | Driscoll Steven | 128 Richard Road | Braintree | MA | 02184 |
| 1087 0 58 | 136 RICHARD RD | Macpherson Elizabeth | 136 Richard Rd | Braintree | MA | 02184 |
| 1087 0 59 | 144 RICHARD RD | Keough Richard E | 144 Richard Road | Braintree | MA | 02184 |
| 1087 0 60 | 152 RICHARD RD | Ranalli William | 152 Richard Rd | Braintree | MA | 02184 |
| 1087 0 61 | 160 RICHARD RD | Natarajan Jayaraman | 160 Richard Rd | Braintree | MA | 02184 |
| 1087 0 62 | 168 RICHARD RD | Want Michael R | 168 Richard Rd | Braintree | MA | 02184 |
| 1087 0 63 | 176 RICHARD RD | Covitz Sylvia H | 176 Richard Rd | Braintree | MA | 02184 |

DISCLAIMER

ALL DATA IS PROVIDED 'AS IS'. THE TOWN OF BRAintree EXPRESSLY DISCLAIMS ALL WARRANTIES OF ANY TYPE, EXPRESSED OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY WARRANTY AS TO THE ACCURACY OR COMPLETENESS OF THE DATA.

THE USER ASSUMES RESPONSIBILITY FOR ENSURING THE ACCURACY AND COMPLETENESS OF THE DATA.



150 Potter Road
Braintree, MA 02184
www.beld.com
781.348.BELD
781.348.1003 fax



July 2, 2014

Mr. James M Casey
Clerk of the Council
One JFK Memorial Drive
Braintree, MA 02184

Please see the below comments for the National Grid Gas Petitions.

NGRID Gas Petition #14-047 Celia Rd.

BELD has no underground utility conflicts within the proposed scope of work.

NGRID Gas Petition #14-045 Thayer Rd.

BELD has no underground utility conflicts within the proposed scope of work.

Please contact me with any questions or concerns.

Sincerely,

A handwritten signature in blue ink, appearing to read "Sean Murphy".

Sean Murphy
Electric Operations Supervisor/Field Engineer
Office: 781.348.1071
Cell: 617.212.4786

Your hometown electric and broadband department



Joseph C. Sullivan, Mayor

**BRAINTREE DEPARTMENT
PUBLIC WORKS**

**Engineering
Division**

Robert P. Campbell,
PE, PTOE, Town
Engineer

rcampbell@braintreema.gov

John J. Morse, Assistant Town Engineer

jmorse@braintreema.gov

Memo

Date: July 1, 2014
To: Jim Casey, Clerk of Council
From: Bob Campbell
CC: Tom Whalen, John Morse, Steve O'Brien
RE: National Grid Gas Main Petitions, 14-045 and 14-047

The DPW has reviewed the subject petitions and the accompanying sketches for the new gas main locations and have the following recommendations:

14-045–Thayer Rd, install and maintain 675 feet of 2 inch gas main from #56 westerly to #97. This section of Thayer Rd is not under moratorium. The Town intends to install a new water main through that entire section this year beginning early summer, so prompt completion of the gas main installation would avoid coordination problems with the Town's contractor. We'd recommend that the petition be granted under the normal conditions, with emphasis on the requirements that the gas main be laid outside of the trench of the water mains in service and that the trench pavement not be left low for any length of time ;

14-047–Celia Road, install and maintain 140 feet of 2 inch gas main in Celia Road from house #54 westerly to #47 to serve # 38, #47 and #48. That section of Celia Rd is not under moratorium and no Town construction is pending this year. However, the Town intends to install a new water main through that entire area in two years, so prompt completion of the gas main installation is encouraged. We'd recommend that the petition can be granted under the normal conditions, with emphasis on the requirements that the gas main be laid outside of the trench of the water mains in service and that the trench pavement not be left low for any length of time.

**Bob Campbell
Town Engineer**



Joseph C. Sullivan, Mayor

BRAINTREE HUMAN RESOURCES DEPARTMENT

Karen M. Shanley, Human Resources Director
kshanley@braintreema.gov

Kathleen G. Holmquest, Benefits Coordinator
khholmquest@braintreema.gov

Lee Anne Vaillencourt, Human Resources Generalist
lvallencourt@braintreema.gov

INTERNAL POSTING

JOB TITLE: Clerk of the Council
LOCATION: Town Hall
STARTING DATE: July 21, 2014
SALARY: \$48,237.11 - \$55,754.51/year

QUALIFICATIONS:

Associate's degree preferred, high school diploma required. Five (5) years of experience in general administrative, office management and secretarial work, paralegal and municipal experience strongly preferred. A thorough understanding of Microsoft Office products such as Word, Excel and PowerPoint required as well as an understanding of IT practices and procedures. Must be a Notary Public within 180 days of appointment.

RESPONSIBILTIES:

Please see attached job description for complete details.

POSTING DATES: June 18, 2014 – July 2, 2014

Applicants may submit a cover letter and resume to the following address:

Human Resources Department
Town of Braintree
1 JFK Memorial Drive
Braintree, MA 02184

or e-mail to: kshanley@braintreema.gov

Town of Braintree is an Equal Opportunity Employer



Date Approved: May 1, 2013
Grade: M-6
Union: Appointed by Town
Council

TOWN COUNCIL

CLERK OF THE COUNCIL

NATURE OF WORK:

The Clerk of the Council shall give notice of meetings to its members and to the public, maintain a journal of its proceedings, correspond appropriately with the general public, handle sensitive and confidential information, responsible for financial matters within the Council Office including budgets, payroll, and expenses, develop and execute various Requests for Proposals (RFP), responsible for Information Technology including iPad applications, Council website and calendar, perform complex data analysis, develop public hearing notices, provide Notary Public services for Council Business and perform any other duties that may be provided by ordinance or by other vote of the Town Council. The Clerk of the Council shall provide administrative and secretarial services to the members of the Town Council.

SUPERVISION:

Reports to the President of the Council (*directly*), and ALL Councilors (*indirectly*) although the majority of work is self-directed.

JOB ENVIRONMENT:

Work is performed under typical office conditions with minimal physical effort.

ESSENTIAL FUNCTIONS:

(The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position. Duties are not necessarily in order of importance or frequency of performance. The Town Council as required may assign other duties.)

- Performs all duties of the Clerk of the Council as described in **Chapter 189 of the Acts of 2005**, also known as the "Braintree Charter" or "The Charter".
- Attends all Town Council meetings and other evening meetings as required. Supervises the recording of meeting minutes and prepares meeting agenda packages and other material as required. Notifies all applicable parties of actions taken at Town Council meetings.
- Maintains records of all Council votes, activities, resolutions, ordinances, changes and proposals. Maintains a record of all ordinances in a book properly indexed and shall number such ordinances consecutively in each year. Shall provide copies of the ordinances enacted during the year for inclusion into the Town's annual report. Shall assist with the periodic review of the charter and ordinances.
- Shall perform the Clerk of the Council duties as specified in *Section 7-7, "Citizen Initiative Measures"* and *Section 7-8, "Citizen Referendum Procedures"* of the Braintree Charter.
- Coordinates the publishing of every proposed ordinance, appropriation order or loan authorization in a local newspaper and any additional manner as described in the Braintree Charter.
- Update Council website to include posting of multiple Council/Committee Agenda, Meeting Documents, Minutes and administrative update on a regular basis.
- Provide IT support to members including iPad issues, software updates, evaluation of software, Council

event calendar and preparation and delivery of meeting documents.

- In conjunction with Town Solicitor, prepare and execute RFP documentation for Town Auditor Contract and Outside Auditor Contract to include bidding specifications and execution of legal requirements.
- Provide analytical support to Council on various issues.
- Prepare vouchers for payment of bills and maintains accurate records of expenditures.
- Prepare Council budget. Represents Council at Budget Review meetings.
- Provide Notary Public services for Council Business.
- Acts as liaison to the general public for the Town Council. Coordinates with the Mayor's Office and Council members for resolution on a wide range of residential/business issues.
- Answers phones and takes messages for Council members, opens, reviews, sorts and distributes mail and prepares outgoing mail, facsimiles, and parcels.
- Composes, types, copies, prints, files, posts, logs, and/or transmits conventional and electronic correspondence, reports, charts, forms, ordinances/resolutions, legal documents, statements, warrants, affidavits, lists, bids, notices, purchase orders, work orders, and/or related documentation; and maintains and updates related files.
- Creates and/or maintains spreadsheets, databases, filing systems, and resource library. Submits requests to departments as needed by Council members.
- Assists the Town Clerk as directed by the Town Council President.
- Regular and predictable attendance.

KNOWLEDGE, SKILLS AND ABILITY:

Knowledge: Thoroughly experienced in office practices and procedures. Working knowledge of IT practices and procedures. Familiarity with municipal government rules and regulations pertaining to the Council as dictated by the "Charter".

Skills: Advanced computer application skills including Word, Excel and PowerPoint programs. Strong analytical skills. Excellent organizational and communication skills.

Ability: Ability to maintain confidentiality. Ability to multi-task and prioritize assignments. Ability to work independently. Ability to communicate effectively, both orally and in writing. Ability to research information on the internet. Ability to work as a team player and be a self-starter.

REQUIRED QUALIFICATIONS:

- Associate's degree preferred, high school diploma required.
- Five (5) years of experience in general administrative, office management and secretarial work, paralegal and municipal experience strongly preferred.
- A thorough understanding of Microsoft Office products such as Word, Excel and PowerPoint required as well as an understanding of IT practices and procedures.
- Must be a Notary Public within 180 days of appointment.

| |
|---|
| Approved by Town Council Date Approved: 5/1/13 Classification: Mn-6 Union: N/A |
|---|



Office of the Mayor

One JFK Memorial Drive
Braintree, Massachusetts 02184

Joseph C. Sullivan
Mayor

781-794-8100

To: Thomas M. Bowes, President of the Council
Clerk of the Council
Town Clerk

Cc: Michael Coughlin, Chief of Staff and Director of Operations
Edward Spellman, Director of Municipal Finance
Peter J. Morin, Town Solicitor
Russell Jenkins, Chief of Police

From: Joseph C. Sullivan, Mayor *JCS for JCS*

Date: June 30, 2014

RE: Supplemental Appropriations #4 FY14

RECEIVED TOWN CLERK
BRAINTREE, MA
2014 JUN 30 PM 3:36

As we prepare to close out Fiscal Year 2014, two departments require supplemental funds for the remainder of the fiscal year. You may recall that, in April, we submitted a number of transfers within existing budget appropriations.

Below are four motions which are also within the existing budget appropriations. The first is the Town Solicitors Office request for additional funds for outside council for additional legal services not originally budgeted. The last three items are for the Police Department in conjunction with the settlement of the Police Patrolman's collective bargaining agreement. One is the result of several police officers have attained additional education degrees that resulted in an increase in the amount required for educational incentive. Two and three are additional amounts for the Civilian Dispatchers shift differential in the salary line and a corresponding increase in the overtime line.

Accordingly, your review and approval of the following motions are requested:

1. Law
MOTION: That the sum of \$7,500 be transferred from Human Resources Department/ Program 04 Employee Benefits / Group Health and Life Insurance line to the Law Department / Program 01 – Administration / Legal Services line.

2. Police
MOTION: That the sum of \$24,612 be transferred from Human Resources Department/ Program 06 Veterans Benefits / benefits line to the Police Department / Program 04 – Patrol Bureau / Educational line.

3. Police
MOTION: That the sum of \$17,550 be transferred from Department of Public Works / Program 02 Facilities Management / Department Head line to the Police Department/ Program 05 Communications / Other Police Persons line.

4. Police
MOTION: That the sum of \$402 be transferred from Human Resources Department / Program 04 Employee Benefits / Group Health and Life Insurance line, the sum of \$388 be transferred from Human Resources Department/ Program 06 Veterans Benefits / Benefits line and the sum of \$2,450 be transferred from Department of Public Works / Program 02 Facilities Management / Department Head line for a total of \$3,240 to be transferred to the Police Department / Program 05 Communications / Overtime line.

Since these requests involve the appropriation of funds within the fiscal year 2014 budget, advertising and a public hearing is required under the sections 2-9 and 6-7 of the Town Charter.

ORDER #14 049
Mayor: Appropriation – Hollingsworth Playground

From: Spellman Jr., Edward J.
Sent: Wednesday, July 09, 2014 5:54 PM
To: Casey, Jim M.
Cc: Mello, Barbara; Coughlin, Mike; Morin, Peter; Spellman Jr., Edward J.
Subject: Hollingsworth Playground

Jim,

Could you please place an item on the July 15th agenda for
A Hollingsworth Playground appropriation in the amount of \$195,487.00. The State Grant is from the
Executive Office of Energy & Environmental Affairs. There is a December completion date in the grant.
We need a vote for the full amount.

| | |
|------------------------|---------------------|
| Grant Amount | \$145,787.00 |
| Town Match Requirement | \$50,000.00 |
| TOTAL | \$195,487.00 |

If the Council can refer it to Committee on July 15th like CO14 048 that would be great.
Then on August 12th

6:45pm The Ways and Means Committee
7:30pm The Full Council

This timeline will allow us to move forward quickly to meet the tight completion deadline.
We will work on the article tomorrow and get the draft order and all the back up to you in the next few
days.

Thanks for your help
Have a great night

Ed

Edward J. Spellman, Jr. CPA
Director of Municipal Finance
Town of Braintree
One JFK Memorial Drive
Braintree, MA 02184
Telephone 781-794-8035

Fax 781-794-8149

espelman@braintreema.gov