

**Braintree Community Preservation Committee
Draft Minutes
April 11, 2016
Johnson Chambers – Town Hall**

Present:	Linda Raiss (Chair)	Paul Machado (V-Chair)	Kevin Bears
	Dick Fletcher	Ron Frazier	Darryl Mikami*

Public Hearing

Pursuant to a published notice of Annual Hearing, it was moved:

MOVE: To open the public hearing. Moved by Mr. Frazier, seconded by Mr. Machado, unanimously voted.

No members of the public being present, it was moved:

MOVE: To close the public hearing. Moved by Mr. Machado, seconded by Mr. Bears, unanimously voted.

Adams Park Shortfall

Ms. Raiss informed the committee that the work for the Adams Park at the First Congregational Church has apparently exceeded the original plan for a variety of reasons, so it is expected that all of the appropriated money will be used.

Elm St. Cemetery

The recommendations of the committee were forwarded to the town council and referred to the ways and means committee which will meet on the subject on 4/26. Ms. Raiss had meetings with the mayor and others to discuss various concerns. If video surveillance is installed, the police department can have it available and review it after a specific incident, but not on a constant basis. The town engineer will assist in determining bounds to aid in understanding tree removal issues. Mr. Drollet gave an estimate for providing maintenance of \$15,500/yr. The Cemetery Perpetual Care fund (for all cemeteries in town) contains \$358K, some of which could be used to care for the Elm St. cemetery.

*Mr. Mikami joined the meeting

Union School (American Legion)

The historical commission is looking for bids to do an assessment of the exterior, make all floors accessible, and assist in securing funding from the Mass Historical Commission. Responses are due April 21.

Gallivan House

The historical society is working with a woodwright to define the historical features of the doctor's office for the restriction. There is a potential issue with needing a new entrance in the rear to allow renting out the 2nd story and whether the restriction would interfere with that.

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*Mr. Mikami left the meeting

Town Clerk Historical Record Preservation

An RFP has been issued for a set price of \$99K, with bidders asked to bid on how many documents they will preserve for that amount. Bids were due April 7.

Plaques

It was suggested that a common plaque reading “This project made possible by support from the Community Preservation Fund” or the like might mean that plaques could be purchased more cheaply in quantity. Such words would also be appropriate for projects not fully funded by the CP fund. It was decided that words requiring such plaques should be added to the application package.

MOVE: To add to the application that the applicant agrees to affix a plaque at the project location. Moved by Mr. Frazier, seconded by Mr. Bears, unanimously voted.

Norfolk County Hospital Land- Highlands Playground

The new parking lot is 282’ x 139’

Minutes

MOVE: To approve the draft executive session minutes of the 3/21/16 meeting as submitted. Moved by Mr. Frazier, seconded by Mr. Bears; in favor: Ms. Raiss, Mr. Bears, Mr. Frazier, Mr. Fletcher; abstaining: Mr. Machado

MOVE: To approve the draft executive session minutes of the 3/21/16 meeting as submitted. Moved by Mr. Frazier, seconded by Mr. Bears; in favor: Ms. Raiss, Mr. Bears, Mr. Frazier, Mr. Fletcher; abstaining: Mr. Machado

The committee then voted to adjourn.

Respectfully submitted,

A.R. Fletcher, Jr., Secretary